



Library Board Meeting Agenda

Indianapolis-Marion County Public Library

**Notice Of The Regular Meeting
January 25, 2016**

**Library Board Members Are Hereby Notified That The Regular Meeting
Of The Board Will Be Held At The**

**Central Library
40 East St. Clair Street, Riley Room
At 6:30 P.M.**

**For The Purpose Of Considering The Following Agenda Items
Dated This 20th Day Of January, 2016**

**DR. DAVID W. WANTZ
President of the Library Board**

-- Regular Meeting Agenda--

- 1. Call to Order**
- 2. Roll Call**

3. Branch Manager's Report

Mike Williams, Area Resource Manager, Central Library, will provide an update on their services to the community. (enclosed)

4. Public Comment and Communications

a. Public Comment

The Public has been invited to the Board Meeting.

Hearing of petitions to the Board by Individuals or Delegations. Only one may speak for a delegation on an issue. Speakers who wish to address an item on the Agenda will be called at the appropriate time during the meeting. A **five**-minute limit will be allowed for each speaker.

b. Dear CEO Letters and Responses (at meeting)

c. Correspondence for the Board's general information (at meeting)

5. Approval of Minutes

a. Executive Session, December 14, 2015 (enclosed)

b. Regular Meeting, December 14, 2015 (enclosed)

COMMITTEE REPORTS

6. Finance Committee (Oscar A. Gutierrez, Chair; Vanessa Lopez Aguilera, Lillian L. Charleston)

a. Report of the Treasurer – December 2015 (enclosed)

b. Resolution 1 - 2016 (Confirming Marion County Board of Finance) (enclosed)

c. Resolution 2 - 2016 (Disclosure of Waived Fines and Fees) (enclosed)

Library Board Meeting Agenda

- d. **Resolution 3 - 2016** (Outstanding Purchase Orders 2015) (enclosed)
- e. **Resolution 4 - 2016** (Transfers Between Classifications and Accounts) (enclosed)

- 7. Diversity, Policy and Human Resources Committee (Vanessa Lopez Aguilera, Chair; Camille D. Blunt, Patricia A. Payne)**
 - a. **Board Briefing Report** – Addition of Section 204 Transgender Policy to the Library Policy Manual (enclosed)

- 8. Facilities Committee (Lillian L. Charleston, Chair; Camille D. Blunt, Oscar A. Gutierrez)**
 - a. **Resolution 5 - 2016** (Approval to Award a Fixtures, Furniture and Equipment Services Contract for the Southport Branch Renovation Project) (enclosed)
 - b. **Board Briefing Report – Action Items Scheduled for the February 2016 Facilities Committee Meeting** (enclosed)
 - 1) Approval to Award a Construction Services Contract for the Warren Branch Renovation Project.
 - 2) Approval to Award a Construction Services Contract for the East Washington Branch Expansion Project.

- 9. External Affairs and Strategic Planning Committee (Oscar A. Gutierrez, Chair; Camille D. Blunt, Patricia A. Payne)**

- 10. Library Foundation Update (Camille D. Blunt, Library Board Representative)**

- 11. Report of the Chief Executive Officer**
 - a. **Statistics and Dashboards**
 - 1) **CEO Monthly Statistical Report – December 2015** (enclosed)

- 2) **CEO 4th Quarter Statistical Report** (enclosed)
- 3) **New Dashboard Format – 2015** (enclosed)
- b. **Progress Report on the Library’s Strategic Plan** – Chris Cairo, Director, Strategic Planning and Assessment, will give the Report. (enclosed)
- c. **December 2015 Media Report** – Kim Crowder, Director, Communications, will give the Report. (enclosed)
- d. **Confirming Resolutions:**
 - 1) **Resolution Regarding Finances, Personnel and Travel (6 – 2016)**

Enclosed.

UNFINISHED BUSINESS

12.

NEW BUSINESS

13.

DISCUSSION AND AGENDA BUILDING

14. Future Agenda Items – This time is made available for discussion items not on the Agenda which are of interest to Library Board members and the opportunity to suggest items to be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

February, 2016 - To Be Determined

INFORMATION

15. Materials

- a. **Joint Meeting of Library Board Committees Notes – January 12, 2016** (enclosed)

16. Board Meeting Schedule for 2016 (Notice of Date and Place of Meeting) and Upcoming Events

- a. **Board Meetings for 2016** – *Current calendar will be updated each month, as necessary, and additional information highlighted.*
- b. **Library Programs/Free Upcoming Events updated through February 21, 2016.** (enclosed)
- c. **Joint Meeting of Library Board Committees** – Tuesday, February 9, 2016, at the Library Services Center, 2450 North Meridian Street, at 4:00 p.m.

17. Notice of Special Meetings

18. Notice of Next Regular Meeting

Monday, February 22, 2016, at the College Avenue Branch, 4180 North College Avenue, at 6:30 p.m.

19. Other Business

20. Adjournment



Manager's Board Report January 25, 2016, Central Library

Good evening Mr. President, Members of the Board, Madame CEO.

Welcome to Central Library. I'm Mike Williams, the Area Resource Manager for Central Library. As some of you may know I have had a long career with our Public Library and I've been lucky enough to have three stints working here at Central Library. The latest beginning in January 2014, after trading looking after six different branches on the Southeast side, for one building that's six stories tall and circulated 457,923 physical items last year. Since my return to Central Library we have made many changes in how the building is staffed, and we have added some exciting new partnerships as well. Central Library, just like all of our libraries is about service. The services provided continue to change and evolve as our community, and the world around us changes. Formats, really the containers for information, come and go. Whether circulating phonograph records, compact discs, or downloadables, the Library remains in the business of providing content. We are now in many ways the digital filling station. When patrons visit our shelves electronically, whether in person via the free Wi-Fi we provide on-site, or via their own Internet connection in the dark of the night at home in their bunny slippers, we deliver content. Through service across the traditional desks, or via The Tinker Station, or even telephone service via the Tinker Helpline at 275-4500, staff are ready to help patrons take the next step along their digital journey and provide the content they're seeking. The constants are, as they have always been, great content delivered by a caring, dedicated, and knowledgeable staff of which I am proud to be a part.

As we have worked to re-organize how Central Library serves the public through adult reference we have created distinct work groups focused on three key areas, Community Engagement, Lifelong Learning, and Workforce & Business Engagement. Each of these workgroups is aligned with specific action items in the Library's Strategic Plan.

Two unique partnerships have blossomed in a repurposed space on the first floor of the building. OASIS High Impact tutors receive training and materials when they meet in room 148 during the day time. On some evenings the Riviera Camera Club meets there. In exchange the club provides the Library with high quality public programs, art displays, and photographic support of initiatives like #2CitiesReadSnapShare. That's our partnership with our Sister City public library in Hangzhou China that features the universal language of pictures of our two cities. At the end of 2015 Indy Reads also moved into the building and makes use of room 148 for some of their training sessions. The feature film and TV Show DVDs have moved up to a repurposed Service Desk on the 5th floor that also highlights the Library's music collection. That move allowed us to begin developing the Maker Space where tonight adults are engaged in a new group activity, coloring.

In the Atrium, families are learning new games and working cooperatively with the Learning Curve's Activity Guides as they reach beyond the Learning Curve itself. Central is a busy events venue, and Events Manager Emily Cordes reports that well over \$300,000 in gross revenue was received from beautiful weddings, corporate meetings, and large private events like the CICF annual dinner held in the Atrium. Other public events drew large crowds to Central Library before or after regular hours such as Creative Mornings, Indy Hub's Indyvolved, and the Yelp Holiday Bazaar which saw Central Library become the very hub of Indy's Maker Movement for one night with over 6,000 visitors conducting over \$300,000 of retail sales. That December night local small businesses engaged in the maker economy on every level from craft honey to hand crafted clothing and leather goods met their customers from far and wide right here at Central Library in the heart of downtown Indy. Many of these events are depicted on the large screen over there.

In your packets are some more detailed information pieces regarding Central Library's activities during the past year and our service area. As our CEO prepares to embark on her annual Love Our Libraries tour one of the key features this year will be a discussion on the increasingly international focus of our city, and in each Library's service area. Central Library's relatively compact downtown district features folks from more than 35 different countries. Ours is truly becoming an international city. Central Library welcomes everyone and we proudly look forward to a great year in 2016 as our state celebrates its Bicentennial.

Michael A. Williams
Area Resource Manager,
Central Library

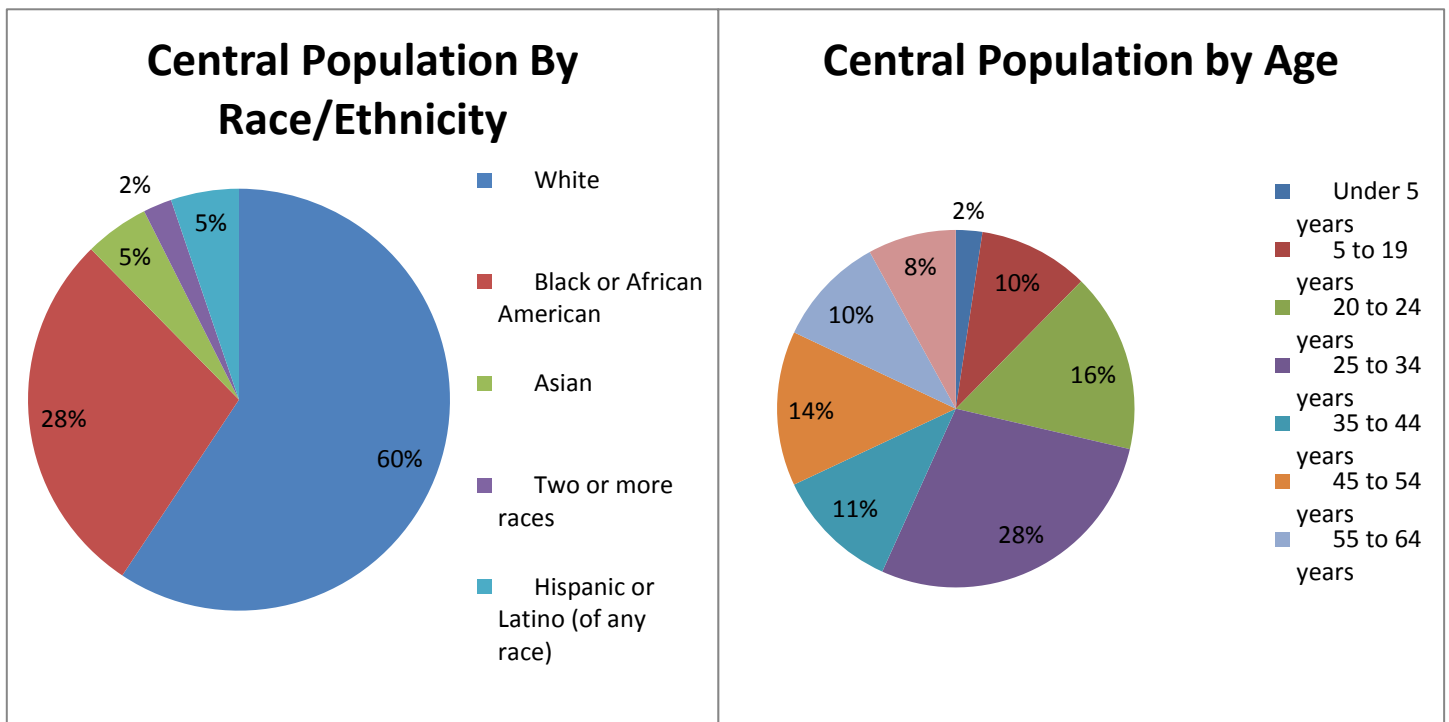


Central Library

Who We Are:

- ❖ 41 Reference Staff – 36 FT; 5 PT
- ❖ 5 Activity Guides – 4 FT; 1 PT
- ❖ 21 Library Assistants – 18 FT; 3 PT
- ❖ 8 Computer Lab Assistants – 8 FT
- ❖ 3 Events Staff – 3 FT
- ❖ 12 Library Pages

Who We Serve:



- ❖ 2013 5-year average population for Central was 19,206.¹
- ❖ Ages 0-19 population was 2,365.
- ❖ Ages 20-64 population was 15,354.
- ❖ Ages 65+ population was 2,149.
- ❖ Estimated Caucasian population was 11,803.
- ❖ Estimated African-American population was 5,776.

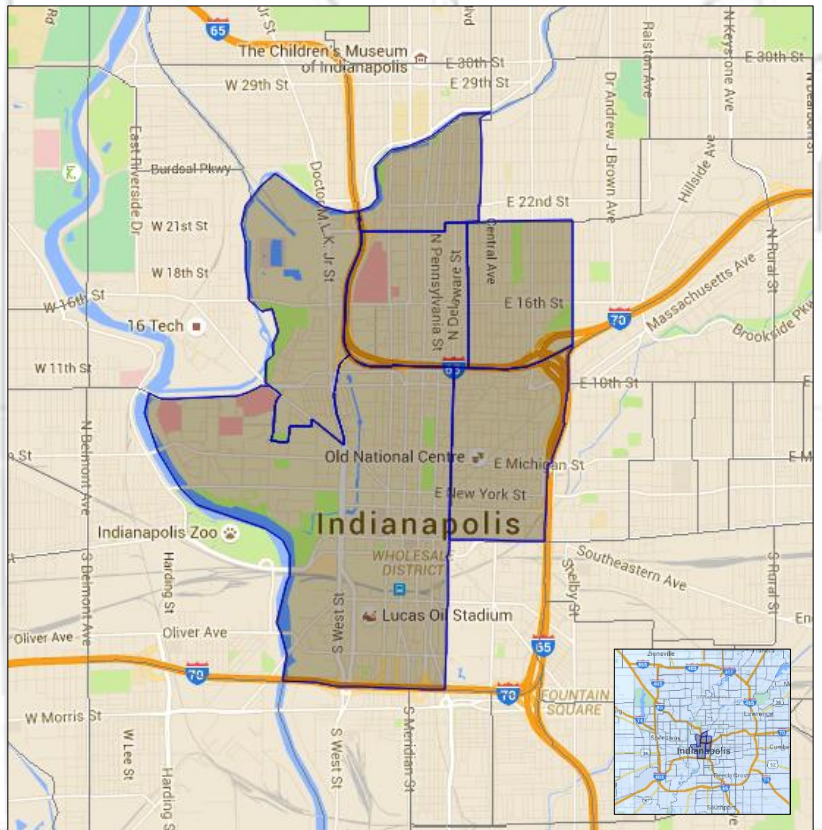
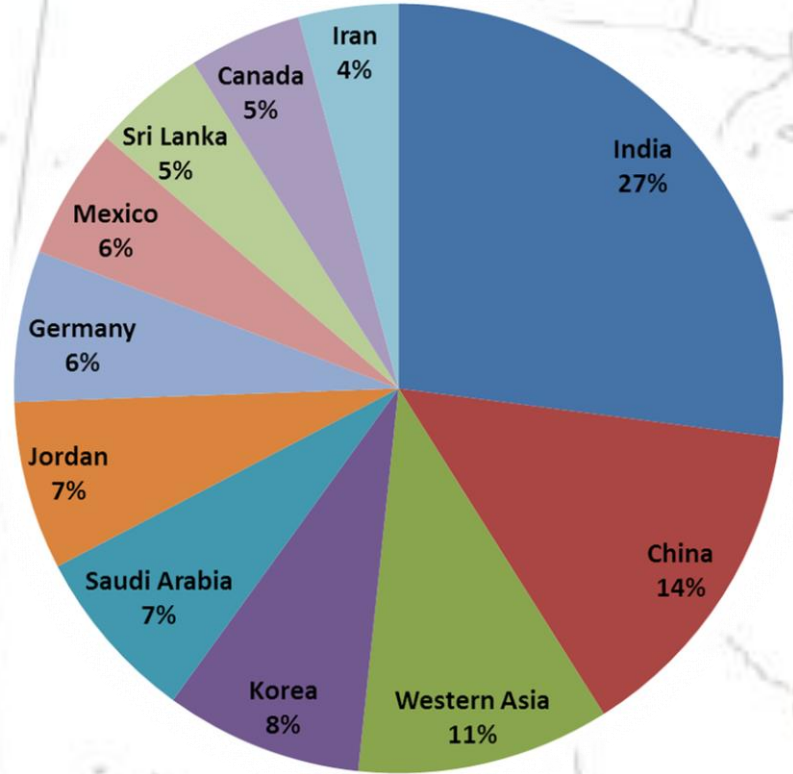
Other facts:

- ❖ 7940 businesses within a 1 mile radius of Central²
- ❖ 1968 non-profits within a 1 mile radius of Central³
- ❖ 86 churches of various denominations within a 1 mile radius of Central⁴
- ❖ 71 schools; 25 day care centers within a 1 mile radius of Central⁵

Central Library Service Area

Foreign Born Population 2010 - 2014

Country	Count	Margin of Error
India	290	+/-53
China	150	+/-30
Western Asia	114	+/-36
Korea	89	+/-23
Saudi Arabia	79	+/-25
Jordan	76	+/-23
Germany	68	+/-25
Mexico	59	+/-20
Sri Lanka	51	+/-20
Canada	51	+/-18
Iran	45	+/-18
United Kingdom	44	+/-16
Venezuela	36	+/-18
France	33	+/-19
Middle Africa	29	+/-18
Japan	28	+/-16
Cuba	26	+/-17
Peru	25	+/-15
Hong Kong	25	+/-17
Eastern Africa	24	+/-17
Pakistan	21	+/-12
Northern Europe	19	+/-13
Latvia	18	+/-14
Ukraine	18	+/-14
Jamaica	17	+/-12
Brazil	17	+/-12
Italy	17	+/-15
Chile	17	+/-15
Uzbekistan	16	+/-14
Western Africa	16	+/-14
Taiwan	15	+/-13
South Africa	14	+/-13
Croatia	14	+/-14
West Indies	13	+/-13
Ireland	12	+/-13
Haiti	9	+/-12
Sweden	9	+/-12
Total	1604	



Central Library Service Area Total Population: 19,206

How We Serve:

- ❖ 59,270 total registered borrowers at Central. We serve patrons from Central Indiana and around the state.
- ❖ 727,323 – Door count in 2015
- ❖ 457,923 – Physical Circulation in 2015
- ❖ 474,047 – Items, including print, audio and visual materials, in the collection 2015
- ❖ 307,270 – Computer uses in 2014 with 200 machines in the building
- ❖ 37,321 – Reference Assistance in 2015
- ❖ 10,861 – Computer Reference Assistance in 2015
- ❖ 40,525 – Service Assistance in 2015
- ❖ 3,646 – Circulation Assistance in 2015
- ❖ 293,000 – Square Feet
- ❖ 398 – Parking Spaces

Our Story

Since its founding in 1873 Central Library has served as the cornerstone of our library system. As the largest library in the system, Central is home to over 550,000 items and plays a unique multi-faceted role in this community and beyond. It is a neighborhood library to the 19,000+ residents of its immediate service area and those who work downtown as well as a major information resource center for Central Indiana. Reaching beyond Marion County, interlibrary loans total approximately 10,000 annually. The building itself provides ease of use for the public and full ADA accessibility along with plentiful seating, about 200 public computers with Internet access, a café, study rooms, public outdoor reading space, and a parking garage.

Central's Neighborhood

Central Library's home since 1917 has been at 40 East St. Clair Street. The charts show how age and race distribution in our 10 census tracts contrast with Marion County. Also within our service area, SAVI data shows that forty-six percent of the population have a Bachelor's degree or higher and seventy-six percent of those employed hold white collar jobs.⁶

Central's Unique Collections & Services

Our most specialized library, Central provides resources and reference expertise not available at branch libraries, thus avoiding costly duplication. Branches and libraries outside our system also look to Central for reference assistance. Greater technological flexibility allows Central Library to change as the world of information changes.

Unique Collections

- Foundation Collection
- Patents and Trademarks Collection
- Business
- Foreign language materials (in over 20 languages)
- Government documents

- Music (sheet and recorded)
- Print and microfilm periodical collection
- Nina Mason Pulliam Indianapolis Special Collections Room

Unique Services

Event Space – Central Library offers many event spaces for special event needs including the auditorium which seats 350, three meeting rooms and the East Garden.

Computer Labs – Internet access and Microsoft Office products and programs are just two advantages the Central Library Computer Lab offers. Internet access is available on 36 computers and an additional 12 computers are reserved for classes in the Computer Training Lab.

Assistive Technology – Assistive Technology in Central Library enhances the library experience for patrons with disabilities. A specialized computer and other equipment aid people with visual, learning, and physical difficulties. Computer software, low vision magnifiers and a communication system for the hearing impaired are some of the features of this room on the third floor of the Central Library.

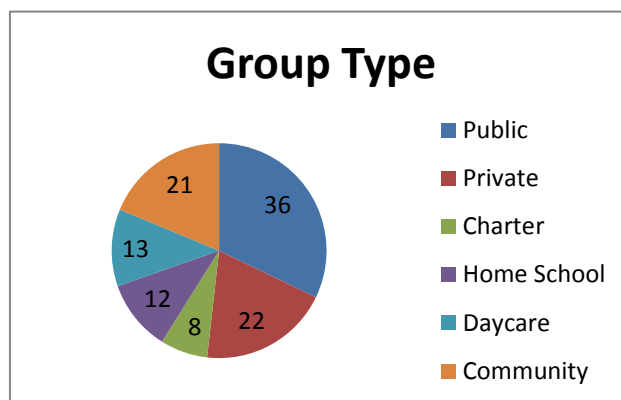
The Learning Curve

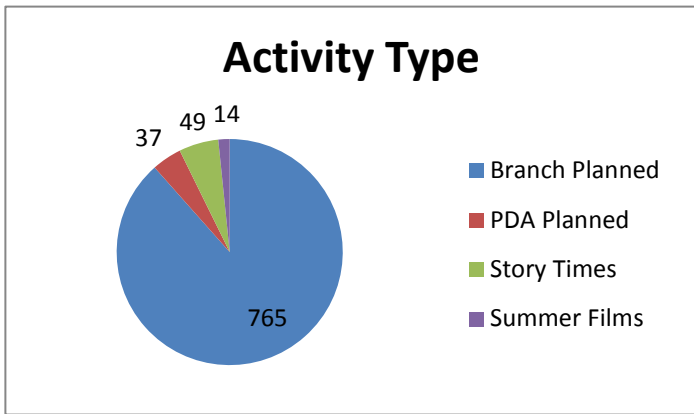
The Children’s area of the Central Library emphasizes the importance of reading as part of lifelong learning and helps them become intelligent users of information with activities, both real and virtual. Skilled activity guides work with young patrons in age-specific areas from babies through teens. Surrounded by thousands of books and magazines, children learn about computers, gaming software, robotics and various multi-media tools.

2015 Learning Curve Facts

In 2015, **112 school and community** groups visited the Learning Curve for a total of **177** visits and **6,488** participants in **379 activities**. During these visits, **472** students received their first library card.

These visits included school groups from **36 public** schools (**18** were **IPS**), **22 private**, **8 charter**, and **12 home school** groups. There were also **13 daycares and summer camps** and an additional **21 community groups** of various types including FLL Groups, Scouts, and social service organizations.





In addition to group visits, activities in the Learning Curve included:

- **765 Branch Planned** activities with **11,836** participants
- **37 PDA Planned** programs with **1,955** participants
- **49 Story Times** with **1,099** participants
- **14 Summer Films** attended by **2,264**

In summary, there were a total of **1043 programs and activities** offered in the Learning Curve in **2015** including group visits with **23,642** participants altogether. Learning Curve staff also visited **11 fairs and festivals** where they shared digital technology and information about the Curve with more than **750** children and adults.

Central's Community

Contacts with neighborhood groups, nonprofit, business, and educational organizations are an important component of providing service to our community. Outreach is accomplished by librarians and managers networking with patrons at meetings, giving tours, and creating subject oriented programs, webpage pathfinders and printed brochures. Central staff also works with local businesses and organizations to create and present programming to not only our local patrons but the Marion County and surrounding community as well.

Michael A. Williams,
 Area Resource Manager
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 mwilliams@indypl.org

¹ All Population figures are from American Community Survey, 2013 5-year average. Hispanic is not a designation used by the census so the totals are skewed.

Note: All searches in ReferenceUSA only include verified records which was not an option in previous years.

² ReferenceUSA online database, 1-15-2014 (1 mi radius of Central, excluding SICs from footnotes 3-5)

³ ReferenceUSA online database, 1-15-2014 (1 mi radius of Central, SICs 83xx except 8351, 84xx, 86xx)

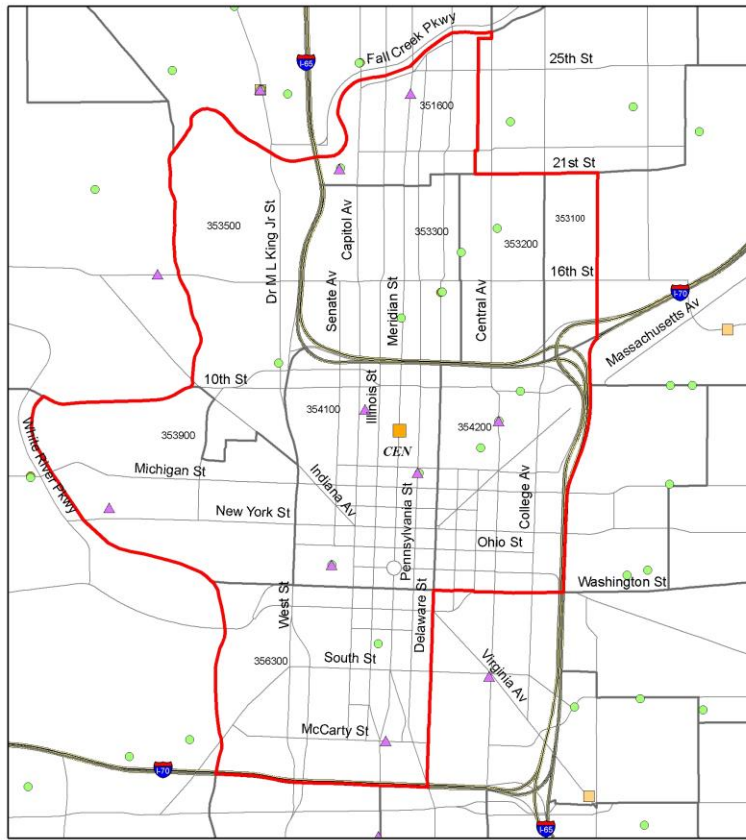
⁴ ReferenceUSA online database, 1-15-2014 (1 mi radius of Central, SICs 8661, 869906)

⁵ ReferenceUSA online database 1-15-2014 (1 mi radius of Central, schools SICs 8211, 8221, 8222, 8244, 8249; daycare 8351)

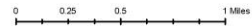
⁶ From SAVI Community Profiles, Central Profile, December 2014

Central Library Service Area 2005

Marion Co. 2000 Census Tracts



- Central Library
- Licensed Daycare Center
- School
- Indpls. Charter School
- IMCPL Branch Library
- Central Library Service Area Boundary
- Street
- 2000 Census Tract
- Township



Prepared by Indpls. Marion Co. Public Library (S. Scher)
 Source: IMCPL and the Social Assets and Vulnerabilities Project (SAV) | 2006
 Accuracy of data is responsibility of original source.

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
MINUTES OF THE EXECUTIVE SESSION
DECEMBER 14, 2015

The Indianapolis-Marion County Public Library Board met in Executive Session at the Library Services Center, 2450 North Meridian Street, Indianapolis, IN on Monday, December, 2015 at 6:00 p.m., pursuant to notice given in accordance with the rules of the Board.

1. Call To Order

Ms. Crenshaw presided as Chairman. Secretary Charleston was present.

2. Roll Call

Members present: Ms. Aguilera, Ms. Blunt, Ms. Charleston, Ms. Crenshaw, Mr. Gutierrez and Dr. Wantz.

Members absent: Ms. Payne.

The Chairman announced that a quorum was present and that the meeting was duly constituted.

3. Discussion

Pursuant to IC 5-14-1.5-6.1(b)(9) to discuss a job performance evaluation of individual employees.

4. Other Business

No subject matter was discussed in the Executive Session other than the subject matter specified in the public notice.

5. Adjournment

The Secretary announced that there was no further business to come before the Board.

The Chairman declared the Executive Session adjourned at 6:35 p.m.

Lillian L. Charleston, Secretary of the Board

CERTIFICATION

I, Lillian L. Charleston, Secretary of the Board, of the Indianapolis-Marion County Public Library, hereby certify that the foregoing minutes are true and correct.

Lillian L. Charleston, Secretary of the Board



**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
MINUTES OF THE REGULAR MEETING
DECEMBER 14, 2015**

The Indianapolis-Marion County Public Library Board met at the Library Services Center, 2450 North Meridian Street, Indianapolis, Indiana, on Monday, December 14, 2015 at 6:40 p.m., pursuant to notice given in accordance with the rules of the Board.

1. Call To Order

Ms. Crenshaw presided as Chairman. Secretary Charleston was present.

2. Roll Call

Members present: Ms. Aguilera, Ms. Blunt, Ms. Charleston, Ms. Crenshaw, Mr. Gutierrez and Dr. Wantz.

Members absent: Ms. Payne.

3. IndyPL Foundation Report

Danny Dean, President, IndyPL Foundation, addressed the Board.

At this time, he recognized Mahasin Ameen, from the Library’s Information Technology Department, for her assistance with IT problems.

He thanked Library staff for their support of the recent Staff Campaign, which surpassed its goal and raised more than \$24,000.

Mr. Dean then reflected on his 24 years at the Foundation and expressed pride in the relationship achieved between the Foundation and the Library. He mentioned that he has had wonderful staff members and Boards during his tenure at the Foundation.

It was noted that Mr. Dean will be stepping down at the end of the year to become the Foundation’s Major Gifts and Donor Liaison. Roberta Jagers will assume the position of Foundation President in January 2016. He commented that the Foundation will be in good hands.

On behalf of the Board, Ms. Crenshaw expressed appreciation for Mr. Dean’s service.

4. Public Comment and Communications

- a. There were no petitions to come before the Board.
- b. **Dear CEO Letters and Responses** were circulated for the Board's general information.
- c. **Correspondence** was circulated for the Board's general information.

5. Approval Of Minutes: Executive Session, Regular and Special Meetings

a. **Regular Meeting, November 16, 2015**

The minutes were approved on the motion of Ms. Blunt, seconded by Dr. Wantz, and the "yes" votes of Ms. Aguilera, Ms. Blunt, Ms. Charleston, Ms. Crenshaw, Mr. Gutierrez and Dr. Wantz.

b. **Annual Meeting, November 16, 2015**

The minutes were approved on the motion of Dr. Wantz, seconded by Mr. Gutierrez, and the "yes" votes of Ms. Aguilera, Ms. Blunt, Ms. Charleston, Ms. Crenshaw, Mr. Gutierrez and Dr. Wantz.

COMMITTEE REPORTS

6. Finance Committee (David W. Wantz, Chair; Vanessa Lopez Aguilera, Lillian L. Charleston)

a. **Report of the Treasurer – November 2015**

Becky Dixon, Chief Financial Officer, discussed the Report.

She noted that for the month of November, actual expenditures, less investments and debt payments, were 12.4% less than projected. The majority of this reduction was in other services and charges.

Actual revenue was 14% higher than projected. The Library received a higher tax advance in November than projected and some of the miscellaneous revenue was higher due to a timing difference.

November 2015 expenditures, less investments and debt payments, were 2% higher than November 2014. The majority of this increase was in personal services.

November 2015 receipts were 15% higher than November 2014. This increase is related to the property tax advance.

Year-to-date Fines and Fees revenue for 2015 is \$869,132 compared to \$900,760 for year-to-date 2014. The Library has reduced Fines and Fees and implemented the Earn and Learn Program resulting in less revenue.

Dr. Wantz made the motion, which was seconded by Ms. Aguilera, that the Report of the Treasurer be filed for audit.

Motion carried.

The Report is attached to, and made a part of, these minutes.

b. **Resolution 58 – 2015** (Directors and Officers Liability and Employment Practices)

Ms. Dixon advised that it is being recommended that the Board approve the referenced insurance coverage in the amount of \$15,839.

After full discussion and careful consideration of Resolution 58 – 2015, the resolution was adopted on the motion of Dr. Wantz, and the “yes” votes of Ms. Aguilera, Ms. Blunt, Ms. Charleston, Ms. Crenshaw, Mr. Gutierrez and Dr. Wantz.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

c. **Resolution 59 – 2015** (Appropriation of Gift/Grant Proceeds and Transfers Between Classifications and Accounts)

After full discussion and careful consideration of Resolution 59 – 2015, the resolution was adopted on the motion of Dr. Wantz, and the “yes” votes of Ms. Aguilera, Ms. Blunt, Ms. Charleston, Ms. Crenshaw, Mr. Gutierrez and Dr. Wantz.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

7. **Diversity, Policy and Human Resources Committee (Vanessa Lopez Aguilera, Chair; Camille D. Blunt, Patricia A. Payne)**

a. **Resolution 60 – 2015** (Approval of Appointment List)

After full discussion and careful consideration of Resolution 60 – 2015, the resolution was adopted on the motion of Ms. Aguilera, and the “yes” votes of Ms. Aguilera, Ms. Blunt, Ms. Charleston, Ms. Crenshaw, Mr. Gutierrez and Dr. Wantz.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

b. **Annual Review of IMCPL Acceptable Use Policy**

Ms. Aguilera reminded everyone that the Board reviews the Library's Acceptable Use Policy each year and that it concerns the appropriate use of the Internet or other computer networks by patrons in all areas of the Library.

8. **Facilities Committee (Lillian L. Charleston, Chair; Camille D. Blunt, Oscar A. Gutierrez)**

a. **Resolution 61 – 2015** (Authorization to Prepare Bidding Documents and Solicit Bids for the East Washington Street Branch Project)

Sharon Smith, Facilities Director, noted that the start date for the Project would be March 2016 with a substantial completion date scheduled for November 1, 2016.

After full discussion and careful consideration of Resolution 61 – 2015, the resolution was adopted on the motion of Ms. Charleston, seconded by Mr. Gutierrez, and the "yes" votes of Ms. Aguilera, Ms. Blunt, Ms. Charleston, Ms. Crenshaw, Mr. Gutierrez and Dr. Wantz.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

b. **Resolution 62 – 2015** (Approval to Award a Construction Services Contract for the Southport Branch Renovation Project)

Ms. Smith noted that it is being recommended that the contract be awarded to Mezzetta, Inc. for a total cost of \$938,900.

After full discussion and careful consideration of Resolution 62 – 2015, the resolution was adopted on the motion of Ms. Charleston, seconded by Dr. Wantz, and the "yes" votes of Ms. Aguilera, Ms. Blunt, Ms. Charleston, Ms. Crenshaw, Mr. Gutierrez and Dr. Wantz.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

c. **Resolution 63 – 2015** (Authorization to Award a Construction Services Contract for the College Avenue Branch Update Project)

Ms. Smith stated that it is being recommended that the contract be awarded to JBM Contractors Corporation for a total cost of \$131,000.

After full discussion and careful consideration of Resolution 63 – 2015, the resolution was adopted on the motion of Ms. Charleston, seconded by Mr. Gutierrez, and the "yes" votes of Ms. Aguilera, Ms. Blunt, Ms. Charleston, Ms. Crenshaw, Mr. Gutierrez and Dr. Wantz.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

- d. **Resolution 64 – 2015** (Approval to Award a Construction Services Contract for the Franklin Road Branch Marketplace Project)

Ms. Smith mentioned that it is being recommended that the contract be awarded to Marten Construction Management, Inc. for a total cost of \$69,090.

After full discussion and careful consideration of Resolution 64 – 2015, the resolution was adopted on the motion of Ms. Charleston, seconded by Dr. Wantz, and the “yes” votes of Ms. Aguilera, Ms. Blunt, Ms. Charleston, Ms. Crenshaw, Mr. Gutierrez and Dr. Wantz.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

- e. **Resolution 65 – 2015** (Approval to Award a Services Contract for AV Technologies and Support Services)

Ms. Smith noted that it is being recommended that the contract be awarded to Sensory Technologies, LLC for a total cost of \$161,288.

After full discussion and careful consideration of Resolution 65 – 2015, the resolution was adopted on the motion of Ms. Charleston, seconded by Ms. Blunt, and the “yes” votes of Ms. Aguilera, Ms. Blunt, Ms. Charleston, Ms. Crenshaw, Mr. Gutierrez and Dr. Wantz.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

9. **External Affairs and Strategic Planning Committee (Oscar A. Gutierrez, Chair; Camille D. Blunt, Patricia A. Payne)**

Mr. Gutierrez advised that the Committee had no report at this time.

10. **Library Foundation Update (David W. Wantz, Library Board Representative)**

December 2015 Library Foundation Update

Dr. Wantz suggested that the Board review the Foundation’s Update that was included in their materials.

Some of the highlights of that Update were as follows:

- Last month, the Foundation received many gifts. The top corporate and Foundation contributors included:

- Stenz Management Co., Inc. and Nina Mason Pulliam Charitable Trust – Children’s Fund
- Robert and Toni Bader Charitable Foundation – Lifelong Learning
- Woodley Farra Manion Portfolio Management, Inc. – Most Urgent Need
- This month, the Foundation provided funding for the following Library programs. All programs are system-wide unless otherwise noted:

Children’s

- Ready to Read – On The Road To Reading

Collections

- Vonnegut Speech for Nina Mason Pulliam Indianapolis Special Collections Room

Other News

The 2015 Library Staff Campaign, “More Than You Imagine,” concluded on November 20, 2015. During the campaign, over 160 Library and Foundation staff members gave a total of \$21,760, with more than \$4,700 designated to the Staff Development Fund. Staff once again took part in a participation prize challenge. Departments and agencies were divided into three groups based on staff size. The department/agency in each group with the highest rate of participation (not dollars raised) won a food party of their choice. The Program and Project Development Department, InfoZone Branch and the Pike Branch had the highest rates of participation in their groups. The Program and Project Development Department had 100% staff participation.

Effective January 1, 2016, several transitions will occur in the Library Foundation’s staff. Robert Jagers will assume the Foundation presidency and Danny Dean will become the Major Gifts and Donor Liaison. Current Development Officer Bethany Warner will be promoted to Director of Development and Development Assistant Caity Withers will be promoted to Development Officer. Office Manager Denise Elkins, Office Assistant Tracy Ross and Administrative Assistant Jessica Patterson will continue in their roles.

Also joining the Foundation staff in 2016 is Abbey Brill as Stewardship Assistant. She will serve as the main point of contact between the Library and Library Foundation to track gifts and grants disbursed to the Library and collecting reports about their usage and program successes and fulfilling donor recognition.

11. Report Of The Chief Executive Officer

a. CEO Monthly Statistical Report – November 2015

Jackie Nytes, Chief Executive Officer, advised that, as of yesterday, the Library had circulated over one million e-items. This is the first year we have passed the million mark and we have joined an elite club. Last year that there were only ten libraries who had circulated more than a million items. This marks a real

difference for us. The Library should end up somewhere around 16 million for total items circulated which includes the one million e-items.

Ms. Nytes also noted there was a 24% increase in programs offered in November 2015 compared to November 2014, which included 399 preschool programs, 30 additional computer learning programs and three times the number of programs for teens.

b. **Progress Report on the Library's Strategic Plan**

Chris Cairo, Director, Strategic Planning and Assessment, discussed the Report that had been distributed to the Board.

This month's Report highlighted Goal 2 in the Strategic Plan, regarding welcoming immigrants with relevant services and resources. She described the changing demographics in Indianapolis which indicate growing minority populations and reviewed current and future Library initiatives to serve emerging populations. One such initiative will involve the creation of 27 videos in nine languages to acquaint immigrants with Library services.

c. **November 2015 Media Report**

Kim Crowder, Director, Communications, discussed the Report.

Ms. Crowder reviewed the Library's coverage in print and electronic media. She also reviewed the progress in achieving visibility through social media with metrics that document the impact of social media to help promote the Library.

Ms. Crowder also noted that the Library's You Tube channel has a new address which is "IndyPL." She also mentioned about the Library hopes to begin posting in Spanish in the future.

d. **Confirming Resolutions:**

1) **Resolution Regarding Finances, Personnel and Travel (66 – 2015)**

After full discussion and careful consideration of Resolution 66 – 2015, the resolution was adopted on the motion of Ms. Charleston, seconded by Mr. Gutierrez, and the "yes" votes of Ms. Aguilera, Ms. Blunt, Ms. Charleston, Ms. Crenshaw, Mr. Gutierrez and Dr. Wantz.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

UNFINISHED BUSINESS

12. Ms. Nytes mentioned that she wished to offer the Board an opportunity to give their special thanks to Laura Johnson, the Library's Public Services Director, who is retiring from the Library this week.

At this time, Ms. Johnson was presented with a card and a plaque from the Board.

Ms. Johnson commented that it has been an honor and privilege to work at an institution that does such wonderful work in the community. She noted that nothing she has done in her career at the Library has been single-handed. Her job has always been working with other people and through other people and that's how it gets done.

Ms. Nytes reminded everyone that this Thursday there will be a large public reception for Ms. Johnson from 2 – 6 p.m. here at the Library Services Center.

At this time, Ms. Nytes introduced Library staff member Sharon Bernhardt, Area Resource Manager, who will act as the Interim Public Services Director. Ms. Johnson then reviewed several other positions that will also change during this interim period.

Ms. Crenshaw thanked Ms. Johnson for all she has done over the years.

NEW BUSINESS

- 13.** Dr. Wantz announced that this year cannot end without thanking Ms. Crenshaw for her leadership as President of the Board for the last two years.

Ms. Crenshaw was then presented with an engraved gavel acknowledging her service to the Board and to the Library.

Ms. Crenshaw stated that it has been a pleasure and privilege serving as the President.

Also, Ms. Crenshaw then presented Dr. Wantz with his new nameplate signifying his appointment as President of the Board beginning in January 2016.

AGENDA BUILDING

- 14. Future Agenda Items** – This time was made available for discussion of items not on the Agenda which were of interest to Library Board members and the opportunity was given to suggest items that should be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

January, 2016 – There were no items suggested.

INFORMATION

- 15. Materials**

- a. **Joint Meeting of Library Board Committee Notes – November 10, 2015**
- b. **Joint Meeting of Library Board Committee Notes – December 1, 2015**

16. Board Meeting Schedule for 2016 and Upcoming Events/Information

- a. **Board and Committee Meetings for 2016**
- b. **Library Programs/Free Upcoming Events updated through January 24, 2016.**
- c. **Joint Meeting of Library Board Committees** – Tuesday, January 12, 2016, at the Library Services Center, 2450 North Meridian Street, at 4:00 p.m.

17. Notice of Special Meetings

None.

18. Notice of Next Regular Meeting

Monday, January 25, 2016, at Central Library, 40 East St. Clair Street, at 6:30 p.m.

19. Other Business

None.

20. Adjournment

The Secretary announced that there was no further business to come before the Board.

The Chairman then declared the meeting adjourned at 7:50 p.m.

A DVD of this meeting is on file in the Library's administration office.

Lillian L. Charleston, Secretary to the Board



**Indianapolis-Marion County Public Library
Report of the Treasurer for December 2015
Prepared by Accounting for January 25, 2016 Board Meeting**

Contents

- Annual Highlights
- Financial Charts
- Operating Fund Revenues and Expenditures
- Expenditures for Operating, Debt, Capital Projects, and Rainy Day
- Status of the Treasury: Investment Report
- Status of the Treasury: Total Funds
- Parking Garage
- Cash Flow Projections: Operating Fund
- Cash Flow Projections: Bond & Interest Redemption Fund
- 2014 and 2015 Bond Expenditures
- Capital Projects Summary

2015 Annual Highlights

REVENUE: Our projection was on target and 2% less than 2014

- Property Taxes caps for 2015 came in as projected whereas last year the caps were offset by the changes in the homestead credit
- Intergovernmental (license excise taxes, financial institution taxes, and commercial excise taxes) - higher than projected, but less than last year due to the refunds from the BMV
- County Option Income Taxes and Local Income Taxes were 7% higher than 2014 as projected

EXPENDITURES: Spent 2% less than projected and 2% more than 2014

- Personal Services – spent 5% more than last year
- Supplies – spent 12% more than last year
- Other Charges & Services – spent 3% more than last year
- Capital – spent 9% less than last year

PURCHASE ORDERS:

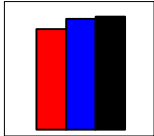
- Outstanding Purchase Orders increased by \$894,954 compared to last year- the majority of this increase relates to the E-rate project approved in December and the Library will receive some funding back once the project is complete. Other large encumbrances include \$237,000 in electronic materials and an uninterrupted power supply for LSC - \$98,000.

REVENUE/EXPENDITURES:

• Beginning Cash Balance	\$16,289,374	Budget	\$40,860,322
• Plus Revenue	37,813,110	Expenses	(37,687,853)
• Less Expenses & PO's	<u>(39,475,767)</u>	PO's	<u>(1,787,914)</u>
• Ending Cash Balance	\$14,626,717	Unspent Bal	\$ 1,384,555 (3%)

Finances - December 2015

Financial Comparisons - Operating Fund



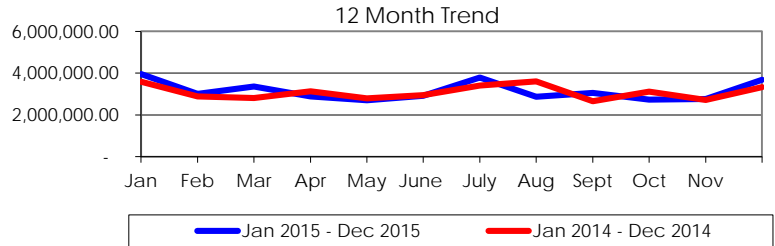
Expenses

3,335,967 December 14

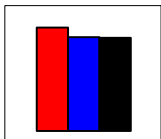
3,675,998 December 15

3,749,144 Projected

-2.0%



Spent more than projected - capital outlay, spent less than projected - other services and charges



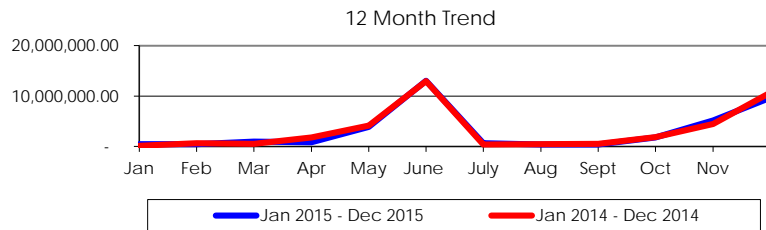
Revenue

10,691,626 December 14

9,697,744 December 15

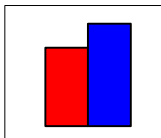
9,616,462 Projected

0.8%



Intergovernmental revenue - higher than projected, property tax revenue - lower than projected

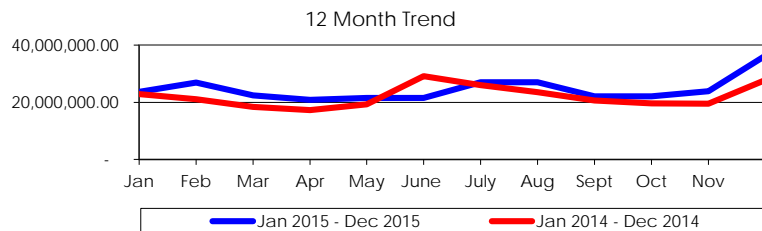
Investment Activity



Investments

27,743,434 December 14

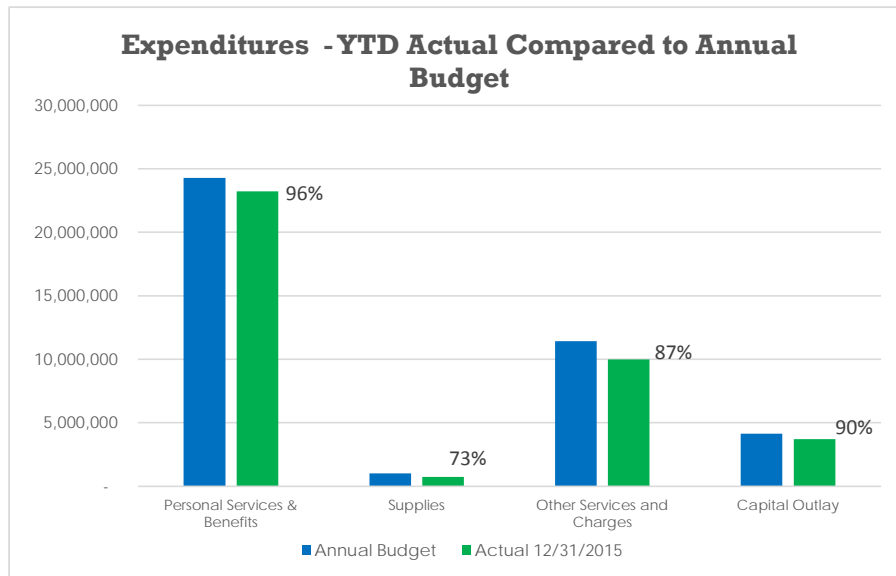
36,255,879 December 15



**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
OPERATING FUND REVENUES AND EXPENDITURES
MONTH ENDED DECEMBER 31, 2015**

Revenue	Annual			
	2015 Adjusted Budget	Actual YTD 12/31/2015	Variance YTD	Variance % YTD
2015 - Property Taxes	34,366,084	28,878,132	(5,487,952)	-16%
2015 - Intergovernmental	5,750,893	6,257,007	506,114	9%
Fines & Fees	1,036,857	940,263	(96,594)	-9%
Charges for Services	195,694	182,822	(12,872)	-7%
Miscellaneous	1,084,690	1,554,886	470,196	43%
Total	42,434,218	37,813,110	(4,621,108)	-11%

Expenditures	Annual			
	2015 Adjusted Budget	Actual YTD 12/31/2015	Variance YTD	Variance % YTD
Personal Services & Benefits	24,267,496	23,228,208	1,039,288	4%
Supplies	1,016,901	739,903	276,998	27%
Other Services and Charges	11,433,175	9,998,576	1,434,599	13%
Capital Outlay	4,142,749	3,721,210	421,539	10%
Total	40,860,321	37,687,897	3,172,424	8%



Indianapolis Marion County Public Library Operating Fund

For the Month Ended December 31, 2015

Account Description	Original Budget	Budget Adj.	Adjusted Budget	M-T-D	Y-T-D 100 %	P.O.	Balance 0 %	% Remaining
Expenses								
Services Personal								
Salaries & Wages								
SALARIES APPOINTED STAFF	14,717,260.43	(131,216.00)	14,586,044.43	1,100,846.77	14,130,651.18	0.00	455,393.25	3%
SALARIES HOURLY STAFF	1,720,701.00	3,610.00	1,724,311.00	98,959.96	1,593,975.23	0.00	130,335.77	8%
Total Salaries & Wages	16,437,961.43	(127,606.00)	16,310,355.43	1,199,806.73	15,724,626.41	0.00	585,729.02	4%
Employee Benefits								
HEALTH INSURANCE	3,855,700.00	(74,592.00)	3,781,108.00	225,009.22	3,515,039.62	17,556.00	248,512.38	7%
GROUP LIFE INSURANCE	30,000.00	0.00	30,000.00	2,598.90	26,874.68	0.00	3,125.32	10%
LONG TERM DISABILITY INSURANCE	27,000.00	0.00	27,000.00	1,848.17	25,650.94	0.00	1,349.06	5%
UNEMPLOYMENT COMPENSATION	5,000.00	8,852.00	13,852.00	0.00	10,800.10	3,051.90	0.00	0%
FICA AND MEDICARE	1,306,235.00	(14,590.00)	1,291,645.00	133,400.77	1,185,229.02	0.00	106,415.98	8%
PERF	2,180,305.00	(32,183.00)	2,148,122.00	232,226.50	2,074,680.26	0.00	73,441.74	3%
EMPLOYEE ASSISTANCE PROGRAM	22,020.00	0.00	22,020.00	1,835.00	22,020.00	0.00	0.00	0%
TUITION ASSISTANCE	5,000.00	1,200.00	6,200.00	0.00	6,092.53	0.00	107.47	2%
SALARY ADJUSTMENT	637,000.00	194.00	637,194.00	627,202.40	637,194.00	0.00	0.00	0%
Total Employee Benefits	8,068,260.00	(111,119.00)	7,957,141.00	1,224,120.96	7,503,581.15	20,607.90	432,951.95	5%
Total Services Personal	24,506,221.43	(238,725.00)	24,267,496.43	2,423,927.69	23,228,207.56	20,607.90	1,018,680.97	4%
Supplies								
Office Supplies								
OTHER OFFICE SUPPLIES	434,483.00	134,804.99	569,287.99	33,650.38	392,367.86	158,917.02	18,003.11	3%
UNIFORMS	7,000.00	0.00	7,000.00	0.00	3,588.17	800.00	2,611.83	37%
Total Office Supplies	441,483.00	134,804.99	576,287.99	33,650.38	395,956.03	159,717.02	20,614.94	4%
Operating Supplies								
CLEANING & SANITATION	159,850.00	2,605.56	162,455.56	1,963.84	114,859.13	31,365.03	16,231.40	10%
GASOLINE	38,000.00	1,082.32	39,082.32	435.10	19,896.43	13,008.54	6,177.35	16%
Total Operating Supplies	197,850.00	3,687.88	201,537.88	2,398.94	134,755.56	44,373.57	22,408.75	11%

Indianapolis Marion County Public Library Operating Fund

For the Month Ended December 31, 2015

Account Description	Original Budget	Budget Adj.	Adjusted Budget	M-T-D	Y-T-D 100 %	P.O.	Balance 0 %	% Remaining
Other Supplies								
LIBRARY SUPPLIES	175,500.00	41,846.20	217,346.20	10,339.05	203,526.08	8,189.32	5,630.80	3%
NON-CAPITAL FURNITURE & EQUIPMENT	15,000.00	6,729.28	21,729.28	1,557.80	5,621.15	2,926.27	13,181.86	61%
Total Other Supplies	190,500.00	48,575.48	239,075.48	11,896.85	209,147.23	11,115.59	18,812.66	8%
Total Supplies	829,833.00	187,068.35	1,016,901.35	47,946.17	739,858.82	215,206.18	61,836.35	6%
Other Services & Charges								
Professional Services								
CONSULTING SERVICES	129,250.00	41,649.50	170,899.50	15,167.00	163,809.02	4,470.00	2,620.48	2%
LEGAL SERVICES	195,000.00	47,089.00	242,089.00	14,044.00	192,089.00	50,000.00	0.00	0%
Total Professional Services	324,250.00	88,738.50	412,988.50	29,211.00	355,898.02	54,470.00	2,620.48	1%
Communication & Transportation								
POSTAGE	64,000.00	(18,614.99)	45,385.01	253.82	30,784.45	727.13	13,873.43	31%
TRAVEL	30,070.00	(2,194.20)	27,875.80	5,763.84	27,875.80	0.00	0.00	0%
CONFERENCES	77,460.00	(646.00)	76,814.00	3,540.97	62,960.92	0.00	13,853.08	18%
IN HOUSE CONFERENCE	50,000.00	(21,728.00)	28,272.00	2,349.66	23,483.44	175.00	4,613.56	16%
FREIGHT & EXPRESS	6,000.00	6,999.99	12,999.99	279.49	12,999.58	0.00	0.41	0%
DATA COMMUNICATIONS	310,000.00	(54,154.75)	255,845.25	8,828.11	235,845.25	20,000.00	0.00	0%
CELLULAR PHONE	6,800.00	3,551.00	10,351.00	430.00	9,629.40	0.00	721.60	7%
Total Communication & Transportation	544,330.00	(86,786.95)	457,543.05	21,445.89	403,578.84	20,902.13	33,062.08	7%
Printing & Advertising								
PUBLICATION OF LEGAL NOTICES & HR	2,050.00	600.00	2,650.00	155.02	2,226.14	0.00	423.86	16%
Printing	237,050.00	32,745.00	269,795.00	5,547.50	262,020.38	4,360.00	3,414.62	1%
Total Printing & Advertising	239,100.00	33,345.00	272,445.00	5,702.52	264,246.52	4,360.00	3,838.48	1%
Insurance								
OFFICIAL BONDS	1,000.00	(25.00)	975.00	0.00	975.00	0.00	0.00	0%
AUTOMOBILE	10,500.00	(4,002.00)	6,498.00	0.00	6,497.40	0.00	0.60	0%

Indianapolis Marion County Public Library Operating Fund

For the Month Ended December 31, 2015

Account Description	Original Budget	Budget Adj.	Adjusted Budget	M-T-D	Y-T-D 100 %	P.O.	Balance 0 %	% Remaining
PACKAGE	172,000.00	19,903.00	191,903.00	0.00	191,902.60	0.00	0.40	0%
WORKER'S COMPENSATION	165,000.00	56,305.00	221,305.00	35,370.00	221,305.00	0.00	0.00	0%
EXCESS LIABILITY	8,700.00	1,505.00	10,205.00	0.00	10,205.00	0.00	0.00	0%
PUBLIC OFFICIALS & EMPLOYEE LIAB	16,500.00	(992.00)	15,508.00	0.00	15,508.00	0.00	0.00	0%
CLAIMS, AWARDS, AND INDEMNITIES	0.00	1,130.00	1,130.00	0.00	1,127.67	0.00	2.33	0%
BROKERAGE FEE	25,000.00	(7,800.00)	17,200.00	0.00	17,000.00	0.00	200.00	1%
Total Insurance	398,700.00	66,024.00	464,724.00	35,370.00	464,520.67	0.00	203.33	0%
Utilities								
Gas	103,850.00	8,970.58	112,820.58	1,953.53	64,276.35	34,463.23	14,081.00	12%
ELECTRICITY	862,733.00	63,004.53	925,737.53	65,621.27	809,797.07	85,940.46	30,000.00	3%
HEAT/STEAM	364,000.00	12,532.81	376,532.81	25,537.27	306,756.02	61,641.79	8,135.00	2%
COOLING/CHILLED WATER	453,200.00	23,016.64	476,216.64	31,397.07	439,674.94	36,541.70	0.00	0%
WATER	53,325.00	755.12	54,080.12	2,379.70	41,630.01	12,450.11	0.00	0%
STORMWATER	12,500.00	778.00	13,278.00	0.00	13,277.10	0.00	0.90	0%
SEWAGE	59,418.00	700.40	60,118.40	3,140.50	54,915.92	5,202.48	0.00	0%
Total Utilities	1,909,026.00	109,758.08	2,018,784.08	130,029.34	1,730,327.41	236,239.77	52,216.90	3%
Repairs & Maintenance								
REP & MAINT-STRUCTURE	804,800.00	175,609.88	980,409.88	65,605.24	795,713.27	184,696.18	0.43	0%
REP & MAINT-HEATING & AIR	155,000.00	49,507.15	204,507.15	10,153.11	167,417.89	37,088.52	0.74	0%
MAINT & REPAIR - AUTO	40,000.00	(2,282.00)	37,718.00	1,314.42	23,154.36	6,834.09	7,729.55	20%
REP & MAINT-EQUIPMENT	71,000.00	2,091.61	73,091.61	3,891.25	60,124.41	5,565.00	7,402.20	10%
REP & MAINT-COMPUTERS	390,000.00	(23,867.00)	366,133.00	7,980.00	352,242.68	13,889.50	0.82	0%
CLEANING	919,340.00	91,627.50	1,010,967.50	68,683.50	872,450.78	135,361.30	3,155.42	0%
Total Repairs & Maintenance	2,380,140.00	292,687.14	2,672,827.14	157,627.52	2,271,103.39	383,434.59	18,289.16	1%
Rentals								
REAL ESTATE	449,141.00	0.00	449,141.00	36,685.84	440,365.50	0.00	8,775.50	2%
EQUIPMENT	57,680.00	1,574.00	59,254.00	3,212.70	57,577.53	0.00	1,676.47	3%
Total Rentals	506,821.00	1,574.00	508,395.00	39,898.54	497,943.03	0.00	10,451.97	2%

Indianapolis Marion County Public Library Operating Fund

For the Month Ended December 31, 2015

Account Description	Original Budget	Budget Adj.	Adjusted Budget	M-T-D	Y-T-D 100 %	P.O.	Balance 0 %	% Remaining
Other Services & Charges								
DUES & MEMBERSHIPS	51,550.00	(600.00)	50,950.00	25.00	47,175.29	0.00	3,774.71	7%
COMPUTER SERVICES	3,500.00	34,577.95	38,077.95	165.00	32,907.15	5,170.65	0.15	0%
PAYROLL SERVICES	130,000.00	(215.00)	129,785.00	11,021.98	125,584.69	4,200.00	0.31	0%
SECURITY SERVICES	888,326.00	57,909.40	946,235.40	74,526.99	832,717.81	66,179.16	47,338.43	5%
TRASH REMOVAL	140,840.00	(53,267.20)	87,572.80	0.00	57,194.28	9,688.52	20,690.00	24%
SNOW REMOVAL	243,460.00	85,000.00	328,460.00	3,765.17	310,639.10	3,323.40	14,497.50	4%
PROGRAMMING	90,000.00	(25,578.00)	64,422.00	7,971.24	64,421.28	0.00	0.72	0%
PROGRAMMING-JUV.	166,000.00	(5,727.00)	160,273.00	7,117.68	137,007.85	2,468.75	20,796.40	13%
PROGRAMMING ADULT - CENTRAL	30,000.00	0.00	30,000.00	1,400.00	28,013.72	0.00	1,986.28	7%
PROGRAMMING EXHIBITS - CENTRAL	4,000.00	0.00	4,000.00	0.00	737.39	0.00	3,262.61	82%
EVENTS & PR	42,050.00	(13,250.00)	28,800.00	100.00	20,422.49	1,495.00	6,882.51	24%
LAWN & LANDSCAPING	243,961.00	(1,149.00)	242,812.00	0.00	197,237.25	22,199.16	23,375.59	10%
OTHER CONTRACTUAL SERVICES	451,856.00	(32,599.65)	419,256.35	18,973.23	309,607.78	77,762.45	31,886.12	8%
MATERIALS CONTRACTUAL	1,655,000.00	345,000.00	2,000,000.00	258,327.74	1,763,038.01	236,961.99	0.00	0%
LIBRARY MEDIA STATION	8,000.00	(5,450.00)	2,550.00	0.00	2,133.00	0.00	417.00	16%
BANK FEES/CREDIT CARD FEES	50,000.00	11,185.00	61,185.00	3,884.07	61,183.89	0.00	1.11	0%
RECRUITMENT EXPENSES	8,700.00	22,388.20	31,088.20	1,067.99	20,937.29	1,704.95	8,445.96	27%
Total Other Services & Charges	4,207,243.00	418,224.70	4,625,467.70	388,346.09	4,010,958.27	431,154.03	183,355.40	4%
Total Other Services & Charges	10,509,610.00	923,564.47	11,433,174.47	807,630.90	9,998,576.15	1,130,560.52	304,037.80	3%
Capital Outlay								
CAPITAL - EQUIPMENT	2,500.00	110,921.19	113,421.19	0.00	14,508.19	98,913.00	0.00	0%
COMPUTER EQUIPMENT	10,000.00	294,824.81	304,824.81	0.00	0.00	304,824.81	0.00	0%
BOOKS & MATERIALS	3,845,000.00	(277,979.53)	3,567,020.47	281,337.55	3,567,020.46	0.00	0.01	0%
UNPROCESSED PAPERBACK BOOKS	126,000.00	(18,441.52)	107,558.48	8,310.36	89,757.05	17,801.43	0.00	0%
RARE BOOKS/SPECIAL COLLECTIONS	0.00	49,924.49	49,924.49	0.00	49,924.49	0.00	0.00	0%
Total Capital Outlay	3,983,500.00	159,249.44	4,142,749.44	289,647.91	3,721,210.19	421,539.24	0.01	0%
Total Expenses	39,829,164.43	1,031,157.26	40,860,321.69	3,569,152.67	37,687,852.72	1,787,913.84	1,384,555.13	3%

Indianapolis Marion County Public Library
Bond Interest and Redemption Fund
For the Month Ended December 31, 2015

Account Description	Original Budget	Budget Adj.	Adjusted Budget	M-T-D	Y-T-D 100 %	P.O.	Balance 0 %	% Remaining
Expenses								
Other Services & Charges								
Other Services & Charges								
BOND EXPENSES	8,310,000.00	0.00	8,310,000.00	1,905,000.00	8,310,000.00	0.00	0.00	0%
INTEREST EXPENSE	2,992,571.00	(236,392.00)	2,756,179.00	630,500.00	2,756,179.03	0.00	(0.03)	0%
BANK FEES/CREDIT CARD FEES	4,000.00	0.00	4,000.00	400.00	3,050.00	0.00	950.00	24%
Total Other Services & Charges	11,306,571.00	(236,392.00)	11,070,179.00	2,535,900.00	11,069,229.03	0.00	949.97	0%
Total Other Services & Charges	11,306,571.00	(236,392.00)	11,070,179.00	2,535,900.00	11,069,229.03	0.00	949.97	0%
Total Expenses	11,306,571.00	(236,392.00)	11,070,179.00	2,535,900.00	11,069,229.03	0.00	949.97	0%

Indianapolis Marion County Public Library Capital Projects Fund

For the Month Ended December 31, 2015

Account Description	Original Budget	Budget Adj.	Adjusted Budget	M-T-D	Y-T-D 100 %	P.O.	Balance 0 %	% Remaining
Expenses								
Supplies								
Office Supplies								
OTHER OFFICE SUPPLIES	491,500.00	(22,326.28)	469,173.72	44,867.72	269,515.71	100,978.49	98,679.52	21%
Total Office Supplies	491,500.00	(22,326.28)	469,173.72	44,867.72	269,515.71	100,978.49	98,679.52	21%
Other Supplies								
NON-CAPITAL FURNITURE & EQUIPMENT	139,800.00	(92,525.99)	47,274.01	13,666.29	31,674.85	15,577.52	21.64	0%
Total Other Supplies	139,800.00	(92,525.99)	47,274.01	13,666.29	31,674.85	15,577.52	21.64	0%
Total Supplies	631,300.00	(114,852.27)	516,447.73	58,534.01	301,190.56	116,556.01	98,701.16	19%
Other Services & Charges								
Professional Services								
CONSULTING SERVICES	25,000.00	84,329.00	109,329.00	475.00	36,224.00	57,531.00	15,574.00	14%
ENGINEERING & ARCHITECTURAL	0.00	33,625.00	33,625.00	11,375.00	11,375.00	22,250.00	0.00	0%
LEGAL SERVICES	0.00	1,100.00	1,100.00	820.00	1,100.00	0.00	0.00	0%
Total Professional Services	25,000.00	119,054.00	144,054.00	12,670.00	48,699.00	79,781.00	15,574.00	11%
Repairs & Maintenance								
REP & MAINT-STRUCTURE	540,000.00	115,972.17	655,972.17	26,758.30	309,219.04	318,217.03	28,536.10	4%
REP & MAINT-HEATING & AIR	170,000.00	(121,052.52)	48,947.48	0.00	18,619.48	30,328.00	0.00	0%
REP & MAINT-EQUIPMENT	0.00	18,811.00	18,811.00	0.00	9,155.00	9,656.00	0.00	0%
Total Repairs & Maintenance	710,000.00	13,730.65	723,730.65	26,758.30	336,993.52	358,201.03	28,536.10	4%
Other Services & Charges								
COMPUTER SERVICES	0.00	5,825.00	5,825.00	0.00	5,825.00	0.00	0.00	0%
LAWN & LANDSCAPING	0.00	3,116.00	3,116.00	0.00	3,115.58	0.00	0.42	0%
OTHER CONTRACTUAL SERVICES	50,000.00	0.00	50,000.00	0.00	11,063.82	0.00	38,936.18	78%
Total Other Services & Charges	50,000.00	8,941.00	58,941.00	0.00	20,004.40	0.00	38,936.60	66%

**Indianapolis Marion County Public Library
Capital Projects Fund**

For the Month Ended December 31, 2015

Account Description	Original Budget	Budget Adj.	Adjusted Budget	M-T-D	Y-T-D 100 %	P.O.	Balance 0 %	% Remaining
Total Other Services & Charges	785,000.00	141,725.65	926,725.65	39,428.30	405,696.92	437,982.03	83,046.70	9%
Capital Outlay								
CAPITAL - FURNITURE	130,000.00	(16,190.86)	113,809.14	0.00	20,109.14	93,700.00	0.00	0%
CAPITAL - EQUIPMENT	0.00	246,267.86	246,267.86	0.00	8,569.25	231,705.00	5,993.61	2%
COMPUTER EQUIPMENT	445,700.00	(93,903.28)	351,796.72	15,238.55	42,959.49	308,837.07	0.16	0%
Total Capital Outlay	575,700.00	136,173.72	711,873.72	15,238.55	71,637.88	634,242.07	5,993.77	1%
Total Expenses	1,992,000.00	163,047.10	2,155,047.10	113,200.86	778,525.36	1,188,780.11	187,741.63	9%

Indianapolis Marion County Public Library Income Statement - Rainy Day Fund

For the Month Ended December 31, 2015

	Original Budget	Budget Adj.	Adjusted Budget	MTD	YTD	Encumbrances	Balance	% Remaining
39 - Rainy Day Fund								
Revenues								
Other Revenue								
INTEREST INCOME	0.00	12,000.00	12,000.00	(3,583.04)	35,286.31	0.00	(23,286.31)	(194)%
Total Other Revenue	0.00	12,000.00	12,000.00	(3,583.04)	35,286.31	0.00	(23,286.31)	(194)%
Total Revenues	0.00	12,000.00	12,000.00	(3,583.04)	35,286.31	0.00	(23,286.31)	(194)%
Expenses								
Other Services & Charges								
Professional Services								
CONSULTING SERVICES	0.00	60,250.00	60,250.00	0.00	23,500.00	36,750.00	0.00	0%
LEGAL SERVICES	50,000.00	(18,096.00)	31,904.00	1,180.00	26,295.25	0.00	5,608.75	18%
Total Professional Services	50,000.00	42,154.00	92,154.00	1,180.00	49,795.25	36,750.00	5,608.75	6%
Total Other Services & Charges	50,000.00	42,154.00	92,154.00	1,180.00	49,795.25	36,750.00	5,608.75	6%
Capital Outlay								
LAND	550,000.00	(50,000.00)	500,000.00	0.00	0.00	0.00	500,000.00	100%
VEHICLES	400,000.00	7,846.00	407,846.00	0.00	0.00	407,846.00	0.00	0%
Total Capital Outlay	950,000.00	(42,154.00)	907,846.00	0.00	0.00	407,846.00	500,000.00	55%
Total Expenses	1,000,000.00	0.00	1,000,000.00	1,180.00	49,795.25	444,596.00	505,608.75	51%

**Indianapolis Marion County Public Library
Status of the Treasury
Investment Report
December 31, 2015**

Chase Savings Account

	Balance December 31, 2015	Interest Earned December 31, 2015
Operating Fund	\$ 10,770,707	\$ 84
Library Improvement Reserve Fd	\$ 75,529	2
Shared System Fund	\$ 145,869	4
Grant Fund	\$ 136,627	6
Parking Garage	\$ 53,972	1
Capital Projects Fund	\$ 660,191	6
Bond & Interest Redemption Fd	\$ 4,532,628	9
Total Chase Savings Account	\$ 16,375,523	\$ 111

The average savings account rate for December was 0.03%

Fifth Third Bank Savings Account

	Balance December 31, 2015	Interest Earned December 31, 2015
Operating Fund	\$ -	\$ -
Total Fifth Third Savings Account	\$ -	\$ -

The average savings account rate for December was 0%

Fifth Third Bank Investment Account

	Balance December 31, 2015	Interest Earned December 31, 2015
Operating Fund	\$ 1,533,349	\$ (1,262)
Library Improvement Reserve Fd	\$ 2,940,398	(2,420)
Shared System Fund	\$ 303,649	(250)
Gift Fund	\$ 506,081	(416)
Construction Fund	\$ 435,585	(453)
Capital Projects Fund	\$ 506,965	(417)
Rainy Day Fund	\$ 4,260,684	(3,635)
Bond & Interest Redemption Fd	\$ 1,012,163	(833)
Total Fifth Third Bank	\$ 11,498,874	\$ (9,686) (1)

The average investment account rate for December was .57%

(1) December includes adjustment for overreported earnings in November 2015.

Hoosier Fund Account Income

	Balance December 31, 2015	Interest Earned December 31, 2015
Operating Fund	\$ 3,501,726	\$ 1,070
Capital Projects	\$ 200,099	\$ 61
Rainy Day Fund	\$ 169,195	\$ 52
Total Hoosier Fund Account	\$ 3,871,020	\$ 1,183

The average Hoosier Fund account rate for December was 0.36%

Huntington Bank Money Market Account Income

	Balance December 31, 2015	Interest Earned December 31, 2015
2014 Multi-Branch Facility Improvmts	\$ 4,498,802	\$ 1,343
Total Huntington Bank Account	\$ 4,498,802	\$ 1,343

The average Huntington Bank account rate for December was 0.35%

TrustIndiana

	Balance December 31, 2015	Interest Earned December 31, 2015
Operating Fund	\$ 11,660	\$ 2
Total TrustIndiana Account	\$ 11,660	\$ 2

The average TrustIndiana account rate for December was 0.21%

Previous Month's Chase Savings Account Activity

	Balance November 30, 2015	Interest Earned November 30, 2015
Operating Fund	\$ 2,770,624	\$ 70
Library Improvement Reserve Fd	\$ 75,527	2
Shared System Fund	\$ 145,866	4
Grant Fund	\$ 236,621	6
Parking Garage	\$ 53,971	1
Capital Projects Fund	\$ 200,185	5
Bond & Interest Redemption Fd	\$ 52,619	1
Total Chase Savings Account	\$ 3,535,412	\$ 90

The average savings account rate for November was 0.03%

Previous Month's Fifth Third Bank Savings Account

	Balance November 30, 2015	Interest Earned November 30, 2015
Operating Fund	\$ 19	\$ 19
Total Fifth Third Savings Account	\$ 19	\$ 19

The average savings account rate for November was 0.35%

Previous Month's Fifth Third Bank Investment Account

	Balance November 30, 2015	Interest Earned November 30, 2015
Operating Fund	\$ 1,534,592	\$ 2,636
Library Improvement Reserve Fd	\$ 2,942,818	5,056
Shared System Fund	\$ 303,899	522
Gift Fund	\$ 506,498	870
Construction Fund	\$ 536,038	921
Capital Projects Fund	\$ 507,382	872
Rainy Day Fund	\$ 4,364,319	7,498
Bond & Interest Redemption Fd	\$ 1,012,996	1,740
Total Fifth Third Bank	\$ 11,708,541	\$ 20,116

The average investment account rate for November was .95%

Previous Month's Hoosier Fund Account Income

	Balance November 30, 2015	Interest Earned November 30, 2015
Operating Fund	\$ 3,500,656	\$ 656
Capital Projects	\$ 200,037	\$ 37
Rainy Day Fund	\$ 169,143	\$ 50
Total Hoosier Fund Account	\$ 3,869,837	\$ 743

The average Hoosier Fund account rate for November was 0.36%

Previous Month's Huntington Bank Money Market Account Income

	Balance November 30, 2015	Interest Earned November 30, 2015
2014 Multi-Branch Facility Improvmt:	\$ 4,697,459	\$ 1,351
Total Huntington Bank Account	\$ 4,697,459	\$ 1,351

The average Huntington Bank account rate for November was 0.35%

Previous Month's TrustIndiana

	Balance November 30, 2015	Interest Earned November 30, 2015
Operating Fund	\$ 11,658	\$ 2
Total TrustIndiana Account	\$ 11,658	\$ 2

The average TrustIndiana account rate for November was 0.17%

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
STATUS OF THE TREASURY
CASH BALANCES
December 31, 2015

	Prior Year All Balances 12/31/2014	----- Checking and Savings Account Activity - Chase -----				Investments 12/31/2015	Total All Balances 12/31/2015
		Beginning Balance 11/30/2015	Current Month Receipts	Current Month Disbursements	Ending Balance 12/31/2015		
TOTAL ALL FUNDS	37,793,894.56	9,558,335.53	15,631,815.36	7,156,911.75	19,964,608.66	19,880,355.42	39,844,964.08
OPERATING FUND	16,289,374.36	5,345,915.92	9,795,265.23	3,773,329.72	11,367,851.43	5,046,735.36	16,414,586.79
Current Year			9,795,265.23	3,773,329.72			
Investments			-	-			
CAPITAL PROJECTS FUND	994,342.54	727,488.14	244,271.95	113,200.86	858,559.23	707,063.92	1,565,623.15
Current Year			244,271.95	113,200.86			
Investments			-	-			
BOND & INTEREST REDEMPTION FUND	5,500,093.21	2,554,645.77	4,520,711.68	2,535,900.00	4,539,457.45	1,012,162.63	5,551,620.08
Current Year			4,520,711.68	2,535,900.00			
Investments			-	-			
CONSTRUCTION FUND	791,772.15	(3,704.79)	100,000.00	5,589.00	90,706.21	435,584.93	526,291.14
Current Year			-	5,589.00			
Investments			100,000.00	-			
RAINY DAY FUND	4,533,484.51	(9,723.58)	100,000.00	1,180.00	89,096.42	4,429,879.15	4,518,975.57
Current Year			-	1,180.00			
Investments			100,000.00	-			
LIBRARY IMPROVEMENT RESERVE FUND	2,994,868.00	77,907.98	1.92	-	77,909.90	2,940,397.78	3,018,307.68
Current Year			1.92	-			
Investments							
2014 MULTI-BRANCH IMPROVEMENT	4,897,058.08	(53,297.27)	200,000.00	9,163.57	137,539.16	4,498,801.54	4,636,340.70
Current Year			-	9,163.57			
Investments			200,000.00	-			
2015 RFID BOOKS & MATERIALS PROJECT	-	18,254.00	2,000,000.00	86,884.48	1,931,369.52	-	1,931,369.52
Current Year			2,000,000.00	86,884.48			
Investments			-	-			
PARKING GARAGE FUND	67,478.92	87,436.65	24,970.87	8,526.12	103,881.40		103,881.40
			24,970.87	8,526.12			
GIFT FUND	745,022.17	127,333.46	87,027.53	29,652.38	184,708.61	506,081.32	690,789.93
Current Year			87,027.53	29,652.38			
Investments				-			
GRANT FUND	215,879.88	338,235.71	7,584.85	130,660.94	215,159.62		215,159.62
Current Year			7,584.85	130,660.94			
OTHER FUNDS & ACTIVITY:							
PAYROLL DEDUCTIONS	111,865.89	80,098.55	544,324.94	539,058.79	85,364.70		85,364.70
FOUNDATION AGENCY FUND	1,328.17	2,248.77	882.68	2,248.77	882.68		882.68
STAFF ASSOCIATION AGENCY FUND	4.00	6.00	-	6.00	-		-
SALES TAX AGENCY FUND	1,143.08	1,031.88	567.25	1,031.88	567.25		567.25
PLAC CARD AGENCY FUND	12,255.00	9,058.30	5,200.00	-	14,258.30		14,258.30
SHARED SYSTEM	637,924.60	273,654.04	1,006.46	7,363.72	267,296.78	303,648.79	570,945.57

Indianapolis Marion County Public Library
Income Statement - Parking Garage
For the Month Ended December 31, 2015

	<u>Original Budget</u>	<u>Budget Adjust.</u>	<u>Adjust. Budget</u>	<u>Actual MTD</u>	<u>Actual YTD</u>	<u>Open P.O.</u>	<u>Balance</u>	<u>%</u>
Revenues								
Fees & Fines Revenue								
REVENUE ADJUSTMENT	0.00	0.00	0.00	0.00	12.01	0.00	(12.01)	0.00%
Total Fees & Fines Revenue	0.00	0.00	0.00	0.00	12.01	0.00	(12.01)	0.00%
Other Revenue								
INTEREST INCOME	100.00	0.00	100.00	1.37	16.23	0.00	83.77	83.77%
PARKING GARAGE REVENUE	100,000.00	0.00	100,000.00	22,326.00	147,555.18	0.00	(47,555.18)	(47.56)%
Parking Garage Revenue - Taxable	12,000.00	0.00	12,000.00	467.50	9,845.62	0.00	2,154.38	17.95%
Total Other Revenue	112,100.00	0.00	112,100.00	22,794.87	157,417.03	0.00	(45,317.03)	(40.43)%
Total Revenues	112,100.00	0.00	112,100.00	22,794.87	157,429.04	0.00	(45,329.04)	(40.44)%
Expenses								
Supplies								
Office Supplies								
PRINTING SUPPLIES	3,000.00	0.00	3,000.00	265.34	2,279.72	0.00	720.28	24.01%
OTHER OFFICE SUPPLIES	5,000.00	0.00	5,000.00	282.00	3,504.00	371.74	1,124.26	22.49%
UNIFORMS	200.00	0.00	200.00	0.00	33.70	0.00	166.30	83.15%
Total Office Supplies	8,200.00	0.00	8,200.00	547.34	5,817.42	371.74	2,010.84	24.52%
Total Supplies	8,200.00	0.00	8,200.00	547.34	5,817.42	371.74	2,010.84	24.52%
Other Services & Charges								
Communication & Transportation								
TELEPHONE	4,500.00	(250.00)	4,250.00	311.46	3,739.24	0.00	510.76	12.02%
DATA COMMUNICATIONS	250.00	250.00	500.00	0.00	445.38	0.00	54.62	10.92%
Total Communication & Transportation	4,750.00	0.00	4,750.00	311.46	4,184.62	0.00	565.38	11.90%
Insurance								

Indianapolis Marion County Public Library
Income Statement - Parking Garage
For the Month Ended December 31, 2015

	Original Budget	Budget Adjust.	Adjust. Budget	Actual MTD	Actual YTD	Open P.O.	Balance	%
EXCESS LIABILITY	6,100.00	0.00	6,100.00	457.00	5,530.00	0.00	570.00	9.34%
Total Insurance	6,100.00	0.00	6,100.00	457.00	5,530.00	0.00	570.00	9.34%
Repairs & Maintenance								
REP & MAINT-STRUCTURE	6,000.00	(1,300.00)	4,700.00	0.00	4,070.50	0.00	629.50	13.39%
REP & MAINT-HEATING & AIR	7,000.00	7,300.00	14,300.00	0.00	6,518.00	7,315.00	467.00	3.27%
REP & MAINT-EQUIPMENT	7,000.00	(2,291.74)	4,708.26	0.00	3,895.65	0.00	812.61	17.26%
Total Repairs & Maintenance	20,000.00	3,708.26	23,708.26	0.00	14,484.15	7,315.00	1,909.11	8.05%
Rentals								
EQUIPMENT RENTAL	0.00	103.58	103.58	0.00	103.58	0.00	0.00	0.00%
Total Rentals	0.00	103.58	103.58	0.00	103.58	0.00	0.00	0.00%
Other Services & Charges								
PARKING GARAGE CONTRACTUAL	12,000.00	0.00	12,000.00	1,000.00	12,000.00	0.00	0.00	0.00%
CLEANING SERVICES	7,000.00	(2,613.94)	4,386.06	0.00	3,873.24	0.00	512.82	11.69%
OTHER CONTRACTUAL SERVICES	60,000.00	8,193.42	68,193.42	5,595.66	68,192.87	0.00	0.55	0.00%
BANK FEES/CREDIT CARD FEES	5,400.00	1,440.68	6,840.68	614.66	6,840.68	0.00	0.00	0.00%
Total Other Services & Charges	84,400.00	7,020.16	91,420.16	7,210.32	90,906.79	0.00	513.37	0.56%
Total Other Services & Charges	115,250.00	10,832.00	126,082.00	7,978.78	115,209.14	7,315.00	3,557.86	2.82%
Total Expenses	123,450.00	10,832.00	134,282.00	8,526.12	121,026.56	7,686.74	5,568.70	4.15%
NET SURPLUS/(DEFICIT)	(11,350.00)	(10,832.00)	(22,182.00)	14,268.75	36,402.48	(7,686.74)	(50,897.74)	229.46%

INDIANAPOLIS - MARION COUNTY PUBLIC LIBRARY
CASHFLOW PROJECTIONS - OPERATING FUND
 January 1 - December 31, 2015

	ACTUAL JANUARY	ACTUAL FEBRUARY	ACTUAL MARCH	ACTUAL APRIL	ACTUAL MAY	ACTUAL JUNE	ACTUAL JULY	ACTUAL AUGUST	ACTUAL SEPTEMBER	ACTUAL OCTOBER	ACTUAL NOVEMBER	ACTUAL DECEMBER	ACTUAL Y-T-D	ORIGINAL BUDGET	Variance
Beginning Balance	\$ 16,289,374	\$ 12,787,669	\$ 10,231,596	\$ 7,864,169	\$ 5,815,572	\$ 7,028,785	\$ 17,169,876	\$ 14,041,922	\$ 11,603,856	\$ 8,971,953	\$ 8,025,445	\$ 10,392,841	\$ 16,289,374	\$ 13,145,951	
Receipts:															
Property Tax	-	-	-	400,000	3,500,000	11,171,421	-	-	-	1,300,000	4,600,000	7,906,711	28,878,132	28,866,084	12,048
Excise Tax	-	-	-	-	-	1,166,923	-	-	-	-	-	1,058,845	2,225,768	1,783,317	442,451
Financial Institution Tax	-	-	-	-	-	118,541	-	-	-	-	-	145,637	264,178	261,134	3,044
Commercial Vehicle Tax	-	-	-	-	-	140,917	-	-	-	-	-	140,915	281,832	219,503	62,329
In-Lieu-of Taxes	-	-	-	-	-	10,406	-	-	-	-	-	10,406	20,812	19,256	1,556
Local Option Income Tax (LOIT)	272,772	272,772	272,772	272,257	272,257	272,257	272,257	272,257	272,257	272,257	272,257	273,627	3,270,000	3,273,266	(3,267)
County Option Income Tax (COIT)	16,201	16,201	16,201	16,201	16,201	16,201	16,201	16,201	16,201	16,201	16,201	16,201	194,417	194,417	(0)
Fines	76,361	96,355	85,929	74,930	59,723	87,977	73,999	66,236	64,450	68,062	66,255	70,271	890,548	987,792	(97,244)
Photocopier	2,478	2,250	3,701	2,965	4,162	3,471	3,248	2,313	3,260	3,552	2,983	3,391	37,774	41,718	(3,944)
Printers	9,590	10,100	15,565	12,507	13,711	12,107	10,997	10,283	13,618	13,945	10,941	11,684	145,048	153,976	(8,928)
Fax Transmission	-	-	-	-	-	-	-	58	-	-	-	-	58	-	58
Headsets	507	676	779	715	634	778	708	707	749	767	594	632	8,246	8,565	(319)
USB	556	770	834	679	484	603	584	640	630	664	519	545	7,508	8,000	(492)
PLAC Dist.	-	-	-	-	-	-	-	-	-	-	78,332	-	78,332	79,000	(668)
Interest income	2,294	2,083	2,061	3,515	2,451	1,363	2,707	1,608	1,553	1,555	3,384	(107)	24,467	15,000	9,467
Library totes	189	179	209	168	194	557	256	181	198	269	146	179	2,725	2,500	225
Other Card Revenue	1,252	1,422	1,437	1,231	1,114	2,082	1,921	1,316	1,258	1,285	1,051	1,117	16,486	20,000	(3,514)
Miscellaneous	678	743	2,459	(546)	797	1,190	598	(493)	870	2,154	1,153	(717)	8,886	8,000	886
Proctoring Exams	113	200	325	310	475	663	1,595	510	175	416	312	712	5,806	2,000	3,806
Facility Rental	31,829	23,558	31,322	20,459	18,173	30,574	10,648	25,272	24,442	21,955	20,016	13,549	271,797	172,050	99,747
Catering Commission	14,432	-	2,375	-	358	3,686	6,806	3,685	12,651	10,044	25,015	9,025	88,077	35,000	53,077
Café Revenue	271	312	-	750	381	398	464	479	407	-	1,020	459	4,941	5,000	(59)
Shared System Projects	-	-	51,582	-	-	-	-	-	-	-	-	-	51,582	68,000	(16,418)
Insurance Reimbursement	-	1,303	486,979	2,607	-	-	-	-	-	4,012	305	1,192	496,398	-	496,398
Reimbursement for Services	8,706	2,018	2,631	919	421	19,563	5,003	15,699	-	3,526	9,774	18,500	86,760	236,409	(149,649)
Refunds	30	-	1,248	13,329	-	-	204	790	449	-	-	-	16,050	6,000	10,050
Erate Revenue	12,653	12,653	12,653	12,653	14,942	-	46,780	10,665	9,871	60,915	22,490	3,006	219,281	196,000	23,281
Grants/Contributions	-	-	-	-	-	-	200,000	-	-	-	-	-	8,500	208,500	(66,500)
Sale of surplus property	2,652	1,388	1,199	-	-	-	-	-	-	-	-	3,463	8,702	5,000	3,702
Transfer in	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Receipts	453,565	444,984	992,262	835,649	3,906,478	13,061,678	654,976	428,407	423,039	1,781,579	5,132,748	9,697,744	37,813,110	36,941,987	871,123
Expenditures:															
Personal Services & Benefits	2,558,817	1,719,850	1,737,357	1,742,028	1,707,648	1,807,650	2,595,722	1,806,830	1,754,857	1,632,357	1,741,210	2,423,882	23,228,208	24,506,221	1,278,013
Supplies	63,378	45,691	114,145	61,370	76,401	51,830	51,991	45,950	85,838	42,301	53,063	47,945	739,903	962,509	222,606
Other Services and Charges	924,847	796,559	987,748	841,158	693,497	786,408	931,031	822,354	1,015,708	668,043	723,603	807,620	9,998,576	11,542,582	1,544,006
Library Materials Capital Outlay	408,228	438,956	520,439	239,690	215,720	274,699	204,186	191,339	198,539	385,387	247,476	396,551	3,721,210	3,701,406	(19,804)
Debt Payments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	3,955,270	3,001,056	3,359,689	2,884,246	2,693,266	2,920,587	3,782,930	2,866,473	3,054,942	2,728,088	2,765,352	3,675,998	37,687,897	40,712,718	3,024,821
Ending Balance	\$ 12,787,669	\$ 10,231,596	\$ 7,864,169	\$ 5,815,572	\$ 7,028,785	\$ 17,169,876	\$ 14,041,922	\$ 11,603,856	\$ 8,971,953	\$ 8,025,445	\$ 10,392,841	\$ 16,414,587	\$ 16,414,587	\$ 9,375,220	
Less Outstanding Purchase Orders															(1,787,914)
Net Cash Balance															14,626,673

INDIANAPOLIS - MARION COUNTY PUBLIC LIBRARY
 CASH FLOW PROJECTIONS - BOND AND INTEREST REDEMPTION FUND (BIRF)
 January through December 2015
 Original Budget

	ACTUAL JANUARY	ACTUAL FEBRUARY	ACTUAL MARCH	ACTUAL APRIL	ACTUAL MAY	ACTUAL JUNE	ACTUAL JULY	ACTUAL AUGUST	ACTUAL SEPTEMBER	ACTUAL OCTOBER	ACTUAL NOVEMBER	ACTUAL DECEMBER	TOTAL	BUDGET	VARIANCE
Total Beginning Funds	\$ 5,500,093	\$ 2,504,679	\$ 2,505,184	\$ 2,505,657	\$ 2,506,620	\$ 2,507,064	\$ 5,755,091	\$ 2,764,822	\$ 2,765,453	\$ 2,766,062	\$ 2,866,650	\$ 3,567,642	\$ 5,500,093	\$ 4,709,543	

Sources of Funds

Receipts:															
Property Tax	-	-	-	-	-	5,398,169	-	-	-	100,000	700,000	4,149,235	10,347,404	10,438,967	(91,563)
Excise Tax	-	-	-	-	-	319,449	-	-	-	-	-	289,863	609,312	541,697	67,615
Financial Institution Tax	-	-	-	-	-	32,451	-	-	-	-	-	39,868	72,319	79,322	(7,003)
Commercial Vehicle Tax	-	-	-	-	-	38,577	-	-	-	-	-	38,576	77,153	66,676	10,477
In Lieu. Of Prop. Tax	-	-	-	-	-	3,161	-	-	-	-	-	3,161	6,322	6,856	(534)
Interest income	534	505	473	963	1,194	478	1,354	631	609	588	1,742	(825)	8,246	1,000	7,246
Investment Maturities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer In	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Receipts	534	505	473	963	1,194	5,792,285	1,354	631	609	100,588	701,742	4,519,878	11,120,756	11,134,518	(13,762)

Uses of Funds

Expenditures:															
2009 Bond Principal Payment	200,000	-	-	-	-	-	205,000	-	-	-	-	-	405,000	405,000	-
2010 Bond Principal Payment	1,010,000	-	-	-	-	-	1,030,000	-	-	-	-	-	2,040,000	2,040,000	-
2011 Bond Principal Payment	25,000	-	-	-	-	-	25,000	-	-	-	-	-	50,000	50,000	-
2012 Bond Principal Payment	1,005,000	-	-	-	-	-	1,020,000	-	-	-	-	-	2,025,000	2,025,000	-
2013 Bond Principal Payment	-	-	-	-	-	1,830,000	-	-	-	-	-	1,845,000	3,675,000	3,675,000	-
2014 Bond Principal Payment	-	-	-	-	-	55,000	-	-	-	-	-	60,000	115,000	115,000	-
Bond Interest Payment	755,198	-	-	-	-	658,858	711,623	-	-	-	-	630,500	2,756,179	2,756,179	-
Bank Fees & Other Expenses	750	-	-	-	750	400	-	-	-	-	750	400	3,050	4,000	950
Investment Purchases	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	2,995,948	-	-	-	750	2,544,258	2,991,623	-	-	-	750	2,535,900	11,069,229	11,070,179	950
Total Ending Funds	\$ 2,504,679	\$ 2,505,184	\$ 2,505,657	\$ 2,506,620	\$ 2,507,064	\$ 5,755,091	\$ 2,764,822	\$ 2,765,453	\$ 2,766,062	\$ 2,866,650	\$ 3,567,642	\$ 5,551,620	\$ 5,551,620	\$ 4,773,882	

Indianapolis Marion County Public Library

Income Statement - 2014 Bond

For the Month Ended December 31, 2015

	Original Budget	Budget Adj.	Adjusted Budget	MTD	YTD	Encumbrances	Balance	% Remaining
43 - 2014 Multi-Branch Facility Improvements - Series One								
Revenues								
Other Revenue								
INTEREST INCOME	30,000.00	0.00	30,000.00	1,342.67	13,801.54	0.00	16,198.46	54%
Total Other Revenue	30,000.00	0.00	30,000.00	1,342.67	13,801.54	0.00	16,198.46	54%
Total Revenues	30,000.00	0.00	30,000.00	1,342.67	13,801.54	0.00	16,198.46	54%
Expenses								
Supplies								
Office Supplies								
OTHER OFFICE SUPPLIES	171,900.40	0.00	171,900.40	0.00	0.00	0.00	171,900.40	100%
Total Office Supplies	171,900.40	0.00	171,900.40	0.00	0.00	0.00	171,900.40	100%
Other Supplies								
NON-CAPITAL FURNITURE & EQUIPMENT	81,400.00	0.00	81,400.00	0.00	0.00	0.00	81,400.00	100%
Total Other Supplies	81,400.00	0.00	81,400.00	0.00	0.00	0.00	81,400.00	100%
Total Supplies	253,300.40	0.00	253,300.40	0.00	0.00	0.00	253,300.40	100%
Other Services & Charges								
Professional Services								
CONSULTING SERVICES	670,050.00	(488,665.50)	181,384.50	0.00	20,615.00	0.00	160,769.50	89%
ENGINEERING & ARCHITECTURAL	0.00	477,065.00	477,065.00	7,459.57	189,828.21	287,236.79	0.00	0%
LEGAL SERVICES	22,200.00	29,100.50	51,300.50	1,704.00	49,794.50	0.00	1,506.00	3%
Total Professional Services	692,250.00	17,500.00	709,750.00	9,163.57	260,237.71	287,236.79	162,275.50	23%
Communication & Transportation								
TRAVEL	1,500.00	0.00	1,500.00	0.00	0.00	0.00	1,500.00	100%
FREIGHT & EXPRESS	1,500.00	0.00	1,500.00	0.00	0.00	0.00	1,500.00	100%

Indianapolis Marion County Public Library
Income Statement - 2014 Bond
For the Month Ended December 31, 2015

	<u>Original Budget</u>	<u>Budget Adj.</u>	<u>Adjusted Budget</u>	<u>MTD</u>	<u>YTD</u>	<u>Encumbrances</u>	<u>Balance</u>	<u>% Remaining</u>
Total Communication & Transportation	3,000.00	0.00	3,000.00	0.00	0.00	0.00	3,000.00	100%
Printing & Advertising								
PUBLICATION OF LEGAL NOTICES & HR	2,250.00	0.00	2,250.00	0.00	751.71	0.00	1,498.29	67%
OUTSIDE PRINTING	3,000.00	0.00	3,000.00	0.00	176.50	0.00	2,823.50	94%
Total Printing & Advertising	5,250.00	0.00	5,250.00	0.00	928.21	0.00	4,321.79	82%
Insurance								
BUILDER'S RISK INSURANCE	6,000.00	0.00	6,000.00	0.00	0.00	0.00	6,000.00	100%
Total Insurance	6,000.00	0.00	6,000.00	0.00	0.00	0.00	6,000.00	100%
Other Services & Charges								
ISSUANCE COSTS	58,276.68	(17,500.00)	40,776.68	0.00	12,783.00	0.00	27,993.68	69%
EVENTS & PR	15,000.00	0.00	15,000.00	0.00	0.00	0.00	15,000.00	100%
OTHER CONTRACTUAL SERVICES	75,000.00	0.00	75,000.00	0.00	570.00	0.00	74,430.00	99%
Total Other Services & Charges	148,276.68	(17,500.00)	130,776.68	0.00	13,353.00	0.00	117,423.68	90%
Total Other Services & Charges	854,776.68	0.00	854,776.68	9,163.57	274,518.92	287,236.79	293,020.97	34%
Capital Outlay								
BUILDING IMPROVEMENTS & UPGRADES	3,542,221.00	0.00	3,542,221.00	0.00	0.00	0.00	3,542,221.00	100%
CAPITAL - FURNITURE	276,760.00	0.00	276,760.00	0.00	0.00	0.00	276,760.00	100%
Total Capital Outlay	3,818,981.00	0.00	3,818,981.00	0.00	0.00	0.00	3,818,981.00	100%
Total Expenses	4,927,058.08	0.00	4,927,058.08	9,163.57	274,518.92	287,236.79	4,365,302.37	89%

Indianapolis Marion County Public Library

Income Statement - 2015 Bond

For the Month Ended December 31, 2015

	Original Budget	Budget Adj.	Adjusted Budget	MTD	YTD	Encumbrances	Balance	% Remaining
44 - 2015 Bond - RFID Books & Materials Project								
Revenues								
Other Revenue								
PROCEEDS FROM BOND SALE	2,000,000.00	0.00	2,000,000.00	1,980,000.00	2,000,000.00	0.00	0.00	0%
Total Other Revenue	2,000,000.00	0.00	2,000,000.00	1,980,000.00	2,000,000.00	0.00	0.00	0%
Total Revenues	2,000,000.00	0.00	2,000,000.00	1,980,000.00	2,000,000.00	0.00	0.00	0%
Expenses								
Supplies								
Office Supplies								
LIBRARY SUPPLIES	200,000.00	0.00	200,000.00	0.00	0.00	0.00	200,000.00	100%
Total Office Supplies	200,000.00	0.00	200,000.00	0.00	0.00	0.00	200,000.00	100%
Total Supplies	200,000.00	0.00	200,000.00	0.00	0.00	0.00	200,000.00	100%
Other Services & Charges								
Professional Services								
LEGAL SERVICES	0.00	0.00	0.00	(1,746.00)	0.00	0.00	0.00	0%
Total Professional Services	0.00	0.00	0.00	(1,746.00)	0.00	0.00	0.00	0%
Rentals								
EQUIPMENT	54,000.00	0.00	54,000.00	0.00	0.00	0.00	54,000.00	100%
Total Rentals	54,000.00	0.00	54,000.00	0.00	0.00	0.00	54,000.00	100%
Other Services & Charges								
ISSUANCE COSTS	65,000.00	0.00	65,000.00	48,630.48	48,630.48	0.00	16,369.52	25%
OTHER CONTRACTUAL SERVICES	40,000.00	0.00	40,000.00	0.00	0.00	0.00	40,000.00	100%
REFUNDS	0.00	0.00	0.00	20,000.00	20,000.00	0.00	(20,000.00)	0%

Indianapolis Marion County Public Library
Income Statement - 2015 Bond
For the Month Ended December 31, 2015

	Original Budget	Budget Adj.	Adjusted Budget	MTD	YTD	Encumbrances	Balance	% Remaining
Total Other Services & Charges	<u>105,000.00</u>	<u>0.00</u>	<u>105,000.00</u>	<u>68,630.48</u>	<u>68,630.48</u>	<u>0.00</u>	<u>36,369.52</u>	<u>35%</u>
Total Other Services & Charges	<u>159,000.00</u>	<u>0.00</u>	<u>159,000.00</u>	<u>66,884.48</u>	<u>68,630.48</u>	<u>0.00</u>	<u>90,369.52</u>	<u>57%</u>
Capital Outlay								
CAPITAL - EQUIPMENT	1,641,000.00	0.00	1,641,000.00	0.00	0.00	0.00	1,641,000.00	100%
Total Capital Outlay	<u>1,641,000.00</u>	<u>0.00</u>	<u>1,641,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,641,000.00</u>	<u>100%</u>
Total Expenses	<u>2,000,000.00</u>	<u>0.00</u>	<u>2,000,000.00</u>	<u>66,884.48</u>	<u>68,630.48</u>	<u>0.00</u>	<u>1,931,369.52</u>	<u>97%</u>

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
Summary of Construction Fund Cash Balances
As of December 31, 2015

Construction Fund Cash Balances

Fund 43 - E. Washington, Southport, Warren	4,636,340.70
Fund 44 - Restricted - RFID Project	1,931,369.52
Foundation	526,291.14
Total Construction Fund Cash Balances	<u>7,094,001.36</u>

Construction Fund Classification Breakdown

Fund 43 - Restricted - E. Washington, Southport, Warren	4,636,340.70
Fund 44 - Restricted - RFID Project	1,931,369.52
Foundation - Assigned - Central	526,291.14
Total Construction Fund Breakdown	<u>7,094,001.36</u>

Summary of Classifications

Total Restricted	6,567,710.22
Total Assigned	526,291.14
Total of All Classifications	<u>7,094,001.36</u>

Summary of Project Activity

<u>PROJECT</u>	<u>ADJUSTED ORIGINAL BUDGET</u>	<u>CURRENT MONTH</u>	<u>CURRENT YEAR</u>	<u>PROJECT TO DATE</u>	<u>OPEN P.O.</u>	<u>UNEXPENDED</u>
Fund 43 - E. Washington, Southport, Warren	5,059,300.65	9,163.57	274,518.92	406,761.49	287,236.79	4,365,302.37
Fund 44 - RFID Project	2,000,000.00	66,884.48	68,630.48	68,630.48	0.00	1,931,369.52
Central Project	102,568,281.93	0.00	40,059.27	102,245,285.01	0.00	322,996.92
Major Repairs & Maintenance	3,140,232.19	5,589.00	230,365.73	2,957,708.12	74,503.02	108,021.05
Central Technology	6,852,536.01	0.00	0.00	6,832,750.49	0.00	19,785.52
Total Expenditures	<u>119,620,350.78</u>	<u>81,637.05</u>	<u>613,574.40</u>	<u>112,511,135.59</u>	<u>361,739.81</u>	<u>6,747,475.38</u>

	<u>BUDGET</u>	<u>CURRENT MONTH</u>	<u>CURRENT YEAR</u>	<u>PROJECT TO DATE</u>	<u>BUDGET BALANCE</u>
* Esitimated Future Interest Earnings	9,186.06	(453.06)	4,943.99	10,170.69	(984.63)
** Esitimated Future Interest Earnings - Fund 43	30,000.00	1,342.67	13,801.54	13,801.54	16,198.46

* The difference in the budget balances of Central Project, Major Repairs & Maintenance and Central Technology (Open P.O + Unexpended) versus the cash balances (Foundation and Sale of Ambassador) is the estimated future interest earnings.

** The difference in the budget balance (Open P.O + Unexpended) versus the cash balance is the estimated future interest earnings.



Board Action Request

6b

To: IMCPL Board **Meeting Date:** January 25, 2016
From: Finance Committee **Approved by the
Library Board:** January 25, 2016
Effective Date: January 25, 2016

Subject: Confirming Marion County Board of Finance – Resolution 1-2016

Recommendation: Authorize the adoption of Resolution 1-2016

Background: Pursuant to IC 5-13-7-2b, The Indianapolis Public Library’s fiscal body may designate the Marion County Board of Finance to serve as the Library’s Local Board of Finance. It has been the practice of the Library to designate the Marion County Board of Finance to serve in this capacity in the past. The Finance Committee reviewed this process in 2015 and decided to continue with this relationship.

Strategic/Fiscal Impact: By designating the Marion County Board of Finance to serve in this capacity it allows the Library to benefit from the investment practices implemented by other government entities.



Board Resolution

6b

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 1-2016
CONFIRMING MARION COUNTY BOARD OF FINANCE
January 25, 2016**

WHEREAS, The Indianapolis Public Library designated the Marion County Board of Finance to serve as the Library's Local Board of Finance for 2015 pursuant to IC 5-13-7-2b, and

WHEREAS, The Indianapolis Public Library wishes to continue to have the Marion County Board of Finance serve as the Library's Local Board of Finance.

THEREFORE, BE IT RESOLVED that The Indianapolis Public Library confirms that the Marion County Board of Finance will continue to serve as the Library's Local Board of Finance.



Board Action Request

6c

To: IMCPL Board **Meeting Date:** January 25, 2016
From: Finance Committee **Approved by the Library Board:** January 25, 2016
Effective Date: January 25, 2016

Subject: Disclosure of Waived Fines and Fees - Resolution 2-2016

Recommendation: Authorize the approval of Resolution 2-2016

Background: Annually the State guidelines require the Board to disclose the amount of fines and fees waived on patron accounts. These are fines, fees and miscellaneous charges that the Library has deemed uncollectible during the year. For the year ended December, 2015 the total amount of waived fines and fees is \$271,768. Included in this total is \$49,668 waived from 3,195 borrowers whose accounts had expired three or more years ago.

Strategic/Fiscal Impact: The fiscal impact is a reduction in the accounts receivables reported on the Library's financial statements



Board Resolution

6c

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 2- 2016
DISCLOSURE OF WAIVED FINES AND FEES
JANUARY 25, 2016**

WHEREAS, the Indianapolis-Marion County Public Library determined during 2015 that certain accounts were uncollectible under the library's waving guidelines.

WHEREAS, pursuant to the Accounting and Uniform Compliance Guidelines Manual issued by the Indiana State Board of Accounts, the Library Board acknowledges the write-off of \$271,768 in uncollectible accounts.

REPORT ON WAIVED FINES/FEEES FOR 2015

2015 Fines/Fees Waived

Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	total
\$14,084	\$ 29,233	\$ 23,790	\$ 30,556	\$13,846	\$ 22,278	\$ 28,347	\$ 24,911	\$ 20,263	\$ 22,240	\$ 21,419	\$ 20,801	\$ 271,768
												\$ (49,668)
												<u>\$ 222,100</u>

note: \$49,668 was waived from purged accounts in 2015

Increase compared with 2014 **\$ 15,396**

REPORT ON WAIVED FINES/FEEES FOR 20134

2014 Fines/Fees Waived

Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	total
\$26,036	\$ 86,588	\$ 76,421	\$ 15,688	\$11,828	\$ 21,826	\$ 32,507	\$ 22,540	\$ 45,814	\$ 44,151	\$ 11,846	\$ 10,662	\$ 405,907
												\$ (199,202)
												<u>\$ 206,705</u>

note: \$199,202 was waived from purged accounts in 2014

Increase compared with 2013 **\$ 30,015**



Board Action Request

6d

To: IMCPL Board **Meeting Date:** January 25, 2016
From: Finance Committee **Approved by the Library Board:** January 25, 2016
Effective Date: January 25, 2016

Subject: Outstanding Purchase Orders 2015 - Resolution 3-2016

Recommendation: Authorize the approval of Resolution 3-2016

Background: The State guidelines require the Board to authorize the outstanding purchase orders at year-end. These outstanding purchase orders were not paid prior to December 31, 2015 therefore it will be necessary to carry them forward into the next fiscal year (2016). The appropriation to cover the purchase orders once expensed will come from the 2015 budget.

Strategic/Fiscal Impact: There is no fiscal impact on the 2016 budget as appropriations were provided for the purchases orders in the 2015 budget.



Board Resolution

6d

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 3-2016
OUTSTANDING PURCHASE ORDERS 2015
January 25, 2016**

WHEREAS, the accounting guidelines established by the State of Indiana include the approval of outstanding purchase orders at year-end, and

WHEREAS, the attached listing includes all purchase orders from budgeted funds unpaid at year-end 2015.

THEREFORE BE IT RESOLVED, that the Library Board of Trustees hereby approve the attached list of purchase orders from 2015 be carried forward to the next budget year (2016) and be paid from 2015 appropriations.

Indianapolis-Marion County Public Library
Open PO Report - FUND 10 Operating Fund
December 31, 2015

Vendor	PO Number	PO Date	Line Item Number	Description	Enc. Post Balance	Account ID
UNIQUE MANAGEMENT SERVICES, INC.	13551	1/5/2015	1	2015 Placements	\$15,340.85	10-530955-1301
	13551 Total				\$15,340.85	
UNIQUE MANAGEMENT SERVICES, INC.	13552	1/5/2015	1	Mailings 2015	\$727.13	10-530210-1301
UNIQUE MANAGEMENT SERVICES, INC.	13552	1/5/2015	2	Processing 2015	\$58.11	10-530955-1301
	13552 Total				\$785.24	
TITAN ASSOCIATES	13563	1/8/2015	1	Saturday Refresh at Franklin Road	\$777.75	10-530630-1801
TITAN ASSOCIATES	13563	1/8/2015	2	Cleaning Services throughout Library System 2015	\$125,305.55	10-530630-1801
	13563 Total				\$126,083.30	
STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	13564	1/8/2015	2	Moving & Storage	\$7,946.67	10-530955-1801
	13564 Total				\$7,946.67	
JCOS, INC.	13565	1/8/2015	2	2015 Additional expenditure	\$3,323.40	10-530937-1801
	13565 Total				\$3,323.40	
JCOS, INC.	13568	1/8/2015	1	Landscaping & Grounds Maintenance Services 2015	\$5,887.16	10-530950-1801
JCOS, INC.	13568	1/8/2015	2	Increase for 2015 landscape services	\$7,000.00	10-530950-1801
	13568 Total				\$12,887.16	
REPUBLIC WASTE SERVICES	13569	1/8/2015	1	Trash Services System Wide	\$9,688.52	10-530935-1801
	13569 Total				\$9,688.52	
RICOH USA, Inc. - 12882	13570	1/8/2015	1	Copier Services for 12 Months	\$25,225.50	10-530955-1801
	13570 Total				\$25,225.50	
DANCORP INC. dba DANCO	13572	1/8/2015	1	Water Treatment for Central & LSC -2015	\$450.00	10-530605-1401
	13572 Total				\$450.00	
Arab Termite and Pest Control, Inc.	13575	1/8/2015	1	Pest Control at Branches - 2015	\$1,770.00	10-530605-1801
	13575 Total				\$1,770.00	
RYAN FIRE PROTECTION, INC.	13576	1/8/2015	1	Fire Alaarm & Spinkler Annual Testing - 2015	\$5,105.00	10-530605-1801
	13576 Total				\$5,105.00	
AUTOMATIC DOOR SYSTEMS	13577	1/8/2015	1	Entrance Door Maintenace Services - 2015	\$4,867.00	10-530605-1801
	13577 Total				\$4,867.00	
RICHARD LOPEZ ELECTRICAL, LLC	13579	1/8/2015	1	Electrical Maintenance Services Throughout Lib System - 2015	\$615.79	10-530605-1801
	13579 Total				\$615.79	
MARK'S VACUUM & JANITORIAL SUPPLIES	13593	1/12/2015	1	Blanket PO 2015 Cleaning Products (Marks)	\$29,419.00	10-520210-1801
MARK'S VACUUM & JANITORIAL SUPPLIES	13593	1/12/2015	2	2015 Reduction	(\$20,000.00)	10-520210-1801
	13593 Total				\$9,419.00	
ACORN DISTRIBUTORS, INC.	13594	1/12/2015	1	Blanket PO for Paper Products & Cleaning Supplies 2015	\$10,389.28	10-520210-1801
	13594 Total				\$10,389.28	
HP PRODUCTS CORPORATION	13599	1/13/2015	1	Blanket PO for Cleaning Product 2015	\$6,783.30	10-520210-1801
	13599 Total				\$6,783.30	
ALSCO	13628	1/20/2015	1	Walk Off Matting Exchange Blanket PO 2015	\$3,473.45	10-520210-1401
ALSCO	13628	1/20/2015	3	2015 reduction	(\$2,500.00)	10-520210-1401
	13628 Total				\$973.45	
CITIZENS ENERGY GROUP	13646	1/23/2015	1	Water & Fire Service Fees 2015	\$12,450.15	10-530540-1801
CITIZENS ENERGY GROUP	13646	1/23/2015	2	Sewer Fees 2015	\$5,484.76	10-530550-1801
CITIZENS ENERGY GROUP	13646	1/23/2015	3	2015 Reduction Sewer Fees	(\$282.28)	10-530550-1801
CITIZENS ENERGY GROUP	13646	1/23/2015	4	2015 Reduction Water Fees	(\$0.04)	10-530540-1801
	13646 Total				\$17,652.59	
CONSTELLATION PROLIANCE LLC	13647	1/23/2015	1	CGCU Pool Natural Gas Fees	\$27,848.82	10-530510-1801
CONSTELLATION PROLIANCE LLC	13647	1/23/2015	2	2015 Reduction	(\$5,000.00)	10-530510-1801
	13647 Total				\$22,848.82	
CITIZENS ENERGY GROUP	13648	1/16/2015	1	Natural Gas Delivery Fees 2015	\$23,561.49	10-530510-1801
CITIZENS ENERGY GROUP	13648	1/16/2015	2	2015 Reduction Gas	(\$1,947.08)	10-530510-1801
CITIZENS ENERGY GROUP	13648	1/16/2015	3	2015 Reduction	(\$10,000.00)	10-530510-1801
	13648 Total				\$11,614.41	

CITIZENS THERMAL ENRGY.	13649	1/16/2015	1 Chilled Water Fees 2015	\$36,541.70	10-530535-1401
	13649 Total			\$36,541.70	
CITIZENS THERMAL ENERGY	13650	1/16/2015	1 Steam Fees 2015	\$97,812.94	10-530530-1401
CITIZENS THERMAL ENERGY	13650	1/16/2015	2 2015 Reduction	(\$1,171.15)	10-530530-1401
CITIZENS THERMAL ENERGY	13650	1/16/2015	3 2015 Reduction	(\$35,000.00)	10-530530-1401
	13650 Total			\$61,641.79	
INDIANAPOLIS POWER & LIGHT COMPANY	13651	1/16/2015	1 Electricity Fees 2015	\$115,940.46	10-530520-1801
INDIANAPOLIS POWER & LIGHT COMPANY	13651	1/16/2015	2 2015 Reduction	(\$30,000.00)	10-530520-1801
	13651 Total			\$85,940.46	
3D PARTS MFG, LLC	13669	1/26/2015	1 3D Printer Parts, Installation, Service and Instruction	\$2,468.75	10-530941-1403
	13669 Total			\$2,468.75	
BAKER & TAYLOR	13670	1/27/2015	1 Blanker PO 2015 for Unprocessed Materials	\$6,551.13	10-540700-1201
	13670 Total			\$6,551.13	
OCLC INC.	13671	1/27/2015	1 Blanker PO for OCLC Cataloging Fees/Services in 2015	\$15,661.32	10-530955-1201
	13671 Total			\$15,661.32	
SECURITAS SECURITY SERVICES USA, INC.	13702	2/9/2015	1 Weekly Branch Secourity Weeks of 1/2/15-12/31/15	\$93,014.37	10-530925-1801
SECURITAS SECURITY SERVICES USA, INC.	13702	2/9/2015	2 Reduction in 2015 Branch Weekly Security Services	(\$30,000.00)	10-530925-1801
	13702 Total			\$63,014.37	
SECURITAS SECURITY SERVICES USA, INC.	13703	2/9/2015	2 Book Sale Security (210 hours est)	\$921.04	10-530925-1801
	13703 Total			\$921.04	
RYAN FIRE PROTECTION, INC.	13739	2/17/2015	1 5 year internal inspection guage replacement and spare	\$695.00	10-530605-2021
	13739 Total			\$695.00	
INDIANAPOLIS FLEET SERVICES	13771	3/2/2015	1 Fuel for Bookmobiles	\$13,008.54	10-520220-1801
	13771 Total			\$13,008.54	
J. SCOTT KELLER	13810	3/10/2015	1 Appraisal of the autograph collection 1632 Shakespear Folio	\$2,440.00	10-530110-1401
	13810 Total			\$2,440.00	
MACALLISTER MACHINERY CO., INC.	13811	3/10/2015	1 PM 1 for generator at Central 2015 - 3 per year	\$1,082.00	10-530620-1401
	13811 Total			\$1,082.00	
INDIANAPOLIS MONTHLY	13865	4/1/2015	1 City Guide - May of 2015	\$747.50	10-530945-1001
INDIANAPOLIS MONTHLY	13865	4/1/2015	2 City Guide - May of 2015	\$747.50	10-530945-1601
	13865 Total			\$1,495.00	
PERFECTION SERVICE OF INDIANA	13904	4/14/2015	1 Perfection Contract & Services 2015	\$610.79	10-530610-1801
	13904 Total			\$610.79	
TITAN ASSOCIATES	14032	5/27/2015	1 Hourly assistance sorting & stocking of the Booksale	\$6,680.00	10-530955-1801
	14032 Total			\$6,680.00	
DACO GLASS & GLAZING INC.	14043	6/2/2015	1 Blanket PO for Daco Glass & Glaxing - Misc door	\$12,658.46	10-530605-1801
	14043 Total			\$12,658.46	
FLEET CARE, INC.	14048	6/3/2015	2 Additional 2015 Vehicle Repairs	\$2,285.24	10-530615-1801
	14048 Total			\$2,285.24	
TITAN ASSOCIATES	14063	6/5/2015	1 The cost for eight (7) Fridays beginning June 5 2014	\$4,116.00	10-530630-1801
	14063 Total			\$4,116.00	
INDIANA DEPT OF WORKFORCE DEVELOP.	14079	6/17/2015	1 Reimbursable Bill Blanket PO 2015	\$3,051.90	10-510250-1701
	14079 Total			\$3,051.90	
PERFECTION SERVICE OF INDIANA	14131	6/29/2015	1 Investigate why chiller will not operate at full capacity af	\$3,649.73	10-530610-1801
	14131 Total			\$3,649.73	
MOORE INFORMATION SERVICES, INC.	14205	7/13/2015	1 2015 Background Checks	\$1,704.95	10-530970-1701
	14205 Total			\$1,704.95	
INGRAM LIBRARY SERVICES	14206	5/1/2015	1 Books for Outreach - 2015	\$11,250.30	10-540700-1506
	14206 Total			\$11,250.30	
BLACKMORE & BUCKNER ROOFING	14219	8/4/2015	1 Blanket PO for roof repairs as needed basis throughtout the	\$7,244.30	10-530605-1801
	14219 Total			\$7,244.30	
PCM-G	14273	8/18/2015	1 Adobe Creative Cloud Team Sub Licent Promo	\$599.88	10-520120-1401
	14273 Total			\$599.88	
JCOS, INC.	14299	8/25/2015	1 Remove 5 ash trees and grind stumps along 42nd street,	\$375.00	10-530950-2002
	14299 Total			\$375.00	
PCM-G	14388	10/8/2015	1 NEC XGA DLP 3200 Luments Projector & 2M HDMI Cable	\$553.13	10-520120-1101
	14388 Total			\$553.13	
TECHNOLOGY INTEGRATION GROUP	14403	10/9/2015	1 RNWL Prod SNS Vsphere 5 Standard, Contract 30822620	\$778.00	10-530625-1101

TECHNOLOGY INTEGRATION GROUP	14403	10/9/2015	2 RNWL Basic SNS Vcenter Server V5 Standard, Contract 30822620	\$1,504.00	10-530625-1101
TECHNOLOGY INTEGRATION GROUP	14403	10/9/2015	3 RNWL Prod SNS Vsphere 5 Standard, Contract 30039302	\$3,890.00	10-530625-1101
	14403 Total			\$6,172.00	
HARMON SIGN, INC.	14406	10/9/2015	1 GPK Replace Exterior Sign Face	\$2,570.00	10-530605-2016
	14406 Total			\$2,570.00	
TECHNOLOGY INTEGRATION GROUP	14407	10/9/2015	1 RNWL Prod SNS Vsphere 6 Standard, Contract 30822620	\$1,233.00	10-530625-1101
TECHNOLOGY INTEGRATION GROUP	14407	10/9/2015	2 RNWL Basic SNS Vcenter Server V6 Standard, Contract 30822620	\$638.00	10-530625-1101
	14407 Total			\$1,871.00	
JCOS, INC.	14412	10/9/2015	1 Remove one dead tree at Decatur branch	\$753.00	10-530950-2006
	14412 Total			\$753.00	
PalFleet Truck Equipment	14428	10/15/2015	1 Install Super Spring-108273 to Improve Handling/Load Balance	\$548.85	10-530615-1801
	14428 Total			\$548.85	
TITAN ASSOCIATES	14435	10/19/2015	1 Addl 2015 Cleaning Services	\$839.00	10-530630-3800
	14435 Total			\$839.00	
STENZ MANAGEMENT COMPANY, INC.	14439	10/20/2015	1 General Maintenance throughout system - Q4 2015	\$545.90	10-530605-1801
	14439 Total			\$545.90	
SECURITAS SECURITY SERVICES USA, INC.	14444	10/22/2015	1 Addl Security Services for 2015 Events	\$2,243.75	10-530925-3800
	14444 Total			\$2,243.75	
ORBIS	14447	10/23/2015	2 DFP 141 Stack - N -Nest Flipak Dolly / Transport	\$3,247.00	10-520120-1801
	14447 Total			\$3,247.00	
EF MARBURGER	14450	10/23/2015	1 Furnish and install new carpet tile to specified staff	\$1,840.00	10-530605-2004
	14450 Total			\$1,840.00	
DAVIS INDUSTRIES	14457	10/19/2015	1 Blanket PO for control work at Central 2015	\$2,340.00	10-530610-1401
	14457 Total			\$2,340.00	
STAPLES	14462	10/29/2015	1 Addl 2015 Office Supplies	\$8,599.66	10-520120-1801
STAPLES	14462	10/29/2015	2 Additional Dec 2015 orders	\$2,210.00	10-520120-1801
	14462 Total			\$10,809.66	
DACO GLASS & GLAZING INC.	14473	10/29/2015	1 Replace broken spandrel glass at Nora WO 2280	\$756.00	10-530605-2014
	14473 Total			\$756.00	
DACO GLASS & GLAZING INC.	14476	10/29/2015	1 Replace glass with failed seals at Decatur branch	\$2,711.00	10-530605-2006
	14476 Total			\$2,711.00	
Horning Roofing & Sheet Metal	14478	10/29/2015	1 Repair 14 gutter seams on the Cret building as per quote	\$6,303.00	10-530605-1401
	14478 Total			\$6,303.00	
PCM-G	14491	11/3/2015	1 Thinkpad USB 3.0 Pro Dock	\$164.00	10-520120-2001
	14491 Total			\$164.00	
PERFECTION SERVICE OF INDIANA	14492	11/6/2015	1 Replace VFD on HWP-1 as per quote CB-542551 @ Central	\$3,890.00	10-530610-1401
	14492 Total			\$3,890.00	
pi lab, LLC	14498	11/9/2015	1 6 Edwin the Ducks for Learning Curve	\$420.00	10-520120-1403
	14498 Total			\$420.00	
DEMCO, INC.	14503	11/9/2015	1 Clear Plastic Double -Sided Vertical Sign Holder	\$54.12	10-520120-1403
DEMCO, INC.	14503	11/9/2015	2 Clear Plastic Double - Sided Horizontal Sign Holder	\$54.12	10-520120-1403
DEMCO, INC.	14503	11/9/2015	3 Monaco Hang Up Bags	\$73.43	10-520120-1403
DEMCO, INC.	14503	11/9/2015	4 Clear 6x4 Double Sided Holder	\$58.00	10-520120-1403
	14503 Total			\$239.67	
STENZ MANAGEMENT COMPANY, INC.	14512	11/9/2015	1 Staining of lower tiles in restroom at Pike	\$1,537.00	10-530605-2015
	14512 Total			\$1,537.00	
STENZ MANAGEMENT COMPANY, INC.	14519	11/13/2015	1 New white board to be installed in Indy Reads office	\$1,030.41	10-520430-1401
	14519 Total			\$1,030.41	
Abell Elevator Service Co., d/b/a Oracle Elevator Co.	14527	11/16/2015	1 Replace hall call board on the #2 and #6 Atrium elevators	\$1,042.00	10-530620-1401
	14527 Total			\$1,042.00	
US DEPT OF HEALTH AND HUMAN SERVICES CMS	14537	11/2/2015	1 2015 ACA Transitional Reinsurance Contributions	\$17,556.00	10-510210-1701
	14537 Total			\$17,556.00	
SIRSIDYNIX	14549	11/24/2015	1 Data Services - Authority Annual Subscription	\$4,285.70	10-530915-1101
	14549 Total			\$4,285.70	
VOCERA COMMUNICATIONS, INC.	14551	11/24/2015	1 B3000n badge black - 220-01569	\$6,800.00	10-520120-1401
VOCERA COMMUNICATIONS, INC.	14551	11/24/2015	2 B3000n Battery black - 230-01980	\$880.00	10-520120-1401
	14551 Total			\$7,680.00	
TW TELECOM HOLDINGS, INC.	14552	11/18/2015	1 Internet and PRI Service for December 2015	\$4,250.00	10-530230-1101

	14552 Total				\$4,250.00	
PCM-G	14554	11/24/2015	1	Prezei Pro 8 License	\$884.95	10-530915-1101
	14554 Total				\$884.95	
AT&T	14555	11/18/2015	1	AT&T Internet to Central Library	\$2,000.00	10-530230-1101
	14555 Total				\$2,000.00	
AT&T	14556	11/18/2015	1	AT&T ASE Service	\$13,750.00	10-530230-1101
	14556 Total				\$13,750.00	
STAC MATERIAL HANDLING, INC.	14557	11/25/2015	1	SpaceGuard Cage Project to enlarge gate width	\$2,925.00	10-530605-1801
	14557 Total				\$2,925.00	
RICHARD LOPEZ ELECTRICAL, LLC	14558	11/25/2015	1	Electrical Mainenance Services Throughout System 4Q 2015	\$60,000.00	10-530605-1801
	14558 Total				\$60,000.00	
PERFECTION SERVICE OF INDIANA	14559	11/16/2015	1	Replace RTU1 UCP Board	\$1,122.00	10-530610-2004
	14559 Total				\$1,122.00	
EnvisionWare, Inc.	14561	11/24/2015	1	Envisionware Suite First Building for PC Reservation and LPT	\$382.50	10-530625-1101
EnvisionWare, Inc.	14561	11/24/2015	3	EnvisionWare Suite Add'l Buildings for PC Reservation & LPT1	\$2,711.50	10-530625-1101
EnvisionWare, Inc.	14561	11/24/2015	5	Warranty/Maintenance EnvisionWare Suite Client Package	\$2,752.50	10-530625-1101
	14561 Total				\$5,846.50	
BRODART CO	14566	11/30/2015	1	200 Audio Book Cases	\$1,800.00	10-520410-1201
BRODART CO	14566	11/30/2015	2	Shipping	\$200.00	10-520410-1201
	14566 Total				\$2,000.00	
VERNON LIBRARY SUPPLIES	14568	12/2/2015	1	Qty 200 Large Label Protectors 099920W6519000	\$1,895.86	10-520430-1201
	14568 Total				\$1,895.86	
Abell Elevator Service Co., d/b/a Oracle Elevator Co.	14570	12/1/2015	1	Elevator & Escalator Repair & Maintenance Nov-Dec 2015	\$7,707.27	10-530605-1801
	14570 Total				\$7,707.27	
Abell Elevator Service Co., d/b/a Oracle Elevator Co.	14571	11/30/2015	1	Replace hall call board for P1 lobby on the #2 and #6	\$1,042.00	10-530605-1401
	14571 Total				\$1,042.00	
Abell Elevator Service Co., d/b/a Oracle Elevator Co.	14572	11/30/2015	1	Provide spare hall call baord for P2 lobby on the #2 and #6	\$837.00	10-530605-1401
	14572 Total				\$837.00	
DIAL ONE ALLIED BUILDING SERVICES	14573	12/1/2015	1	Men's and Women's Public Restroom Epoxy Floors	\$2,394.00	10-530605-2008
DIAL ONE ALLIED BUILDING SERVICES	14573	12/1/2015	2	Staff Restroom Epoxy Floor	\$495.00	10-530605-2008
	14573 Total				\$2,889.00	
DIAL ONE ALLIED BUILDING SERVICES	14574	12/1/2015	1	Men's Restroom Epoxy Floor	\$1,305.00	10-530605-2002
DIAL ONE ALLIED BUILDING SERVICES	14574	12/1/2015	3	Staff Restroom Epoxy Floor	\$495.00	10-530605-2002
DIAL ONE ALLIED BUILDING SERVICES	14574	12/1/2015	2	Women's Restroom Epoxy Floor	\$1,914.00	10-530605-2002
DIAL ONE ALLIED BUILDING SERVICES	14574	12/1/2015	4	Family Restroom Epoxy Floor	\$638.00	10-530605-2002
	14574 Total				\$4,352.00	
AUTOMATIC DOOR SYSTEMS	14576	11/27/2015	1	Provide and install 6100 series recordUSA operator and	\$1,620.00	10-530605-2002
	14576 Total				\$1,620.00	
INDIANA FILTER SUPPLY, INC.	14580	12/1/2015	1	Airguard Legacy final filter for 15 air handlers at Central	\$10,844.00	10-530610-1401
INDIANA FILTER SUPPLY, INC.	14580	12/1/2015	2	Installation of air filters above at Central Library	\$520.00	10-530610-1401
	14580 Total				\$11,364.00	
ORBIS	14581	12/2/2015	1	FP 143 Stack-N-Nest Flippak Container - Attached Lid	\$1,369.00	10-520120-1801
ORBIS	14581	12/2/2015	2	Shipping	\$126.00	10-520120-1801
	14581 Total				\$1,495.00	
PERFECTION SERVICE OF INDIANA	14583	12/3/2015	1	Replace VFD for hot water pump at Central	\$3,890.00	10-530610-1401
	14583 Total				\$3,890.00	
DEMCO, INC.	14586	12/4/2015	1	4th Quarter 2015 Library Supplies CMSA	\$3,556.30	10-520410-1201
	14586 Total				\$3,556.30	
UNIFORM HOUSE INC. THE	14587	12/7/2015	1	Uniforms - Dec 2015	\$800.00	10-520130-1801
	14587 Total				\$800.00	
STENZ MANAGEMENT COMPANY, INC.	14592	12/7/2015	1	Replace doors to outside storage room at Lawrence Branch.	\$2,009.00	10-530605-2013
	14592 Total				\$2,009.00	
FINELINE PRINTING GROUP	14599	12/1/2015	3	Call A Cool Story Poster and Bookmark	\$1,550.00	10-530320-1501
FINELINE PRINTING GROUP	14599	12/1/2015	5	CIBA Speaker Series Poster and Bookmark	\$1,420.00	10-530320-1501
	14599 Total				\$2,970.00	
INDIANA PLUMBING AND DRAIN LLC	14600	12/11/2015	1	4th Quarter 2015 Blanket PO for misc repairs - Req #2	\$2,142.55	10-530605-1801
	14600 Total				\$2,142.55	
FULLER ENGINEERING CO., LLC	14601	12/11/2015	1	Preventative maintenance of Liefbert units at Library Servic	\$6,222.00	10-530610-1801

	14601 Total				\$6,222.00	
RYAN FIRE PROTECTION, INC.	14602	12/11/2015	1	5 year internal inspection at East 38th Street branch and	\$585.00	10-530605-2008
	14602 Total				\$585.00	
COVEY NEFF, INC.	14605	12/1/2015	1	HP Toner Cartridge exchange	\$449.85	10-520120-1801
COVEY NEFF, INC.	14605	12/1/2015	2	2015 Additional cartridges	\$2,000.00	10-520120-1801
	14605 Total				\$2,449.85	
ULINE	14606	12/15/2015	1	Red, Yellow, Blue cable ties	\$875.00	10-520120-1801
	14606 Total				\$875.00	
FINELINE PRINTING GROUP	14607	12/14/2015	1	Classical Concert Poster and Bookmark Reprint	\$1,390.00	10-530320-1501
	14607 Total				\$1,390.00	
PCM-G	14609	12/10/2015	1	Apple iPad Air 2 - Wifi Only 16 GB Space Gray	\$983.74	10-520120-1101
PCM-G	14609	12/10/2015	2	GB40185 Turnfolio for iPad Air 2 in Black	\$34.00	10-520120-1101
	14609 Total				\$1,017.74	
MITINET/MARC SOFTWARE	14610	12/10/2015	1	MARC Magician Professional 2011 Renewal	\$1,196.00	10-520120-1201
	14610 Total				\$1,196.00	
RICHARD LOPEZ ELECTRICAL, LLC	14611	12/14/2015	1	FSQ Install data line for new fax machine	\$1,083.73	10-530605-2011
	14611 Total				\$1,083.73	
RICHARD LOPEZ ELECTRICAL, LLC	14612	12/14/2015	1	LSC install replacement data lines - Supplies Work Stations	\$2,778.90	10-530605-1301
	14612 Total				\$2,778.90	
RICHARD LOPEZ ELECTRICAL, LLC	14613	12/14/2015	1	BTW install data line for new fax machine	\$1,345.28	10-530605-2005
	14613 Total				\$1,345.28	
RICHARD LOPEZ ELECTRICAL, LLC	14614	12/14/2015	1	TCM install data line for new fax machine	\$1,300.00	10-530605-2024
	14614 Total				\$1,300.00	
AMERICAN LIBRARY ASSOCIATION	14615	12/15/2015	1	Basic Reference Skills e-course off Michael Starks	\$175.00	10-530222-1701
	14615 Total				\$175.00	
HP PRODUCTS CORPORATION	14616	12/11/2015	1	Repair drive shaft on riding vacuum Model IVAC	\$835.00	10-530620-1401
	14616 Total				\$835.00	
DIAL ONE ALLIED BUILDING SERVICES	14617	12/11/2015	1	Saniglaze restroom hallway 12 x 12 tiles at Pike as per	\$2,239.00	10-530605-2015
DIAL ONE ALLIED BUILDING SERVICES	14617	12/11/2015	3	Saniglaze Pike public entry as per quote 5/21/2015	\$1,710.00	10-530605-2015
	14617 Total				\$3,949.00	
LONG ELECTRIC COMPANY INC.	14619	12/14/2015	1	LSC Uninterruptable Power Supply Project	\$98,913.00	10-540350-1801
	14619 Total				\$98,913.00	
VERNON LIBRARY SUPPLIES	14621	12/16/2015	1	Security Tags	\$2,633.02	10-520410-1201
	14621 Total				\$2,633.02	
WIESE	14623	12/11/2015	1	Replace batteries in Jungheinrich motorized pallet jack	\$2,606.00	10-530620-1401
	14623 Total				\$2,606.00	
HP PARTS STORE	14631	12/10/2015	1	HP EliteOne 800 G1 All-in-One 23 Inch PC	\$59,623.04	10-520120-1101
	14631 Total				\$59,623.04	
VOCERA COMMUNICATIONS, INC.	14633	12/18/2015	1	B3000 Double Breakaway Lanyard 25 pack	\$300.00	10-520120-1401
VOCERA COMMUNICATIONS, INC.	14633	12/18/2015	2	B3000 Universal Clip 25 pack	\$180.00	10-520120-1401
	14633 Total				\$480.00	
JP MORGAN CHASE BANK	14634	12/17/2015	1	Google Nexus 9 Case in Blue	\$25.90	10-520120-2016
JP MORGAN CHASE BANK	14634	12/17/2015	2	Mr Sheild for Google Nexus 9	\$7.95	10-520120-2016
JP MORGAN CHASE BANK	14634	12/17/2015	3	Google Nexus 7 Case in Green	\$9.95	10-520120-2016
JP MORGAN CHASE BANK	14634	12/17/2015	4	iLumisheild for Google Nexus 7	\$10.95	10-520120-2016
	14634 Total				\$54.75	
ATConsulting	14635	12/18/2015	1	E - Z Audit Academic 1500 PC Annual Subscription License	\$2,585.40	10-520120-1101
	14635 Total				\$2,585.40	
J&G CARPET PLUS	14636	12/17/2015	1	Delivery Service - Week of 12/28/15	\$1,800.00	10-530955-1801
	14636 Total				\$1,800.00	
JP MORGAN CHASE BANK	14637	12/17/2015	1	Creopop Ultimate	\$478.00	10-520120-2024
JP MORGAN CHASE BANK	14637	12/17/2015	2	Creopop ink - temp	\$40.00	10-520120-2024
JP MORGAN CHASE BANK	14637	12/17/2015	3	Creopop ink - glitter	\$40.00	10-520120-2024
JP MORGAN CHASE BANK	14637	12/17/2015	4	Zuta Printer and Two Cartridges	\$243.90	10-520120-2024
JP MORGAN CHASE BANK	14637	12/17/2015	5	Phree	\$198.00	10-520120-2024
JP MORGAN CHASE BANK	14637	12/17/2015	6	Cogni Toys Dino	\$239.98	10-520120-2024
JP MORGAN CHASE BANK	14637	12/17/2015	7	3Doodler Nozzel Set	\$19.99	10-520120-2024
JP MORGAN CHASE BANK	14637	12/17/2015	8	ZooBurst Premium Membership	\$40.99	10-520120-2024
JP MORGAN CHASE BANK	14637	12/17/2015	9	Ribbet Membership	\$29.95	10-520120-2024
JP MORGAN CHASE BANK	14637	12/17/2015	10	Cubelets Educator Pack	\$1,138.00	10-520120-2024

JP MORGAN CHASE BANK	14637	12/17/2015	11 Cubelets Twenty	\$499.95	10-520120-2024
JP MORGAN CHASE BANK	14637	12/17/2015	12 Cubelets Treshold Block	\$115.80	10-520120-2024
JP MORGAN CHASE BANK	14637	12/17/2015	13 Cubelets Bluetooth Block	\$179.85	10-520120-2024
JP MORGAN CHASE BANK	14637	12/17/2015	14 Squishy Circuits Kits	\$125.00	10-520120-2024
JP MORGAN CHASE BANK	14637	12/17/2015	15 Puzzlets	\$199.98	10-520120-2024
JP MORGAN CHASE BANK	14637	12/17/2015	16 Myo Arm Band	\$597.00	10-520120-2024
JP MORGAN CHASE BANK	14637	12/17/2015	17 Freight	\$50.00	10-520120-2024
	14637 Total			\$4,236.39	
FLEET CARE, INC.	14641	12/17/2015	1 Fleet maintenance December 2015	\$4,000.00	10-530615-1801
FLEET CARE, INC.	14641	12/17/2015	2 Install 11 backup cameras on time and material basis	\$2,200.00	10-530955-1801
	14641 Total			\$6,200.00	
JP MORGAN CHASE BANK	14642	12/17/2015	1 Eleven (11) backup cameras for library fleet - cost to be	\$2,000.00	10-520120-1801
	14642 Total			\$2,000.00	
NETECH CORPORATION	14644	12/15/2015	2 eRate Appropriation	\$13,402.80	10-520120-1101
NETECH CORPORATION	14644	12/15/2015	3 IndyPL Non-Discount Portion	\$2,365.20	10-520120-1101
NETECH CORPORATION	14644	12/15/2015	5 eRate Appropoation	\$79,560.00	10-540400-1101
	14644 Total			\$95,328.00	
NETECH CORPORATION	14645	12/15/2015	3 eRate Appropriation	\$12,021.98	10-540400-1101
NETECH CORPORATION	14645	12/15/2015	4 IndyPL Non-Discount Portion	\$2,121.53	10-540400-1101
	14645 Total			\$14,143.51	
NETECH CORPORATION	14646	12/15/2015	2 eRate Appropriation	\$30,993.98	10-520120-1101
NETECH CORPORATION	14646	12/15/2015	3 IndyPL Non-Discount Portion	\$5,469.53	10-520120-1101
NETECH CORPORATION	14646	12/15/2015	10 eRate Appropriation	\$131,987.36	10-540400-1101
	14646 Total			\$168,450.87	
NETECH CORPORATION	14647	12/15/2015	2 eRate Appropriation	\$2,094.19	10-520120-1101
NETECH CORPORATION	14647	12/15/2015	3 IndyPL Non-Discount Portion	\$369.56	10-520120-1101
NETECH CORPORATION	14647	12/15/2015	5 eRate Appropriation	\$24,862.50	10-540400-1101
	14647 Total			\$27,326.25	
NETECH CORPORATION	14648	12/15/2015	2 eRate Appropriation	\$1,256.51	10-520120-1101
NETECH CORPORATION	14648	12/15/2015	3 IndyPL Non-Discount Portion	\$221.74	10-520120-1101
NETECH CORPORATION	14648	12/15/2015	5 eRate Appropriation	\$9,945.00	10-540400-1101
	14648 Total			\$11,423.25	
PCM-G	14649	12/15/2015	2 eRate Appropriation	\$7,092.23	10-540400-1101
	14649 Total			\$7,092.23	
PCM-G	14650	12/15/2015	2 eRate Appropriation	\$37,234.21	10-540400-1101
	14650 Total			\$37,234.21	
JP MORGAN CHASE BANK	14651	12/17/2015	1 Eleven backup cameras for library fleet	\$2,000.00	10-520120-1801
	14651 Total			\$2,000.00	
JCOS, INC.	14653	12/17/2015	1 Repair guardrail at Nora branch as perquote dated 12/14/2015	\$865.00	10-530605-2014
	14653 Total			\$865.00	
JCOS, INC.	14657	12/17/2015	1 Decatur tree replacement project as per quote dated 10/23/15	\$8,184.00	10-530950-2006
	14657 Total			\$8,184.00	
TRUCK PAINTING SPECIALISTS	14658	12/17/2015	1 Repair damage done to bookmobile in accident 12/01/2015 as	\$860.00	10-530955-1801
	14658 Total			\$860.00	
CARPET CONCEPTS, INC.	14661	12/17/2015	1 LSC Carpet cleaning for the Admin Project	\$630.00	10-530630-1801
	14661 Total			\$630.00	
ALPINE MAINTENANCE GROUP INC	14662	12/11/2015	1 Provide three man crew for one day to perform spot duct	\$1,200.00	10-530610-1801
	14662 Total			\$1,200.00	
DAVIS INDUSTRIES	14663	12/17/2015	1 Time and material service to verify system operation when	\$2,800.00	10-530610-1401
	14663 Total			\$2,800.00	
RYAN FIRE PROTECTION, INC.	14667	12/17/2015	1 Install a new rubber repair kit in the 3", Watts, RPZ,	\$545.00	10-530605-1401
	14667 Total			\$545.00	
Abell Elevator Service Co., d/b/a Oracle Elevator Co.	14668	12/17/2015	1 Replace CRIPHNA board on #6 - Atrium elevator	\$3,978.00	10-530605-1401
	14668 Total			\$3,978.00	
CONNOR FINE PAINTING	14669	12/17/2015	1 Pike Branch - Main entry and foyer - paint overhead	\$3,750.00	10-530605-2015
CONNOR FINE PAINTING	14669	12/17/2015	3 Paint hallway metal door frames	\$400.00	10-530605-2015
CONNOR FINE PAINTING	14669	12/17/2015	4 Clean, strip, restain and refinish two (2) oak doors at	\$1,000.00	10-530605-2015
CONNOR FINE PAINTING	14669	12/17/2015	6 Clean and refinish seven (7) oak doors in corridor	\$350.00	10-530605-2015
	14669 Total			\$5,500.00	
Abell Elevator Service Co., d/b/a Oracle Elevator Co.	14670	12/22/2015	1 Replace Soft starter on board on #6 Elevator - Atrium per	\$950.00	10-530605-1401
	14670 Total			\$950.00	
RICHARD LOPEZ ELECTRICAL, LLC	14671	12/16/2015	1 LSC 25 pair CAT3 Cable from demarc to second floor data	\$1,512.00	10-530605-1801
	14671 Total			\$1,512.00	

DIAL ONE ALLIED BUILDING SERVICES	14672	12/22/2015	1 Pike Branch - Clean & Sanimax ceramic tile at checkout desk	\$996.00	10-530605-2015
DIAL ONE ALLIED BUILDING SERVICES	14672	12/22/2015	2 Pike Branch - Clean and Sanimax tile in center of library	\$2,000.00	10-530605-2015
	14672 Total			\$2,996.00	
TITAN ASSOCIATES	14673	12/29/2015	1 Nov and Dec 2015 Events Dept cleaning services	\$3,800.00	10-520210-3800
	14673 Total			\$3,800.00	
TIPTON SOUND & LIGHTING	14674	12/29/2015	1 Misc replacement audio equipment for Central Library	\$1,017.00	10-520120-1401
	14674 Total			\$1,017.00	
I-MCPL HORIZON BOOK VENDORS	14675	12/29/2015	1 2015 Materials Contractual invoices	\$236,961.99	10-530956-1201
	14675 Total			\$236,961.99	
smartfish, inc.	14676	12/29/2015	1 Graphic Design Services for the new bookmobile wraps	\$950.00	10-530110-1506
smartfish, inc.	14676	12/29/2015	2 Reimbursable expenses	\$200.00	10-530110-1506
	14676 Total			\$1,150.00	
STENZ MANAGEMENT COMPANY, INC.	14677	12/29/2015	1 General Maintenance throughout system - December 2015	\$8,000.00	10-530605-1801
	14677 Total			\$8,000.00	
CARPET CONCEPTS, INC.	14679	10/12/2015	1 Restorative Carpet Cleaning at Glendale Branch	\$3,693.00	10-530630-2003
	14679 Total			\$3,693.00	
RICHARD LOPEZ ELECTRICAL, LLC	14685	12/29/2015	1 Provide materials and labor to repair damaged conduit	\$5,180.00	10-530605-2015
	14685 Total			\$5,180.00	
BLACKARD AND GEIGER LTD.	14687	12/31/2015	1 Appraisal of Various Art Throughout System	\$880.00	10-530110-1001
	14687 Total			\$880.00	
STENZ MANAGEMENT COMPANY, INC.	14688	12/31/2015	1 Relocate shelving and provide drywall furring at Nora	\$8,936.00	10-530605-2014
	14688 Total			\$8,936.00	
CLARK, QUINN, MOSES, SCOTT & GRAHN, LLP	14689	12/31/2015	1 4th Quarter 2015 legal services	\$50,000.00	10-530130-1001
	14689 Total			\$50,000.00	
ADP, INC.	14692	12/31/2015	1 ADP fees for both 12/31/15 payroll processing	\$4,200.00	10-530920-1701
	14692 Total			\$4,200.00	
COMPENDIUM LIBRARY SERVICE, L L C.	14693	12/31/2015	1 Desk Tracker Subscription Renewal	\$1,990.00	10-530955-2001
	14693 Total			\$1,990.00	
	Grand Total			\$1,787,913.84	

Account Summary

Account Number	Description	Amount
10-510210-1701	HEALTH INSURANCE	\$17,556.00
10-510250-1701	UNEMPLOYMENT COMPENSATION	\$3,051.90
10-520120-1101	OTHER OFFICE SUPPLIES	\$119,952.82
10-520120-1201	OTHER OFFICE SUPPLIES	\$1,196.00
10-520120-1401	OTHER OFFICE SUPPLIES	\$9,776.88
10-520120-1403	OTHER OFFICE SUPPLIES	\$659.67
10-520120-1801	OTHER OFFICE SUPPLIES	\$22,876.51
10-520120-2001	OTHER OFFICE SUPPLIES	\$164.00
10-520120-2016	OTHER OFFICE SUPPLIES	\$54.75
10-520120-2024	OTHER OFFICE SUPPLIES	\$4,236.39
10-520130-1801	UNIFORMS	\$800.00
10-520210-1401	CLEANING & SANITATION	\$973.45
10-520210-1801	CLEANING & SANITATION	\$26,591.58
10-520210-3800	CLEANING & SANITATION	\$3,800.00
10-520220-1801	GASOLINE	\$13,008.54
10-520410-1201	LIBRARY SUPPLIES	\$8,189.32
10-520430-1201	NON-CAPITAL FURNITURE & EQUIPMENT	\$1,895.86
10-520430-1401	NON-CAPITAL FURNITURE & EQUIPMENT	\$1,030.41
10-530110-1001	CONSULTING SERVICES	\$880.00
10-530110-1401	CONSULTING SERVICES	\$2,440.00
10-530110-1506	CONSULTING SERVICES	\$1,150.00
10-530130-1001	LEGAL SERVICES	\$50,000.00
10-530210-1301	POSTAGE	\$727.13
10-530222-1701	IN HOUSE CONFERENCE	\$175.00
10-530230-1101	DATA COMMUNICATIONS	\$20,000.00
10-530320-1501	OUTSIDE PRINTING	\$4,360.00
10-530510-1801	GAS	\$34,463.23

10-530520-1801	ELECTRICITY	\$85,940.46
10-530530-1401	HEAT/STEAM	\$61,641.79
10-530535-1401	COOLING/CHILLED WATER	\$36,541.70
10-530540-1801	WATER	\$12,450.11
10-530550-1801	SEWAGE	\$5,202.48
10-530605-1301	REP & MAINT-STRUCTURE	\$2,778.90
10-530605-1401	REP & MAINT-STRUCTURE	\$14,105.00
10-530605-1801	REP & MAINT-STRUCTURE	\$115,093.27
10-530605-2002	REP & MAINT-STRUCTURE	\$5,972.00
10-530605-2004	REP & MAINT-STRUCTURE	\$1,840.00
10-530605-2005	REP & MAINT-STRUCTURE	\$1,345.28
10-530605-2006	REP & MAINT-STRUCTURE	\$2,711.00
10-530605-2008	REP & MAINT-STRUCTURE	\$3,474.00
10-530605-2011	REP & MAINT-STRUCTURE	\$1,083.73
10-530605-2013	REP & MAINT-STRUCTURE	\$2,009.00
10-530605-2014	REP & MAINT-STRUCTURE	\$10,557.00
10-530605-2015	REP & MAINT-STRUCTURE	\$19,162.00
10-530605-2016	REP & MAINT-STRUCTURE	\$2,570.00
10-530605-2021	REP & MAINT-STRUCTURE	\$695.00
10-530605-2024	REP & MAINT - STRUCTURE	\$1,300.00
10-530610-1401	REP & MAINT-HEATING & AIR	\$24,284.00
10-530610-1801	REP & MAINT-HEATING & AIR	\$11,682.52
10-530610-2004	REP & MAINT-HEATING & AIR	\$1,122.00
10-530615-1801	MAINT & REPAIR - AUTO	\$6,834.09
10-530620-1401	REP & MAINT-EQUIPMENT	\$5,565.00
10-530625-1101	REP & MAINT-COMPUTERS	\$13,889.50
10-530630-1801	CLEANING	\$130,829.30
10-530630-2003	CLEANING	\$3,693.00
10-530630-3800	CLEANING	\$839.00
10-530915-1101	COMPUTER SERVICES	\$5,170.65
10-530920-1701	PAYROLL SERVICES	\$4,200.00
10-530925-1801	SECURITY SERVICES	\$63,935.41
10-530925-3800	SECURITY SERVICES	\$2,243.75
10-530935-1801	TRASH REMOVAL	\$9,688.52
10-530937-1801	SNOW REMOVAL	\$3,323.40
10-530941-1403	PROGRAMMING-JUV.	\$2,468.75
10-530945-1001	EVENTS & PR	\$747.50
10-530945-1601	EVENTS & PR	\$747.50
10-530950-1801	LAWN & LANDSCAPING	\$12,887.16
10-530950-2002	LAWN & LANDSCAPING	\$375.00
10-530950-2006	LAWN & LANDSCAPING	\$8,937.00
10-530955-1201	OTHER CONTRACTUAL SERVICES	\$15,661.32
10-530955-1301	OTHER CONTRACTUAL SERVICES	\$15,398.96
10-530955-1801	OTHER CONTRACTUAL SERVICES	\$44,712.17
10-530955-2001	OTHER CONTRACTUAL SERVICES	\$1,990.00
10-530956-1201	MATERIALS CONTRACTUAL	\$236,961.99
10-530970-1701	RECRUITMENT EXPENSES	\$1,704.95
10-540350-1801	CAPITAL - EQUIPMENT	\$98,913.00
10-540400-1101	COMPUTER EQUIPMENT	\$304,824.81
10-540700-1201	UNPROCESSED PAPERBACK BOOKS	\$6,551.13
10-540700-1506	UNPROCESSED PAPERBACK BOOKS	\$11,250.30

Grand Totals: \$1,787,913.84

Indianapolis-Marion County Public Library
Open PO Report - FUND 39
December 31, 2015

Vendor	PO Number	PO Date	Line Item Number	Description	Enc. Post Balance	Account ID
LDV, INC.	13770	3/2/2015	1	Bookmobile Vehicle	\$407,846.00	39-540800-1506
DTM REAL ESTATE SERVICE	14094	6/23/2015	1	BTW Representation Services for parcel acquisition	\$25,000.00	39-530110-2005
MayRealtors, LLC	14290	8/21/2015	1	Michigan Road Representation Services for Parcel Acquisition	\$10,000.00	39-530110-2027
MITCHELL APPRAISALS, INC	14639	12/18/2015	1	Appraisal for Property at 62nd & Michigan Rd dated 12/18/15	\$1,750.00	39-530110-2027
Grand Total \$					444,596.00	

Account Summary

Account Number	Description	Amount
39-530110-2005	CONSULTING SERVICES	\$25,000.00
39-530110-2027	CONSULTING SERVICES	\$11,750.00
39-540800-1506	VEHICLES	\$407,846.00
Grand Totals:		\$444,596.00

Indianapolis-Marion County Public Library
Open PO Report - FUND 45 Capital Project Fund
December 31, 2015

Vendor	PO Number	PO Date	Line Item Number	Description	Enc. Post Balance	Account ID
ADTEC	13452	11/28/2014	3	PY 2015 (18) 1 Phase 3 eRate Filings	\$3,470.00	45-530110-1101
	13452 Total				\$3,470.00	
ADTEC	13718	2/12/2015	3	Category Two Basic Maintenance Phase 3 for PY2015.18	\$630.00	45-530110-1101
ADTEC	13718	2/12/2015	6	Category Two Internal Connections Phase 3 for PY2015.18	\$1,280.00	45-530110-1101
	13718 Total				\$1,910.00	
RICHARD LOPEZ ELECTRIC/A	14051	6/4/2015	1	NEMA 4 Enclosure w/panel monted air conditioner	\$9,656.00	45-530620-1401
	14051 Total				\$9,656.00	
STENZ MANAGEMENT COM	14127	6/29/2015	1	Update Restroom at Pike Kibrary Branch	\$14,558.00	45-530605-2015
	14127 Total				\$14,558.00	
TALKING TECH	14151	7/7/2015	1	Project Cost - Hardware Replacement Consulting	\$2,000.00	45-530110-1101
	14151 Total				\$2,000.00	
DELL MARKETING L.P.	14389	10/8/2015	1	Dell Latitude E6540 Laptops	\$6,230.52	45-520430-1101
	14389 Total				\$6,230.52	
AWE DIGITAL LEARNING SO	14404	10/9/2015	1	Early Literacy Station - All in One - No DVD Drives	\$7,797.00	45-520430-1101
AWE DIGITAL LEARNING SO	14404	10/9/2015	2	AWE Headphones	\$60.00	45-520120-1101
	14404 Total				\$7,857.00	
JCOS, INC.	14461	10/28/2015	1	Purchase, deliver and install new trees on Library property	\$8,183.03	45-530605-2006
	14461 Total				\$8,183.03	
INDY SHADES, INC.	14525	11/13/2015	1	LSC Insulating Blinds for the LSC Admin Project	\$9,346.00	45-530605-1801
	14525 Total				\$9,346.00	
ADTEC	14538	11/18/2015	1	PY 19 (2016) Category 1, Phase 1 eRate Filings	\$3,470.00	45-530110-1101
ADTEC	14538	11/18/2015	2	PY 19 (2016) Category 1, Phase 2 eRate Filings	\$3,470.00	45-530110-1101
ADTEC	14538	11/18/2015	3	PY 19 (2016) Category 1, Phase 3 eRate Filings	\$3,470.00	45-530110-1101
	14538 Total				\$10,410.00	
JACKSON SYSTEMS	14544	11/18/2015	1	Energy Savings and Controls Upgrades	\$7,765.00	45-530610-2018
	14544 Total				\$7,765.00	
EF MARBURGER	14546	11/17/2015	1	Carpet tile and Floor work at East 38th Street Branch	\$69,745.00	45-530605-2008
	14546 Total				\$69,745.00	
DEMCO, INC.	14548	11/19/2015	1	Paladin End of Range CD/DVD Display Unit	\$1,550.00	45-520430-2013
	14548 Total				\$1,550.00	
RICHARD LOPEZ ELECTRIC/A	14563	11/25/2015	1	LAW Add connectrac for 3 locations, shift computer table,	\$7,980.00	45-530605-2013
	14563 Total				\$7,980.00	
HARMON SIGN, INC.	14564	11/25/2015	1	E38 Replacement Exterior Sign per quote 31649	\$8,720.00	45-530605-2008
	14564 Total				\$8,720.00	
MOODY NOLAN, INC.	14565	11/20/2015	1	COL Design, CD, and Bidding Services - Flat Fee	\$11,375.00	45-530120-2002
MOODY NOLAN, INC.	14565	11/20/2015	2	COL Construction Phase Services - Hourly	\$9,375.00	45-530120-2002
MOODY NOLAN, INC.	14565	11/20/2015	3	COL Reimbursable Expenses	\$1,500.00	45-530120-2002
	14565 Total				\$22,250.00	
KRATOS PUBLIC SAFETY & SI	14588	11/30/2015	1	Upgrade and migrate to Server 2012 operating system, Open	\$21,024.00	45-540350-1401
	14588 Total				\$21,024.00	
SIRSIDYNIX	14589	12/4/2015	1	Horizon Software	\$12,170.00	45-520120-1101

SIRSIDYNIX	14589	12/4/2015	2 Services	\$1,220.00	45-520120-1101
SIRSIDYNIX	14589	12/4/2015	3 Enterprise	\$29,180.00	45-520120-1101
	14589 Total			<u>\$42,570.00</u>	
ADTEC	14590	12/4/2015	1 Plan Year 2016 (19) Category 2 BMIC Phase 1	\$630.00	45-530110-1101
ADTEC	14590	12/4/2015	2 Plan Year 2016 (19) Category 2 BMIC Phase 2	\$630.00	45-530110-1101
ADTEC	14590	12/4/2015	3 Plan Year 2016 (19) Category 2 BMIC Phase 3	\$630.00	45-530110-1101
	14590 Total			<u>\$1,890.00</u>	
PCM-G	14594	12/7/2015	1 Logitech Performance Mouse MX USB	\$97.99	45-520120-1101
PCM-G	14594	12/7/2015	2 Sculpt Comfort DT USB port EN NA H/W	\$62.99	45-520120-1101
	14594 Total			<u>\$160.98</u>	
TODAY'S BUSINESS SOLUTIO	14595	12/4/2015	1 Papercut Base Library site license	\$900.00	45-520120-1101
TODAY'S BUSINESS SOLUTIO	14595	12/4/2015	2 Papercut building licenses	\$9,900.00	45-520120-1101
TODAY'S BUSINESS SOLUTIO	14595	12/4/2015	3 Papercut value loader and release station licenses	\$7,672.50	45-520120-1101
TODAY'S BUSINESS SOLUTIO	14595	12/4/2015	4 Papercut 5 connectoin Cpad licenses	\$1,770.00	45-520120-1101
TODAY'S BUSINESS SOLUTIO	14595	12/4/2015	5 Papercut Upgrade Assurance and Licensing 1 year	\$2,429.00	45-520120-1101
TODAY'S BUSINESS SOLUTIO	14595	12/4/2015	6 Branded Web Print site license	\$1,500.00	45-520120-1101
	14595 Total			<u>\$24,171.50</u>	
TODAY'S BUSINESS SOLUTIO	14596	12/4/2015	1 Cpad for Print Release Terminals	\$30,000.00	45-540400-1101
TODAY'S BUSINESS SOLUTIO	14596	12/4/2015	4 Nayax CC Credit Card Terminals	\$20,850.00	45-540400-1101
TODAY'S BUSINESS SOLUTIO	14596	12/4/2015	6 Install and Training	\$8,000.00	45-540400-1101
TODAY'S BUSINESS SOLUTIO	14596	12/4/2015	2 TBS-9900 Coin Bill Units for Print/Copy Payment with	\$56,850.00	45-540400-1101
TODAY'S BUSINESS SOLUTIO	14596	12/4/2015	7 Discount for Multi-Site	(\$9,000.00)	45-540400-1101
TODAY'S BUSINESS SOLUTIO	14596	12/4/2015	8 Trade In Credit for current Jamex Coin Bill Units	(\$7,500.00)	45-540400-1101
	14596 Total			<u>\$99,200.00</u>	
TIGER CONCRETE CONSTRL	14603	12/11/2015	1 Replace concrete sidewalk at Warren Branch as per ITCQ	\$13,995.00	45-530605-2022
	14603 Total			<u>\$13,995.00</u>	
TIPTON SOUND & LIGHTING	14624	12/17/2015	1 Shure Beta 58A vocal microphones	\$540.00	45-520120-1401
TIPTON SOUND & LIGHTING	14624	12/17/2015	2 Shure SM57LC microphones	\$196.00	45-520120-1401
TIPTON SOUND & LIGHTING	14624	12/17/2015	3 Audix DP-5A drum mic package	\$649.00	45-520120-1401
TIPTON SOUND & LIGHTING	14624	12/17/2015	4 Shure MX153-TQG Headset mic for wireless	\$390.00	45-520120-1401
TIPTON SOUND & LIGHTING	14624	12/17/2015	5 Shure MX150/O	\$390.00	45-520120-1401
TIPTON SOUND & LIGHTING	14624	12/17/2015	6 Countryman type 85 direct box	\$465.00	45-520120-1401
TIPTON SOUND & LIGHTING	14624	12/17/2015	7 Rapco HOGMPRO - 25 Premium Mic cable	\$261.00	45-520120-1401
TIPTON SOUND & LIGHTING	14624	12/17/2015	8 K & M 21090.500 stand / Boom	\$176.00	45-520120-1401
TIPTON SOUND & LIGHTING	14624	12/17/2015	9 K & M 25900 short tripod boom stand	\$440.00	45-520120-1401
TIPTON SOUND & LIGHTING	14624	12/17/2015	10 K & M 25950 extra short tripod boom stand	\$88.00	45-520120-1401
	14624 Total			<u>\$3,595.00</u>	
RJE BUSINESS INTERIORS	14625	12/17/2015	1 FRA Study Room Furnishings - Miscellaneous furniture items	\$3,658.04	45-520120-2021
	14625 Total			<u>\$3,658.04</u>	
OFFICEWORKS	14627	12/18/2015	1 Ten (10) Herman Miller Celle chairs for CMSA Conference Room	\$4,565.60	45-520120-1201
	14627 Total			<u>\$4,565.60</u>	
RJE BUSINESS INTERIORS	14628	12/17/2015	1 FRA Marketplace Pilot Project Furnishings	\$7,472.14	45-520120-2021
RJE BUSINESS INTERIORS	14628	12/17/2015	2 FRA Marketplace Pilot Project Furnishings - Table T2	\$5,118.89	45-520120-2021
	14628 Total			<u>\$12,591.03</u>	
BUSINESS FURNITURE CORP	14629	12/17/2015	1 LSC Disassemble Systems furniture	\$300.00	45-530605-1801
	14629 Total			<u>\$300.00</u>	
TYCO SIMPLEXGRINNELL LP	14638	12/18/2015	1 Time & Material for PM Fire & Smoke Detection System issues	\$3,000.00	45-530605-1401

	14638 Total			\$3,000.00	
SENSORY TECHNOLOGIES	14640	12/21/2015	1 Installation of AV Technologies for 16 Branch Libraries per	\$161,288.00	45-540350-1801
	14640 Total			\$161,288.00	
NETECH CORPORATION	14643	12/15/2015	1 AIR CAP27021-A-K9	\$2,956.50	45-520120-1101
NETECH CORPORATION	14643	12/15/2015	2 WS-C3850-48P-S	\$58,500.00	45-540400-1101
NETECH CORPORATION	14643	12/15/2015	3 C2911-CME-SRST/K9	\$40,540.50	45-540400-1101
NETECH CORPORATION	14643	12/15/2015	4 VIC2-2FXO	\$4,356.00	45-540400-1101
NETECH CORPORATION	14643	12/15/2015	5 C3850-NM-2-10G=	\$5,625.00	45-540400-1101
NETECH CORPORATION	14643	12/15/2015	6 SFP-10G-SR	\$4,477.50	45-540400-1101
	14643 Total			\$116,455.50	
NETECH CORPORATION	14644	12/15/2015	6 IndyPL Non-Discount Portion	\$14,040.00	45-540400-1101
	14644 Total			\$14,040.00	
NETECH CORPORATION	14646	12/15/2015	11 IndyPL Non-Discount Portion	\$23,291.89	45-540400-1101
	14646 Total			\$23,291.89	
NETECH CORPORATION	14647	12/15/2015	6 IndyPL Non-Discount Portion	\$4,387.50	45-540400-1101
	14647 Total			\$4,387.50	
NETECH CORPORATION	14648	12/15/2015	6 IndyPL Non-Discount Portion	\$1,755.00	45-540400-1101
	14648 Total			\$1,755.00	
PCM-G	14649	12/15/2015	3 IndyPL Non-Discount Portion	\$1,251.57	45-540400-1101
	14649 Total			\$1,251.57	
PCM-G	14650	12/15/2015	3 IndyPL Non-Discount Portion	\$6,570.75	45-540400-1101
	14650 Total			\$6,570.75	
SHARP BUSINESS SYSTEMS	14652	12/17/2015	1 PNL703B 70" Class Full Color Professional LCD Monitor	\$8,299.36	45-540400-1101
	14652 Total			\$8,299.36	
RICHARD LOPEZ ELECTRIC/A	14654	12/17/2015	1 Provide and install conditioned cabinet for KMC controls at	\$6,700.00	45-530610-1401
	14654 Total			\$6,700.00	
RICHARD LOPEZ ELECTRIC/A	14655	12/17/2015	1 Provide data cable installation and equipment enclosures	\$6,030.00	45-530610-1401
	14655 Total			\$6,030.00	
RICHARD LOPEZ ELECTRIC/A	14656	12/17/2015	1 Provide and install conditioned cabinet for hot water pump	\$9,833.00	45-530610-1401
	14656 Total			\$9,833.00	
KOORSEN SECURITY TECHN	14659	12/17/2015	1 Provide two (2) 3208-28T-R4Z exacqVision Z-Series 4U hybrid	\$34,963.00	45-540400-1401
KOORSEN SECURITY TECHN	14659	12/17/2015	3 Additional cost to increase warranty to 5 years	\$1,579.00	45-540400-1401
	14659 Total			\$36,542.00	
JBM CONTRACTORS INC	14664	12/22/2015	1 COL Upgrade Project - Repair and Maint - 530605	\$37,300.00	45-530605-2002
JBM CONTRACTORS INC	14664	12/22/2015	2 COL Upgrade Project - Capital Furniture - 540300	\$93,700.00	45-540300-2002
	14664 Total			\$131,000.00	
CONNOR FINE PAINTING	14665	12/22/2015	1 Paint the interior and exterior walls of three conference	\$2,800.00	45-530605-1401
	14665 Total			\$2,800.00	
MARTEN CONSTRUCTION M	14666	12/22/2015	1 FRA Marketplace Project	\$69,090.00	45-530605-2021
	14666 Total			\$69,090.00	
SENSORY TECHNOLOGIES	14680	12/17/2015	1 LSC 226 AV upgrades per quote dated 12/17/15	\$49,393.00	45-540350-1801
	14680 Total			\$49,393.00	
RJE BUSINESS INTERIORS	14681	12/30/2015	1 LSC Administration Area Renovation Project	\$3,520.61	45-520120-1001
	14681 Total			\$3,520.61	
SENSORY TECHNOLOGIES	14682	12/30/2015	1 Branch Locations Digital Signage Assessment & Recommendation	\$4,160.00	45-530110-1801
	14682 Total			\$4,160.00	
STENZ MANAGEMENT COM	14683	12/29/2015	1 LSC Administration Area Renovation Project Construction	\$68,000.00	45-530605-1801

	14683 Total			\$68,000.00	
RJE BUSINESS INTERIORS	14684	12/30/2015	1 LSC Administration Project	<u>\$1,429.23</u>	45-520120-1801
	14684 Total			\$1,429.23	
BILL LAWRENCE COMPANY	14686	12/29/2015	1 Paint east and west accent walls of Central Library	<u>\$5,200.00</u>	45-530605-1401
	14686 Total			\$5,200.00	
CLIENTFIRST CONSULTING C	14690	12/1/2015	1 Consulting Serv - Vendor Evaluation & Contract Negotiations	<u>\$33,691.00</u>	45-530110-1101
	14690 Total			\$33,691.00	
DEMCO, INC.	14691	12/31/2015	1 Sixty (60) adjustable back shelves for Nora Branch	\$1,500.00	45-520120-2014
DEMCO, INC.	14691	12/31/2015	2 Estimated freight	<u>\$200.00</u>	45-520120-2014
	14691 Total			\$1,700.00	
	Grand Total			\$1,188,780.11	

Account Summary

<u>Account Number</u>	<u>Description</u>	<u>Amount</u>
45-520120-1001	OTHER OFFICE SUPPLIES	\$3,520.61
45-520120-1101	OTHER OFFICE SUPPLIES	\$69,918.98
45-520120-1201	OTHER OFFICE SUPPLIES	\$4,565.60
45-520120-1401	OTHER OFFICE SUPPLIES	\$3,595.00
45-520120-1801	OTHER OFFICE SUPPLIES	\$1,429.23
45-520120-2014	OTHER OFFICE SUPPLIES	\$1,700.00
45-520120-2021	OTHER OFFICE SUPPLIES	\$16,249.07
45-520430-1101	NON-CAPITAL FURNITURE & EQUIPMENT	\$14,027.52
45-520430-2013	NON-CAPITAL FURNITURE & EQUIPMENT	\$1,550.00
45-530110-1101	CONSULTING SERVICES	\$53,371.00
45-530110-1801	CONSULTING SERVICES	\$4,160.00
45-530120-2002	ENGINEERING & ARCHITECTURAL	\$22,250.00
45-530605-1401	REP & MAINT-STRUCTURE	\$11,000.00
45-530605-1801	REP & MAINT-STRUCTURE	\$77,646.00
45-530605-2002	REP & MAINT-STRUCTURE	\$37,300.00
45-530605-2006	REP & MAINT-STRUCTURE	\$8,183.03
45-530605-2008	REP & MAINT-STRUCTURE	\$78,465.00
45-530605-2013	REP & MAINT-STRUCTURE	\$7,980.00
45-530605-2015	REP & MAINT-STRUCTURE	\$14,558.00
45-530605-2021	REP & MAINT-STRUCTURE	\$69,090.00
45-530605-2022	REP & MAINT-STRUCTURE	\$13,995.00
45-530610-1401	REP & MAINT-HEATING & AIR	\$22,563.00
45-530610-2018	REP & MAINT-HEATING & AIR	\$7,765.00
45-530620-1401	REP & MAINT-EQUIPMENT	\$9,656.00
45-540300-2002	CAPITAL - FURNITURE	\$93,700.00
45-540350-1401	CAPITAL - EQUIPMENT	\$21,024.00
45-540350-1801	CAPITAL - EQUIPMENT	\$210,681.00
45-540400-1101	COMPUTER EQUIPMENT	\$272,295.07
45-540400-1401	COMPUTER EQUIPMENT	\$36,542.00
Grand Totals:		\$1,188,780.11



Board Action Request

6e

To: IMCPL Board **Meeting Date:** January 25, 2016
From: Finance Committee **Approved by the Library Board:** January 25, 2016
Effective Date: January 25, 2016

Subject: Resolution 4-2016 – Transfers Between Classifications and Accounts

Recommendation: Library staff recommends Board approval of the transfers to cover the capital related expenses at year-end 2015.

Background: The transfer in the Operating Fund is to provide sufficient funding for the Library’s materials account at year-end 2015. At the time the 2015 Budget was prepared the funds allocated for collection materials were based on current estimates, over time there have been changes.

The transfer in the Capital Projects Fund is a reallocation between non-capital expense and a capital expense based on the Library’s capital asset policy.

The transfers in the Construction Fund are to cover various expenses that were not capital related.

Strategic/Fiscal Impact: These changes have no impact on the total budget for 2015 as the funds are moving from one account to another.



Board Resolution

6e

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 4-2016
TRANSFER BETWEEN CLASSIFICATIONS AND ACCOUNTS
January 25, 2016**

WHEREAS, certain conditions have developed since the Adoption of the 2015 Annual Budget,

WHEREAS, it is necessary to transfer funds between Budget Classifications and Accounts, therefore

BE IT RESOLVED that the following transfers and reappropriations be made via:

OPERATING FUND		
FROM: 10-530530-1401	HEAT/STEAM	\$ (26,865.00)
TO: 10-540600-1201	BOOKS AND MATERIALS	<u>\$ 26,865.00</u>
CAPITAL PROJECTS FUND		
FROM: 45-520430-1801	NON-CAPITAL FURNITURE & EQUIPMENT	\$ (47,476.00)
TO: 45-540400-1801	COMPUTER EQUIPMENT	<u>\$ 47,476.00</u>
CONSTRUCTION FUND 40		
FROM: 40-540250-1410-201	BUILDING IMPROVEMENTS/UPGRADES/CENTRAL	\$ (71,576.00)
TO: 40-520120-1501-089	OTHER OFFICE SUPPLIES/PDA	\$ 5,586.00
40-530130-1401-201	LEGAL SERVICES/CENTRAL	8,414.00
40-530605-1401-089	REPAIR & MAINTENANCE-STRUCTURE/CENTRAL	39,076.00
40-530620-1401-089	REPAIR & MAINTENANCE-EQUIPMENT/CENTRAL	<u>18,500.00</u>
		<u>\$ 71,576.00</u>



Board Briefing Report

7a

To: IMCPL Board

Meeting Date: January 25, 2016

From: Diversity, Policy and Human Resources Committee

Subject: New Policy- Section 204 Transgender Policy

Recommendation: Informational Briefing

Background: The Library Board approved the updated Human Resources section of the Library Policy Manual in August 2014. We are briefing the Board this month on the proposed addition of Section 204 Transgender Policy to the Library's Policy to address the needs and protect the rights of employees and patrons that are members of the Transgender community.

Strategic/Fiscal Impact: N/A

204 TRANSGENDER POLICY

204.1 Definitions

The following definitions apply for purposes of this policy:

- a. Gender Identity: A person's internal, deeply-felt sense of being male, female, or something other in-between, regardless of that assigned at birth.
- b. Transgender: An umbrella term used to describe persons whose gender identity and/or expression is different from that assigned at birth.
- c. Transition: The process of changing one's gender from that assigned at birth to one's gender identity. Transition may include "coming out" (telling family, friends, and coworkers), changing the name and/or sex on legal documents or accessing medical treatment such as hormones and surgery.

204.2 Official Records and Confidentiality

To the extent practical, the Library will change an employee's official records to reflect a change in name or gender upon request from the employee. Certain types of records, like those relating to payroll and retirement accounts, may require a legal name change before the employee's name can be changed.

204.3 Workplace

Transgender employees may dress consistent with their gender identity. Upon request, transgender employees should be addressed by the name and pronoun that correspond to the employee's gender identity. If you are unsure what name or pronoun a transitioning employee might prefer, you can politely ask the employee how they would like to be addressed. Transgender employees shall not be subject to unwanted questions regarding their status, medical history, or sexual orientation.

204.4 Restrooms

Employees may use the restroom corresponding to their gender identity. Some employees – transgender or non-transgender – may desire additional privacy. When available and practical, an employee who has a need or desire for increased privacy, regardless of the underlying reason, may use a single person, unisex restroom.

204.5 Confidentiality and Non-Disclosure

Employees should never reveal sensitive information about another employee's gender identity without that person's express consent.

204.6 Harassment

Harassment includes when an employee is subjected to unwelcome or offensive physical or verbal conduct because of the applicant's gender identity by an employee, patron or vendor of the Library. Harassment exists when such conduct has the purpose or effect substantially interfering with the individual's work performance or creates an intimidating, hostile, or offensive work environment. The Library has a "zero tolerance" policy against harassment based on gender identity. An employee who believes he/she has been subjected to harassment because of their gender identity should first discuss the situation with their manager, or if impractical or impossible in the circumstances, the Area Resources Manager, Services Area Director, or Director, Human Resources. The Director, Human Resources, must be notified of any and all complaints and is charged to conduct any required investigation.



Board Action Request

8a

To: IndyPL Board **Meeting Date:** January 25, 2016
From: Facilities Committee **Approved by The Library Board:**
Effective Date:
Subject: Resolution 5-2016
Approval to Award a Fixtures Furniture and Equipment Services Contract for the Southport Branch Renovation Project

Recommendation:

IndyPL Facilities Staff recommends Board approval for the attached action (Resolution 5-2016) to award a contract for fixtures, furniture and equipment services for the Southport Branch Renovation Project to **Commercial Office Environments (“COE”) Indianapolis, IN** for the total cost of \$ 111,007.00.

The Services include library shelving and display units; computer tables and chairs; study tables and chairs; lounge seating and occasional tables; and a media lounge for the Marketplace

Background:

The Southport Branch project was bid and will be completed using the Public Works Statute IC § 36-1-12. Public Notice to prospective bidders was advertised per the Public Notice Statute IC § 5-3 on December 2 and 9, 2015. Copies of the Notice were emailed to these business development entities:

- Center for Empowerment and Economic Development.
- Conexus Indiana.
- Hispanic Business Council, Indianapolis Chamber of Commerce.
- Indiana Minority Supplier Development Council.
- Indiana Chamber of Commerce.
- Indianapolis Black Chamber of Commerce.
- Indianapolis Chamber of Commerce.
- Indianapolis Department of Minority & Women Business Development.
- Indianapolis Urban League.
- National Association of Women Business Owners – Indy.
- Mid-States Minority Supplier Development Council.
- Small Business Administration.
- State of Indiana Minority & Women's Business Enterprise Division.
- Women's Business Enterprise Council, Indianapolis Chamber of Commerce.
- Women's Business Enterprise Council – Great Lakes Indiana.

Board Action Request

RE: Facilities Committee, Item 8a

Resolution 5-2016 Approval to Award a Fixtures Furniture and Equipment Services Contract for the Southport Branch Renovation Project

Date: January 25, 2016

VENDOR	Vendor Non-Collusion Affidavit	Addenda 1 and 2 Received	Incomplete Bid	Certifications	Base Bid
RJE	X	X			\$ 135,009.41
COE	X	X		WBE	\$ 111,007.00
D2P	X	X	X	W-MBE	\$ 81,790.60
Office Works	X	X			\$ 131,409.39

The Project requires compliance with Requirements for Contactors on Public Works Projects including E-Verify.

Sealed bids were received by IndyPL on December 16, 2015, and each bid was accompanied by a bid security for 5% of the total bid.

The successful bidder will be required to furnish Performance and Labor & Material Bonds for 100% of their contract amount before execution of contracts. Bonds shall be maintained in accordance with IC § 36-1-12-13.1 and IC § 36-1-12-14.

The preliminary project schedule targets a beginning date of June 1, 2016 and a completion date of July 1, 2016.

Strategic/Fiscal Impact:

The Library shall award the Project to the lowest, responsible, and responsive bidder pursuant to IC § 36-1-12.

The work will be funded by the Series 2014 Bond Fund (Fund 43).



Board Resolution

8a

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY RESOLUTION 5–2016

APPROVAL TO AWARD A FIXTURES FURNITURE AND EQUIPMENT SERVICES CONTRACT FOR THE SOUTHPORT BRANCH RENOVATION PROJECT

JANUARY 25, 2016

WHEREAS, the Indianapolis-Marion County Public Library (“IndyPL”) continues to implement facility upgrade projects in support of the Strategic Plan of IndyPL; and

WHEREAS, IndyPL and the architect, arc Design, have solicited open, public, and competitive bids for the fixtures, furniture, and equipment services for the Southport Branch Renovation Project; and

WHEREAS, IndyPL received bids from four (4) bidders; and

WHEREAS, based on the review of the bids, IndyPL and the architect have determined **Commercial Office Environments, Indianapolis, Indiana** to be the lowest, responsive, and responsible bidder, and recommends IndyPL award the contract to **Commercial Office Environments**.

IT IS THEREFORE RESOLVED the Southport Branch Renovation Project Fixtures, Furniture and Equipment Services contract, as bid, describing the scope of work and compensation, is approved and authorizes the Chief Executive Officer (“CEO”) to negotiate and execute an agreement with **Commercial Office Environments**. The agreement will be based upon such terms described in the Draft Standard Agreement included in the Bidding Documents as Section 00 05 00 dated November 30, 2015, and as the CEO deems necessary or advisable based on the recommendations of IndyPL’s legal counsel. The agreement with **Commercial Office Environments** will be for the total cost of One Hundred Eleven Thousand Seven Dollars (\$111,007.00), and any such agreement execution and delivery effected be, and hereby is, confirmed and approved.



Board Briefing Report

8b

To: IndyPL Board Meeting Date: January 25, 2016
Facilities Committee

From: Facilities Management Services Area
Sharon Smith, Facilities Director

Subject: Briefing Report for Action Items Scheduled for the
February 2016 Facilities Committee Meeting

1) Approval to Award a Construction Services Contract for the Warren Branch Renovation Project

The Warren Branch Project is being bid and will be completed using the Public Works Statute IC § 36-1-12. Public Notice to prospective bidders was advertised per the Public Notice Statute IC § 5-3 on January 15 and 22, 2016. Copies of the Notice were emailed to the following business development contacts.

- Center for Empowerment and Economic Development.
- Conexus Indiana.
- Hispanic Business Council, Indianapolis Chamber of Commerce.
- Indiana Minority Supplier Development Council.
- Indiana Chamber of Commerce.
- Indianapolis Black Chamber of Commerce.
- Indianapolis Chamber of Commerce.
- Indianapolis Department of Minority & Women Business Development.
- Indianapolis Urban League.
- National Association of Women Business Owners – Indy.
- Mid-States Minority Supplier Development Council.
- Small Business Administration.
- State of Indiana Minority & Women's Business Enterprise Division.
- Women's Business Enterprise Council, Indianapolis Chamber of Commerce.
- Women's Business Enterprise Council – Great Lakes Indiana.

The Project requires compliance with Requirements for Contactors on Public Works Projects IC § 5-16-13 including contractor self-performance of work, liability insurance, qualification, E-Verify, employee training, and records retention. The Project also requires compliance with Requirements for Contactors on Public Works Projects IC § 4-13-18 including contractor's drug testing of employees.

Facilities Briefing Report

To: Facilities Committee, Item 8b
From: Sharon Smith, Facilities Director
Date: January 25, 2016

Sealed bids will be received by IndyPL on February 3, 2016, and each bid shall be accompanied by a bid security for 5% of the total bid. The Library shall award the Project to the lowest, responsible, and responsive bidder pursuant to IC § 36-1-12.

The successful bidder will be required to furnish Performance and Labor & Material Bonds for 100% of their contract amount before execution of contracts. Bonds shall be maintained in accordance with IC § 36-1-12-13.1 and IC § 36-1-12-14.

The preliminary Project schedule targets a starting date of March 2016, with a substantial completion date of October 1, 2016.

The construction budget is \$970,000, to be funded by the Series 2014 Bond Fund (Fund 43).

2) Approval to Award a Construction Services Contract for the East Washington Branch Expansion Project

The East Washington Branch Expansion Project is being bid and will be completed using the Public Works Statute IC § 36-1-12. Public Notice to prospective bidders was advertised per the Public Notice Statute IC § 5-3 on January 15 and 22, 2016. Copies of the Notice were emailed to the business development contacts listed above.

The Project requires compliance with Requirements for Contactors on Public Works Projects IC § 5-16-13 including contractor self-performance of work, liability insurance, qualification, E-Verify, employee training, and records retention. The Project also requires compliance with Requirements for Contactors on Public Works Projects IC § 4-13-18 including contractor's drug testing of employees.

Sealed bids will be received by IndyPL on February 4, 2016, and each bid shall be accompanied by a bid security for 5% of the total bid. The Library shall award the Project to the lowest, responsible, and responsive bidder pursuant to IC § 36-1-12.

The successful bidder will be required to furnish Performance and Labor & Material Bonds for 100% of their contract amount before execution of contracts. Bonds shall be maintained in accordance with IC § 36-1-12-13.1 and IC § 36-1-12-14.

The preliminary Project schedule targets a starting date of March 2016, with a substantial completion date of November 14, 2016.

The construction budget is \$1,857,221, to be funded by the Series 2014 Bond Fund (Fund 43).



Board Briefing Report

10

To: The Indianapolis Public Library Board **Meeting Date:** January 25, 2016

From: The Indianapolis Public Library Foundation

Subject: January 2016 Library Foundation Update

Recommendation: NA

Background: Every month, the Library Foundation provides an update to the Library board.

Strategic/Fiscal Impact:

The Library Foundation thanks all donors who made gifts last month. The Foundation wishes to acknowledge its top foundation and corporate contributors:

Branch Designated

- MacAllister Machinery Co., Inc.
- Sciencetech Educational Foundation

Children's Fund

- The Cohen Family Foundation, Inc.
- KeyBank
- Tonn and Blank Construction

Indiana Authors Award

- RJE Business Interiors
- University of Indianapolis

Lifelong Learning

- The Emily Fund

Most Urgent Need

- Gracia E. Johnson Foundation

Ready to Read

- Hulman & Company Foundation, Inc.
- Junior League of Indianapolis

Summer Reading Program

- Ayres Foundation, Inc.
 - Bridgestone Americas Trust Fund
 - Indiana Education Savings Authority
 - Indianapolis Indians
 - The Swisher Foundation, Inc.
- This month, we are proud to provide funding for the following Library programs. All programs are system-wide unless otherwise noted.

Children's

- Ready to Read – On the Road to Reading
- Ready to Read – Early Literacy Specialist
- Ready to Read- Outreach to Hispanic/Latino Communities
- Ready to Read – Early Childhood Conference
- Lego Madness at Pike
- Music Circle at College Avenue
- Lego Play at Decatur
- Read to me, Please at Infozone
- Teen Tech Week
- Curveside Ride

Cultural

- McFadden Lecture
- Branded Giveaway
- World Language Book Giveaways
- Meet the Artist
- Meet the Artist – First Friday
- Using Your Library Multilingual Videos
- Hot Jazz for Cool Kids
- Classical Concerts at Central

Collections

- eResource Pop-Up Library at E38
- General Digitization
- Teen Read Return Repeat Bags
- Arts Digitization

Lifelong

- The Job Center

- eBook Tinker Station
- Nonprofit Seminars at Central
- Grantsmanship Institute at E38
- Spanish Language Computer Classes
- USB Technology
- Decatur Computer Basics

Capitol

- Pike Aquarium
- E38 Aquarium
- Food for Public Programs

Other News:

- In 2016, the Library Foundation will fund approximately 65 Library projects or programs, including the Summer Reading Program, On the Road to Reading, the Job Center, the Marian McFadden Memorial Lecture, cultural programs of the African-American History Committee, the databases of the Marion County Internet Library and more. An estimated 101, 486 people will participate in Foundation-funded programs. Patrons will use Foundation-funded resources an estimated 163, 253 times. Foundation-funded marketing efforts will expose the Library to an estimated 52,006 people.
- New staff member, Abbey Brill, Stewardship Assistant, started with the Foundation on January 5. Brill will work closely with Library staff on disbursements for program funding from the Foundation, financial reporting and ensuring all donor recognition is completed as well as supporting the Foundation's fundraising efforts.

CEO Monthly Statistical Report - December 2015



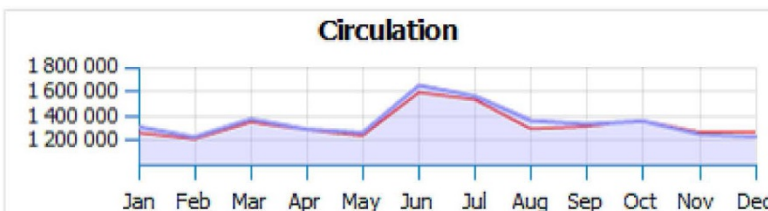
Year to Date
 4,023,092
 2015
 4,195,846
 2014
-4.1%



December
 284,305 2015
 295,236 2014
-3.7%



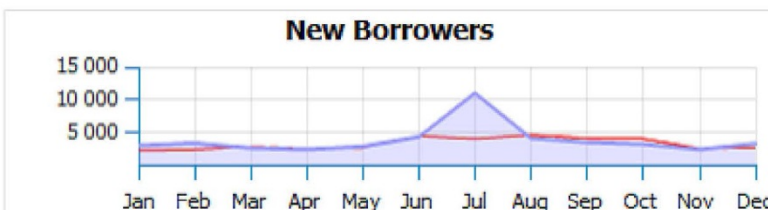
Year to Date
 16,178,837
 2015
 15,956,220
 2014
+1.4%



December
 1,227,904
 2015
 1,268,926
 2014
-3.2%



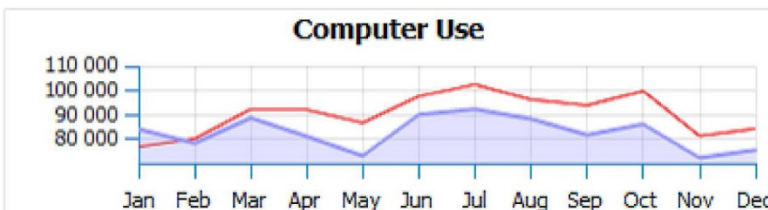
Year to Date
 45,595 2015
 38,420 2014
+18.7%



December
 3,253 2015
 2,621 2014
+24.1%



Year to Date
 990,475 2015
 1,082,979
 2014
-8.5%

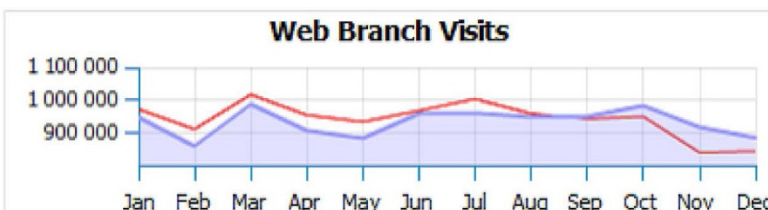


December
 75,409 2015
 84,138 2014
-10.4%

Dec 2015 use
 capacity: 52.27%



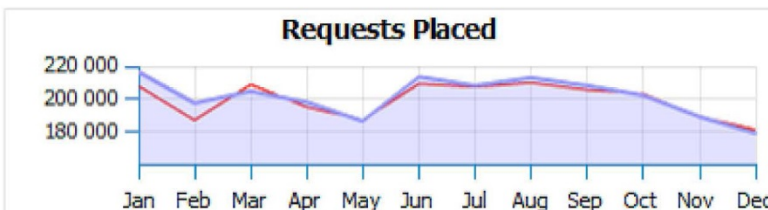
Year to Date
 11,185,394
 2015
 11,296,144
 2014
-1%



December
 884,097 2015
 844,247 2014
+4.7%



Year to Date
 2,417,597
 2015
 2,393,228
 2014
+1%



December
 178,940 2015
 181,051 2014
-1.2%

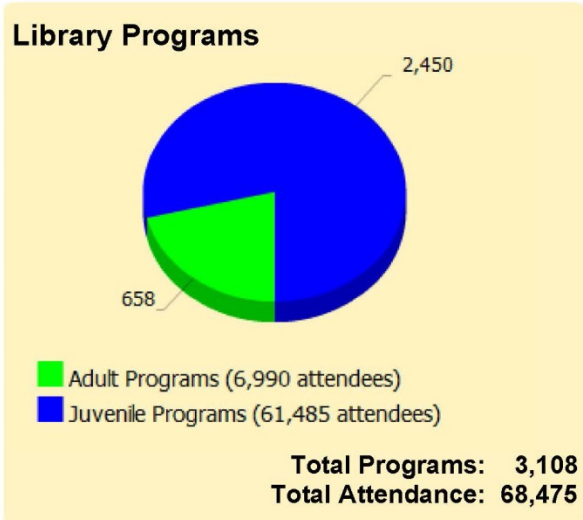
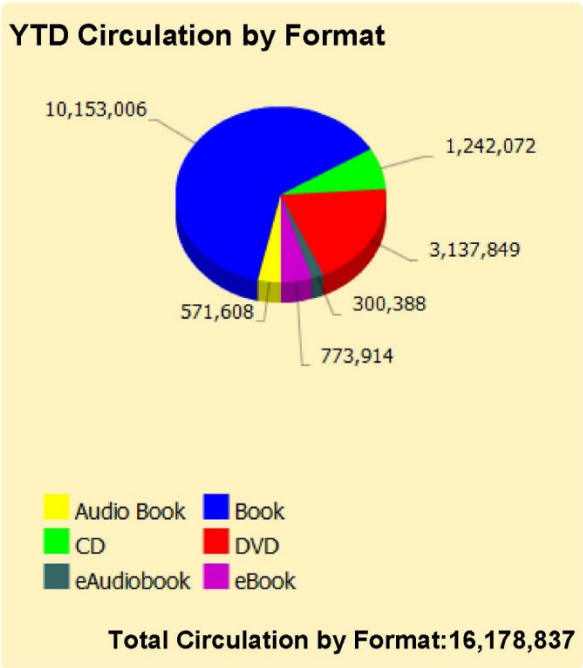
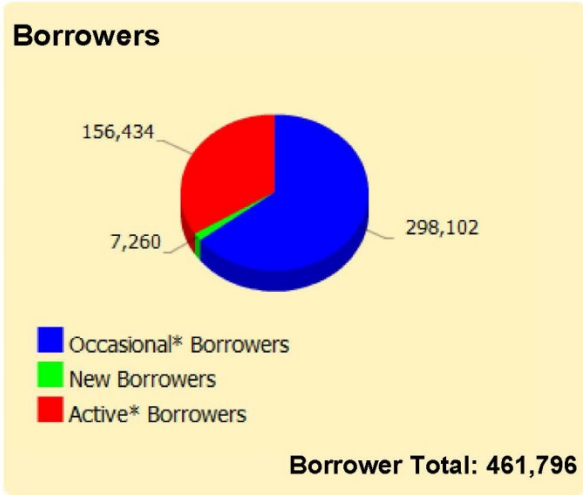
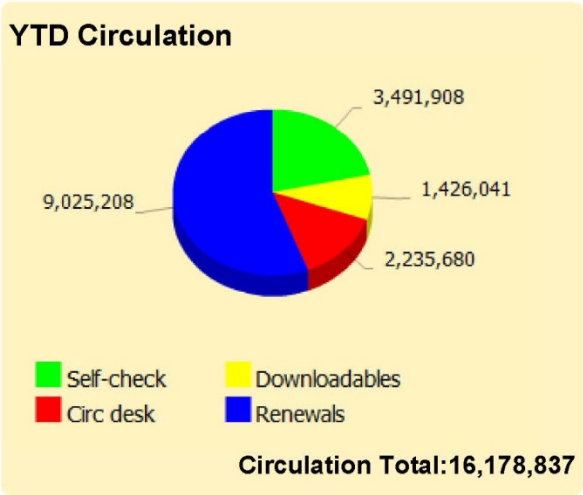
**Programs and Attendees
 December 2015**

**Programs: 899
 Attendees:
 17,575**

**24 Month
 Trend
 Graph**

January 2015 -
 December 2015
 January 2014 -
 December 2014

CEO Quarterly Statistical Report - 4th Quarter 2015



YTD Adult vs. Juvenile Circulation

4,720,155 Juvenile Item Circulation (29.17%)
11,458,682 Adult Item Circulation (70.83%)

Public Meeting Rooms

Branch Community Room Usage
78 for profit
716 not-for-profit
\$3,619 rental fees

Central & Library Services Center
19 external meetings - paid
13 external meetings - unpaid
20 events
\$25,592 rental fees

Patron Accident Reports

19 Q4 2015
20 Q4 2014

Patron Warnings & Suspensions

Warnings	Suspensions	Period
38	51	Q4 2015
23	56	Q4 2014

Public Service
People

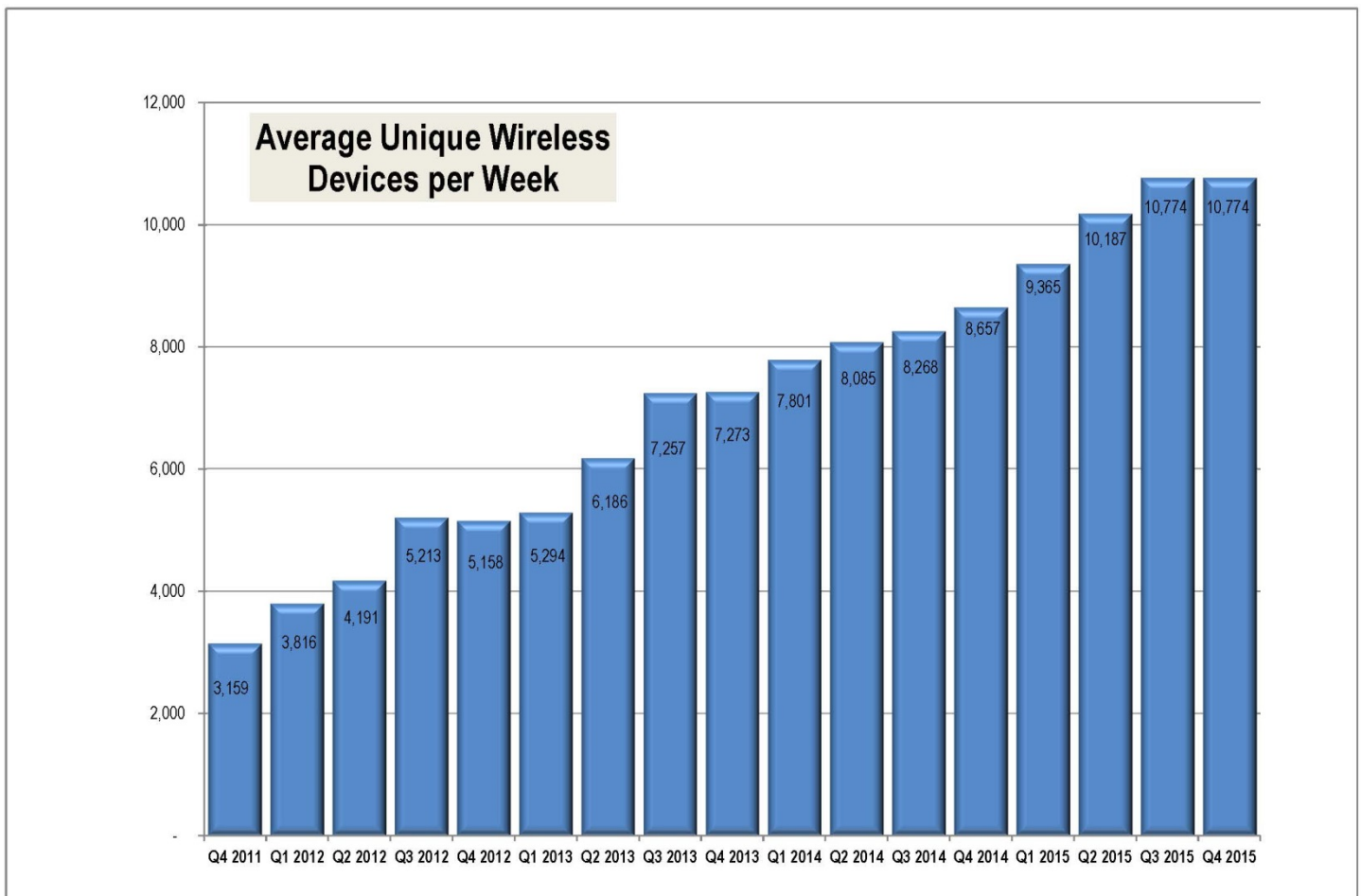
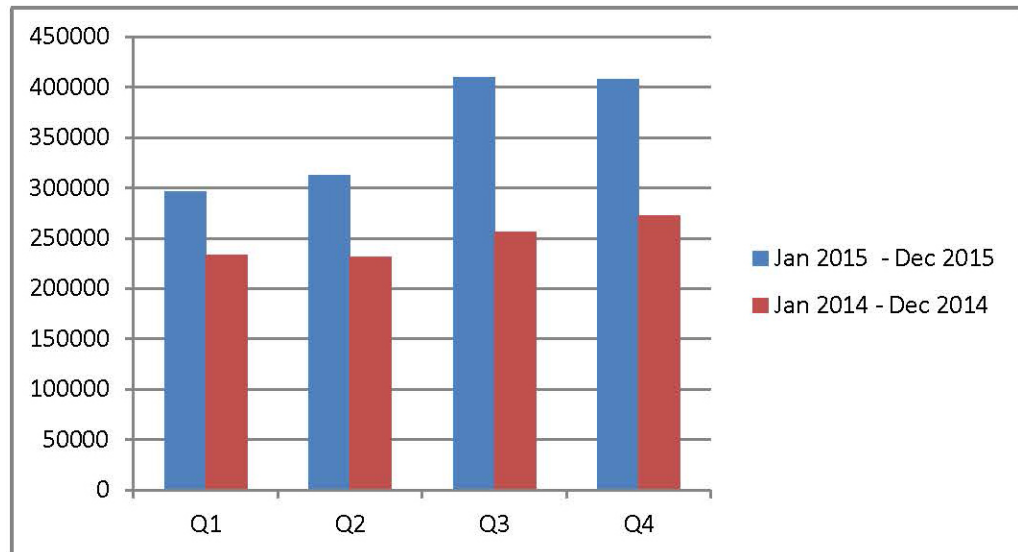
*Active borrowers are registered borrowers who have used trackable Library resources within the last 12 months. Occasional borrowers are borrowers who are classified as neither new borrowers nor active borrowers.

2015 4th Quarter Total e-Circulation

Year to Date
1,426,041 2015
721,463 2014
+ 97.7%

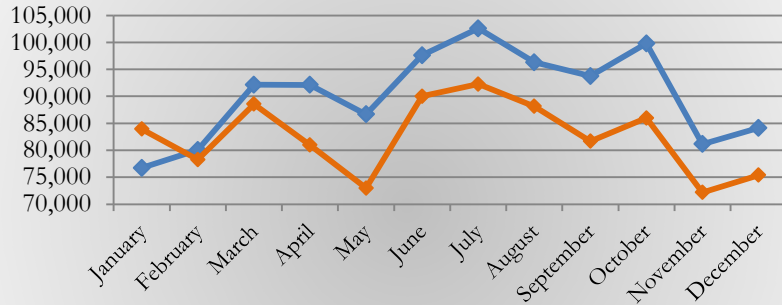
4th Quarter
407,630 2015
272,882 2014
+ 49.4%

% Q4 Total Circ
9.6% 2015
6.2% 2014



Computer / Wireless Use

Public PC Use



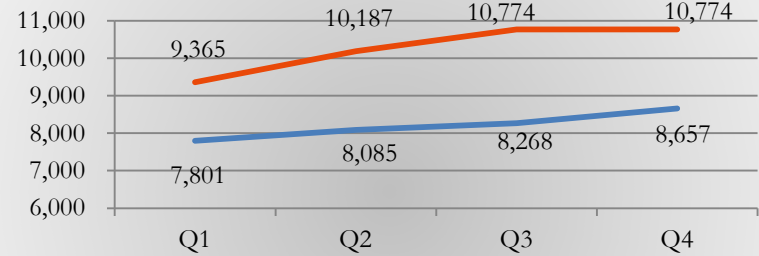
Total Use in Session Hours

2014	1,084,993
2015	992,490

8.5% decrease

◆ 2014 ◆ 2015

Average Unique Wireless Devices per Week



Annual Weekly Average Unique Wireless Devices

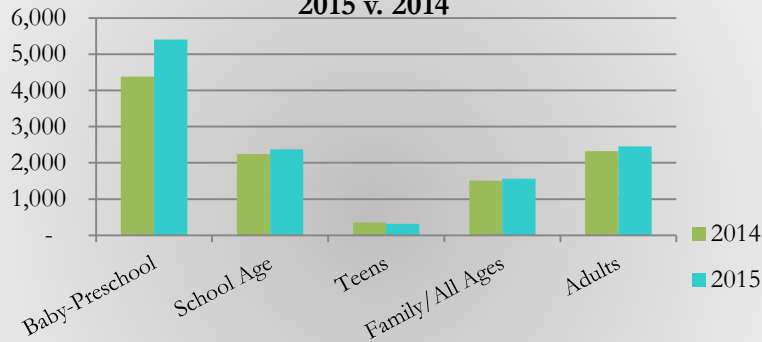
2014	8,203
2015	10,275

25% increase

— 2014 — 2015

Programs

Program by Type 2015 v. 2014

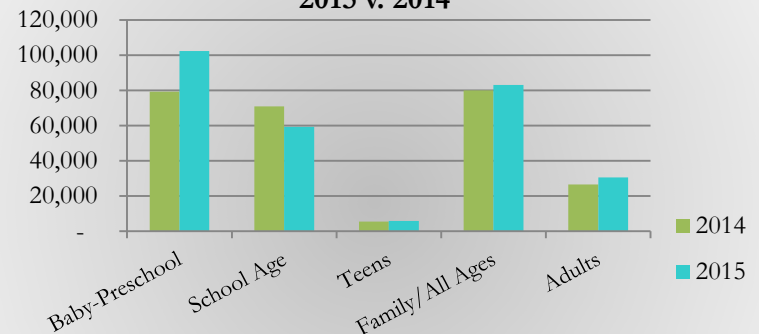


Total Programs Offered

2014	10,798
2015	12,115

12% increase

Program by Attendance 2015 v. 2014



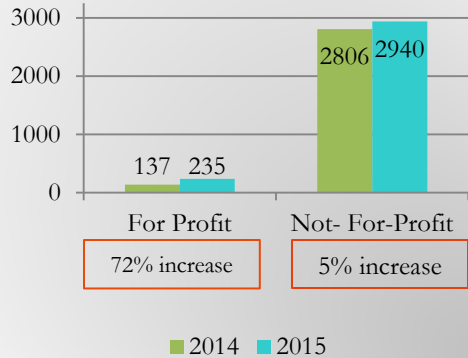
Total Program Attendance

2014	262,390
2015	281,305

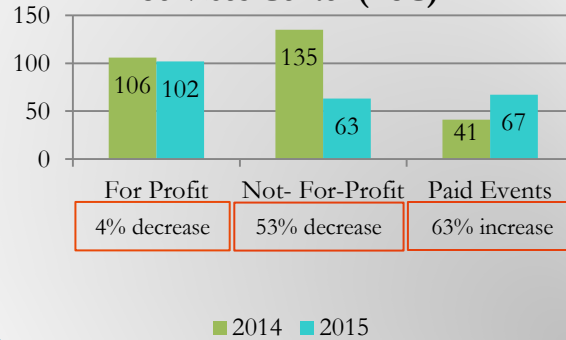
7% increase

Community Room Usage

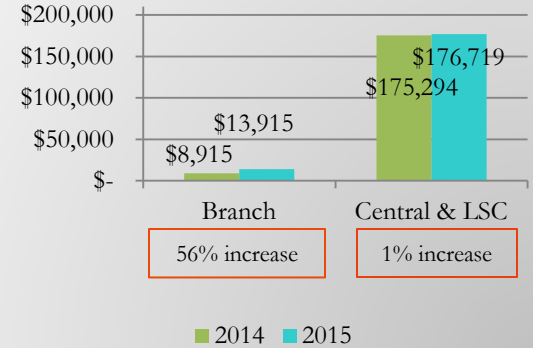
Room Use - Branches



Room Use - Central & Library Services Center (LSC)

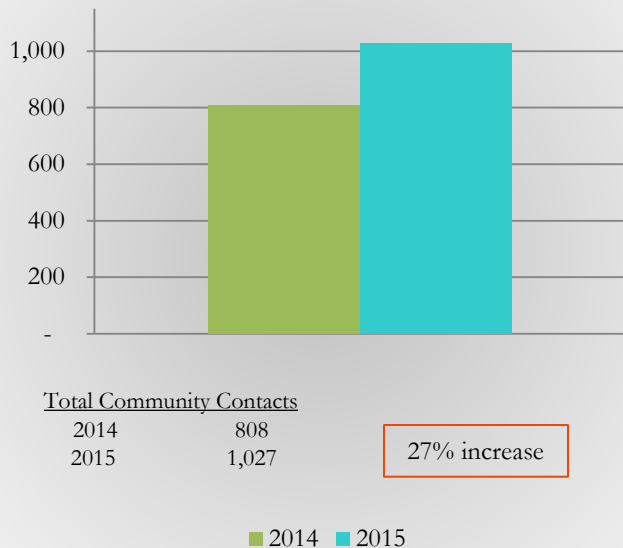


Rental Fees

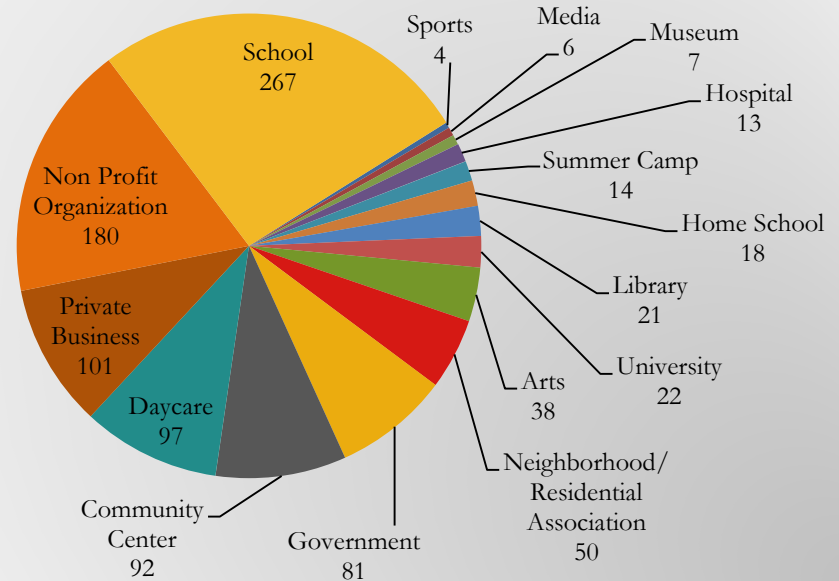


Community Contacts

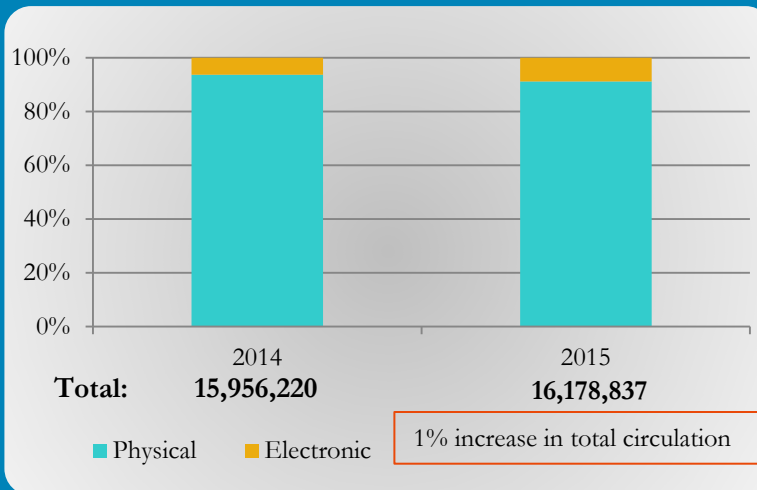
Annual Total Community Contacts



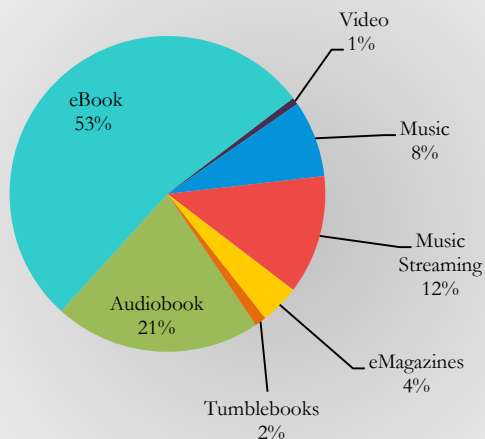
Type of Contact



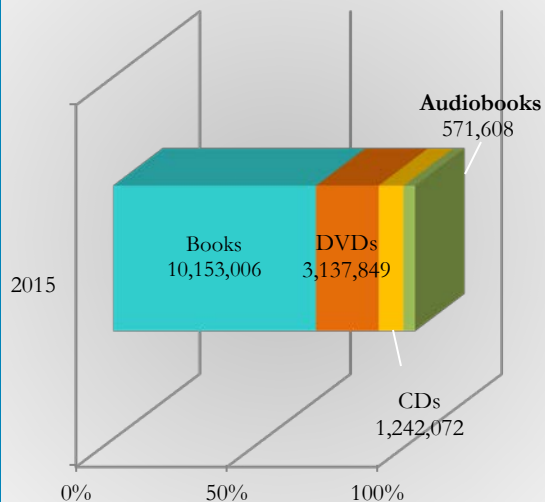
Circulation



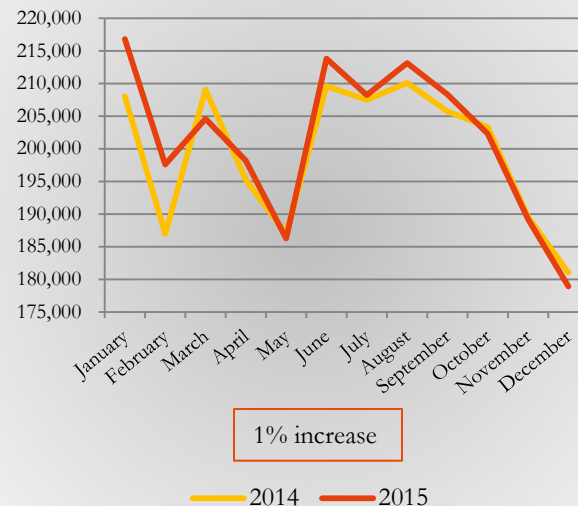
Electronic Circulation



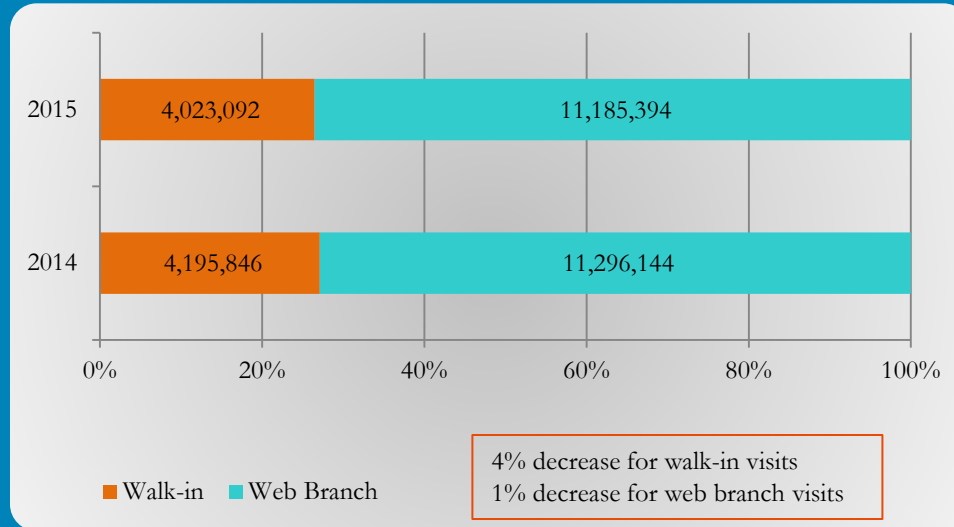
Physical Material Circulation



Requests Placed

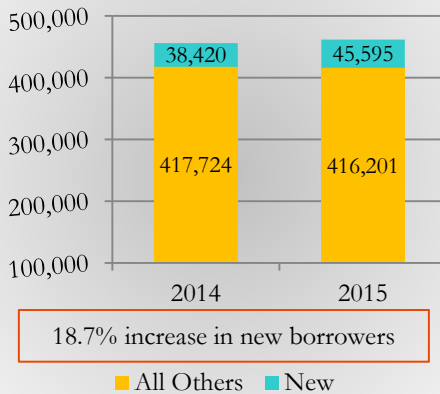


Patron Visits



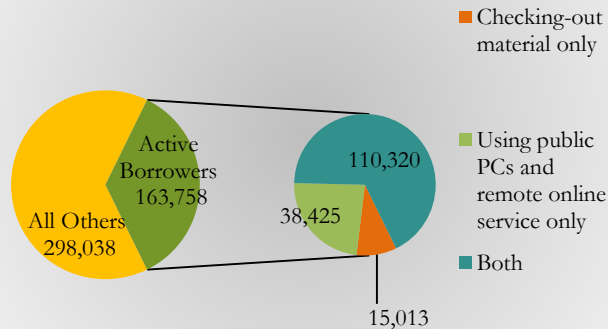
Library Card Use

Total Borrowers

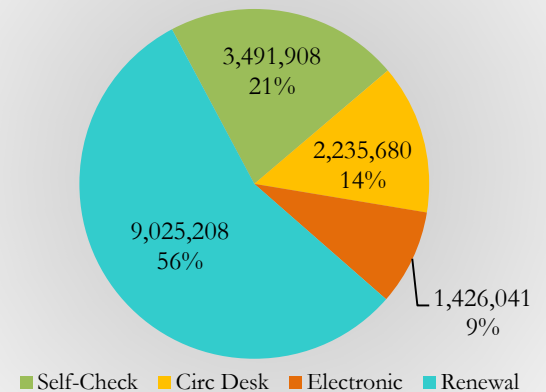


Active Borrowers by Card Use

Borrowers who have used their card in the last 12 months



Borrowing Methods



Strategic Plan Review 4 January 2016

Goal 4: Maximize accessibility to the Library and its services

Strategy: Design a strategic and sustainable geographical distribution of Library branches to maximize the public's access to Library services

BACKGROUND

In its efforts to protect the First Amendment and provide free and open access to information, the public library is commonly considered a cornerstone of democracy and a beacon of light in every neighborhood. Communities depend on their local library for learning opportunities and informal meeting spaces, especially in economically disadvantaged neighborhoods where such resources are scarce. These residents expect to feel empowered and enlightened by their library experience. They expect their intellectual needs to be met.

Determining a location for a neighborhood branch has a long-term effect on library use. Location decision-making is based on knowledge of the estimated geographic range of the library service area, and the characteristics of the people living within the area. While the demographic, economic, and cultural characteristics of library users are important, social interaction is the essence and spirit of a neighborhood. Research shows the more social capital (connections, trust and cooperation shared between individuals) in a neighborhood, the more successful the neighborhood library branch.

A Facilities Improvement and Growth study has been developed as a guide for the expansion and updating of Library branches. By following this plan, IndyPL will create a balanced geographic distribution of facilities in neighborhoods where social capital is strong.

This expansion would increase current service levels from 0.28 square feet per capita to 0.45 square feet per capita when projected to 2030. This is on a par with IndyPL's peer libraries' target space provision. Branches with the greatest physical needs will be addressed first.

There will be no increase in the Library's 2014 level debt service as a result of these projects. The Library has been aggressive in retiring bonds and refinancing remaining debt at lower interest rates. In addition, the Library has the ability to adjust its debt service fund balance to maintain the current tax rate for the duration of these new projects.

A vote by the City County Council in October, 2014, authorized the Library to borrow **\$58.55 million** through a series of bond issues over the next six years. The first set of bonds was sold in December 2014. These are the projects that have been identified for the next 6 years.

<u>FACILITY</u>	<u>SQ FT</u>	<u>ACREAGE</u>	<u>COST</u>
Brightwood	15,000	4 acres	\$ 5.95 million
Eagle	20,100	5 acres	\$ 7.66 million
Fort Ben	25,000	5 acres	\$ 9.69 million
Glendale	25,000	6 acres	\$10.22 million
Michigan	20,000	4 acres	\$ 7.56 million
Perry	25,000	6 acres	\$ 9.42 million
E Wash	7,800	current location	\$ 2.45 million
Lawrence	13,500	current location	\$ 1.65 million
Southport	15,740	current location	\$ 1.15 million
Warren	15,740	current location	\$ 1.15 million
Wayne	13,500	current location	\$ 1.65 million

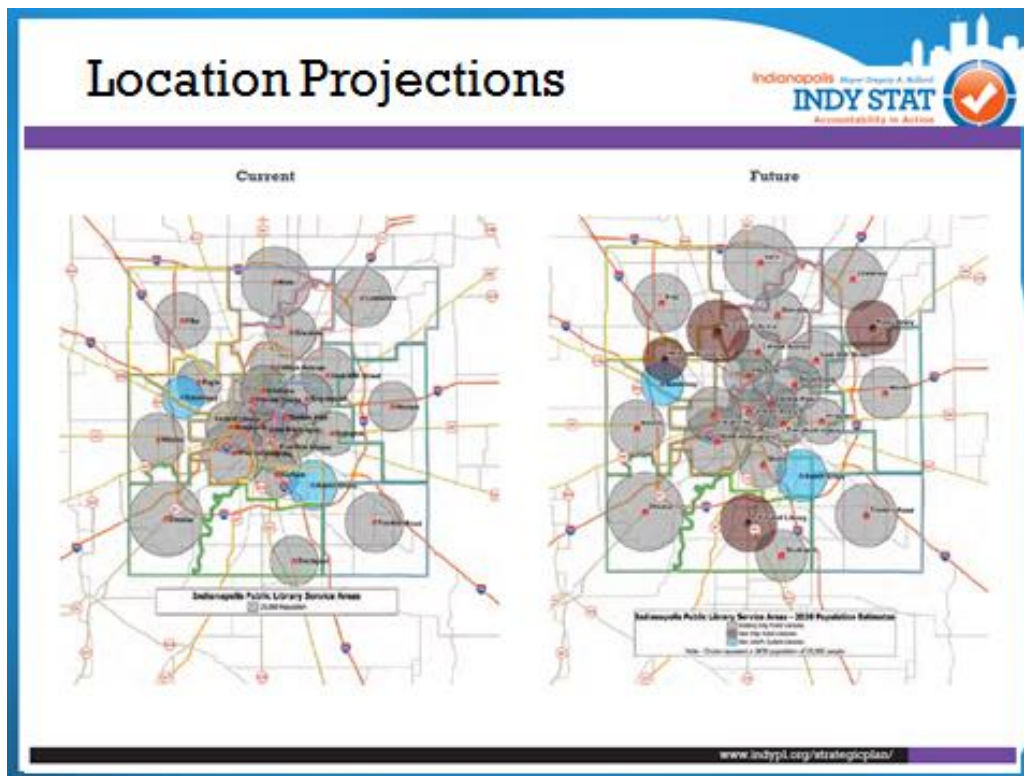
4-1 Realign branch locations with particular attention to improving geographic access in Pike, Perry and Lawrence Townships that are inadequately served by current locations and resources.

IndyPL Branch Capacity by Township

Township & 2010 Population (Excluding Beech Grove, Speedway, & Central)	Current # of Branches	2015 Total Sq. Ft. - Current	Future # of Branches	Total Sq. Ft. - Future	Sq. Ft. Per Cap. - Current	Sq. Ft. Per Cap. - Future
Center Township Brightwood, East Washington, Flanner House, Fountain Square, Garfield Park, InfoZone, Spades Park, West Indianapolis 139,409	8	42,300	6	44,805	0.30	0.32
Washington Township College, Glendale, Nora 132,049	3	59,470	4	59,470	0.45	0.45
Decatur Township Decatur 32,388	1	11,300	1	11,300	0.35	0.35
Franklin Township Franklin Road 52,939	1	18,345	1	18,345	0.35	0.35
Warren Township Irvington, Warren 99,433	2	31,790	2	31,790	0.32	0.32
Wayne Township Eagle, Haughville, Wayne 125,007	3	37,315	3	45,200	0.30	0.36
Mean Square Footage per Capita					0.30	
Pike Township Pike, Michigan Road 77,895	1	20,000	1	40,000	0.26	0.51
Lawrence Township East 38th St., Lawrence, Fort Ben 118,447	2	29,400	3	54,400	0.25	0.46
Perry Township Southport, Perry 99,813	1	15,740	2	40,740	0.16	0.41

IndyPL has not kept up with population density increases in Pike, Perry and Lawrence Townships. Library branch **square foot per capita falls below the 0.30 mean** and is well below any **individual township branch square foot per capita** in Marion County. This suggests that relocating some branches from Center Township to sparse per capita areas would create an improved balance of Library service for Marion County.

*future locations



A gap analysis graph further illustrates the need for increased service in Pike, Perry and Lawrence Townships. Circles in this graph represent a population area of **25,000 people**. The center of the brown circles pinpoint four projected facilities that will fill service gaps and improve distribution of Library service.

4-2 Relocate the Eagle Branch to a new location to provide ADA access and improve service in the West 38th/Lafayette Road redevelopment area

The current Eagle branch was built in 1970 and at the time, it was the largest branch facility with 12,000 square feet. Today, it is not large enough to serve its population. Branch visibility and accessibility is low. The building is landlocked and does not meet current ADA standards. A new building is needed to maximize the accessibility to library services, collections and technology.

The new site will also improve service in the West Thirty-Eighth/ Lafayette Road redevelopment area. We hope to have the site secured by March, 2016. Browning Day Mullins Dierdorf Architectural firm of Indianapolis has been selected for the project because of their experience with public libraries.

4-3 Evaluate the current Southport location to fill a service gap in Perry Township, which will improve access and services

An evaluation has been made of the Perry Township Library area to address the geographical gaps in Library service. The study determined that closing the current branch and moving it in any direction would only create another gap. Instead, the decision was made to renovate the current location and add an additional branch of Perry Township. The

Library has had conversations with the Perry Township School District and the Library is considering the final decision about placement of the Interstate before proceeding.

4-4 Move the branch resources currently in the Flanner House Community Center to an expanded location farther north on Martin Luther King, Jr. Drive or Michigan Road to improve services in the large gap in southeastern Pike and southwestern Washington Townships along the Martin Luther King, Jr. Drive/ Michigan Road corridor

An architect will be selected the first quarter 2017 and take a year to design and seek community approvals. Construction begins the second quarter 2018 with completion scheduled for the third quarter 2019.

4-5 Move the branch resources currently located in the Fountain Square Branch to an expanded location in Perry Township in the area south of I-465 to fill the large service gap between the Garfield Park and Southport branches

The current Fountain Square Branch is located in a leased facility. After careful consideration and scrutiny of Library service based on square foot per capita and gap analysis, the current location will be closed when the lease expires in 2018. It will be relocated south of I-465 in Perry Township.

4-6 Relocate Brightwood and Glendale branches to Library-owned facilities in current vicinities to improve access and services and to eliminate leased facilities

Glendale is a leased facility and is our most expensive branch to operate. Located on the second floor of a spacious mall, accessibility is limited. The Brightwood branch is also a leased storefront and needs to be replaced with a new facility that maximizes access to Library service, collections, and technology. By moving these two facilities to IndyPL owned properties, approximately \$450,000 a year in savings will be realized.

Glendale will select an architect in 2020, begin construction in 2021 and be completed 2022. The new site will be near the existing leased facility, which is currently in the Glendale Mall, but located in a freestanding building with convenient access.

We are currently searching for a site in the Brightwood Service area, north of Massachusetts Avenue near the existing storefront branch. Axis Architects has been selected for the Brightwood project because of their experience working in urban areas and for the involvement of the community engagement team Meticulous Design + Architecture.

4-7 Additional location in Lawrence Township to reduce a service gap

A new facility will be constructed in the Fort Benjamin Harrison area in southern Lawrence Township. A Memorandum of Understanding between the Library and the Fort Benjamin Reuse Authority has been drafted to acquire land on 56th Street. The city land bank is holding several parcels as part of this potential development. The addition of this branch will increase the total IndyPL branch count from 22 to 23. An architect will be selected in 2018. The goal is open the new location in the third quarter of 2020.

4-8 Remodel and expands the East Washington Branch to provide ADA access and improve services

EAST WASHINGTON BRANCH 1948



EAST WASHINGTON BRANCH RENOVATION 2016



EAST WASHINGTON BRANCH LIBRARY
DESIGN DEVELOPMENT RENDERING
www.hlmohler.com hlm@hlmohler.com

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
MOHLER ARCHITECTS, P.C. 2015
cell: 765-404-0258 P.O Box 86, Lafayette, IN 47902

“Maintaining the historic exterior grand entry stair, while installing an elevator entry and providing a single point of entry is challenging. A creative solution has been developed by “threading” a three stop elevator shaft and lobby through the existing structure, without

damaging the character of the interior spaces or the “Carnegie Era” building facades. Reopening windows and adding significant natural north light to the open area will improve the quality of the space. The expansion of library services, made possible by the additional library space, will keep this “Architectural Jewel” serving the public for another 100 years.”
Harry Mohler, Mohler Architects, P.C.

EAST WASHINGTON BRANCH 1911



The East Washington Branch was opened in 1911 with an Andrew Carnegie Foundation grant and is one of the two remaining Carnegie buildings in Indianapolis. A major renovation, which included an additional bathroom and stairwell, was completed in 1977.

EAST WASHINGTON BRANCH RENOVATION INTERIOR 2016



SECOND FLOOR INTERIOR FINISH PLAN

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REVISION		
REV #	DATE	DESC

ISSUED / APPROVED

DATE	BY

Project Number: 19038
 Drawn by: HJM
 Checked by: HJM
 Date: 12/7/2015
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EAST WASHINGTON STREET
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 382 EAST WASHINGTON STREET
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 LAYFARDE, IN 46033
 PHONE: 317.434.8888
 WWW.MOHLER.COM
 MOHLERARCHITECTS.COM

lp 2.1

This building is not handicapped accessible which makes the meeting room located in the lower level difficult to use. The renovation plan includes three major improvements: add an elevator to create mobility to all levels, expand the building to accommodate a computer lab and update the interior with energy and resource conservation practices. When completed, this branch library will be the first Leed (US Green Building Council) Certified building for IndyPL.

Mohler Architects was selected for their experience with renovating Carnegies in Indiana. The design development and bidding documents are complete. Construction bids take place in January 2016 with construction to begin in March 2016. Targeted completion date is November 2016.

EAST WASHINGTON BRANCH RENOVATION INTERIOR 2016



4-9 Identify future locations for maximum access and visibility, including proximity to transit lines

Site criteria for branches include high visibility from the road, and a location at an intersection with easy accessibility by those walking, biking, driving and using public transportation. The site size will need to be adequate for our current and future needs.

4-10 Strengthen collaboration with the Beech Grove Public Library and assess the benefits of a merger

A joint committee was formed in 2015 comprised of members appointed by both the Indianapolis Public Library and Beech Grove Public Library Board of Trustees. This committee is working to develop a merger plan for presentation and approval by both of the Library Board of Trustees in May 2016.

4-11 Evaluate hours of service to achieve maximum accessibility

The new Director of Public Service and their team will evaluate hours of service and recommend changes to the CEO for consideration. The current philosophy is to maintain similar hours at library locations to avoid patron confusion.



11c

December 2015 Media Report

Below is a summary of highlighted media activity in December for electronic and print media. This is a limited view, but a few the Communications Department is most proud of.

For a more comprehensive view of print media placements, please view the Library's yearly media scrapbook, available in the Communications Department and at monthly Board meetings.

Topics of major news releases or media solicitation:

- **Jingle Books launch event at Central Library**
Indy Star, WRTV-6, WISH-8 (online), WXIN-59 (online), Indy's Child, Westside Flyer
- **2016 McFadden Lecture presenter announcement**
Indy Star, Indianapolis Recorder, Speedway-Northwest Press, Westside Community News
- **Southport Branch construction contract award**
Southside Times, Southsider Voice
- **Library Board officers for 2016 (*)**
Indy Star

**Note: Additional media coverage of late-December distributed/promoted topics is anticipated in January.*

Story Links:

- Jingle Books launch event – covered by WRTV-6
- Star Scores: The Music of John Williams – Covered by WXIN-59

YouTube videos posted for:

- Jingle Books launch event at Central Library
- Slammin' Rhymes X Poetry Challenge at Fall Fest
- Meet-the-Artists XXVIII exhibit and gala announcement
- New digital resources available in 2016
- Looking ahead to 2016 with CEO Jackie Nytes

(all above featured on January edition of BETWEEN THE LINES broadcast by Govt. Channel Two)



Board Action Request

11d1

To: IMCPL Board **Meeting Date:** January 25, 2016

From: M. Jacqueline Nytes, CEO **Approved by the Library Board:**

Effective Date: January 25, 2016

Subject: Finances, Personnel and Travel Resolution 6- 2016

Recommendation: Approve Finances, Personnel and Travel Resolution 6- 2016

Background: The Finances, Personnel and Travel Resolution 6– 2016 is a routine procedural action that appoints new salaried hires, approves new hourly hires, compensation changes, resignations, and travel and financial-related claims and warrants.

Strategic/Fiscal Impact: The financial impact has already been accounted for in the budget for 2015.

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION REGARDING FINANCES, PERSONNEL AND TRAVEL

RESOLUTION 6 - 2016

WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following claims have been allowed and said warrants issued during the month of December 2015 pursuant to the Annual Resolution.

THEREFORE, BE IT RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer and the Treasurer as lawful acts on behalf of the Library.

Warrant numbers **57083** through **57308** for a total of
\$8,823,953.45 were issued from the Operating Fund.
EFT numbers **11288** through **11421** for a total of
\$1,120,369.14 were issued from the Operating Fund.
Warrant numbers **2924** through **2932** for a total of
\$76,036.11 were issued from the Payroll Fund.
EFT numbers **396** through **407** for a total of
\$45,906.95 were issued from the Payroll Fund.
Warrant number **537** through **546** for a total of
\$398.37 were issued from the Fines Fund.
Warrant numbers **4915** through **4955** for a total of
\$18,202.52 were issued from the Gift Fund.
EFT numbers **1056** through **1078** for a total of
\$12,396.91 were issued from the Gift Fund.
Warrant numbers **266743** through **266767** for a total of
\$7,598.80 were issued for Employee Payroll
Direct deposits numbers **490001** through **490603** and
Direct deposits numbers **510001** through **510591** and
Direct deposits numbers **530001** through **530594** and
Direct deposits numbers **534001** for a total of
\$1,338,647.96 were issued for Employee Payroll
Electronic transfers for payment of taxes and garnishments for a total of
\$531,138.93 were issued for Employee Payroll

AND WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following personnel actions have been taken pursuant to the Annual Resolution.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

AND WHEREAS, the Chief Executive Officer of the Library does hereby certify that the attached schedule of travel and training has been authorized and is within the appropriations previously approved by the Board.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

Camille D. Blunt

Vanessa López Aguilera

Lillian L. Charleston

Patricia A. Payne

Dorothy R. Crenshaw

Dr. David W. Wantz

Oscar A. Gutierrez

I have examined the within claims and certify they are accurate:

Rebecca L. Dixon
Treasurer of the Library Board

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
OPERATING ACCOUNT

No.	Type	Date	Reference	Checks	Status
11288	EFT Check	12/2/2015	AUSTIN BOOK SALES	\$4,859.56	Cleared
11289	EFT Check	12/2/2015	Baker & Taylor Pre-Cat	\$5,713.09	Cleared
11290	EFT Check	12/2/2015	Baker & Taylor	\$5,338.66	Cleared
11291	EFT Check	12/2/2015	Baker & Taylor	\$3,582.72	Cleared
11292	EFT Check	12/2/2015	Baker & Taylor Unprocessed	\$21.79	Cleared
11293	EFT Check	12/2/2015	BRODART CO.	\$3,210.39	Cleared
11294	EFT Check	12/2/2015	COVEY NEFF, INC.	\$2,817.30	Cleared
11295	EFT Check	12/2/2015	DAVIS INDUSTRIES	\$1,120.00	Cleared
11296	EFT Check	12/2/2015	DEMCO INC.	\$8,405.48	Cleared
11297	EFT Check	12/2/2015	EMERY-PRATT COMPANY	\$51.75	Cleared
11298	EFT Check	12/2/2015	FLEET CARE, INC.	\$499.41	Cleared
11299	EFT Check	12/2/2015	PACIFIC & SOUTHERN	\$634.76	Cleared
11300	EFT Check	12/2/2015	INGRAM LIBRARY SERVICES	\$975.09	Cleared
11301	EFT Check	12/2/2015	LUNA MUSIC	\$2,983.52	Cleared
11302	EFT Check	12/2/2015	MARK'S VACUUM & JANITORIAL SUPPLIES	\$117.85	Cleared
11303	EFT Check	12/2/2015	MIDWEST TAPE - PROCESSED DVDS	\$621.94	Cleared
11304	EFT Check	12/2/2015	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	\$2,347.20	Cleared
11305	EFT Check	12/2/2015	MIDWEST TAPE, LLC	\$3,194.75	Cleared
11306	EFT Check	12/2/2015	OFFICEWORKS	\$1,794.02	Cleared
11307	EFT Check	12/2/2015	OVERDRIVE INC	\$52,453.82	Cleared
11308	EFT Check	12/2/2015	RANDOM HOUSE INC.	\$21.00	Cleared
11309	EFT Check	12/2/2015	PERFECTION SERVICE OF INDIANA	\$3,760.00	Cleared
11310	EFT Check	12/2/2015	RICHARD LOPEZ ELECTRICAL, LLC	\$28,462.39	Cleared
11311	EFT Check	12/2/2015	RUPRECHT AND HOKE CONSULTING LLC	\$8,077.00	Cleared
11312	EFT Check	12/2/2015	THOMAS REUTERS - WEST	\$4,273.58	Cleared
11313	EFT Check	12/4/2015	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	\$77,649.45	Cleared
11314	EFT Check	12/11/2015	ADP, INC.	\$3,607.48	Cleared
11315	EFT Check	12/9/2015	ALSCO	\$287.17	Cleared
11316	EFT Check	12/9/2015	Baker & Taylor Pre-Cat	\$16,352.48	Cleared
11317	EFT Check	12/9/2015	Baker & Taylor	\$19,704.07	Cleared
11318	EFT Check	12/9/2015	Baker & Taylor	\$1,178.84	Cleared
11319	EFT Check	12/9/2015	BAKER & TAYLOR	\$71.39	Cleared
11320	EFT Check	12/9/2015	BRODART CO.	\$223.30	Cleared
11321	EFT Check	12/9/2015	CITIZENS THERMAL ENERGY	\$25,537.27	Cleared
11322	EFT Check	12/9/2015	DELTA DENTAL	\$8,276.44	Cleared
11323	EFT Check	12/9/2015	EBSCO ACCOUNTS RECEIVABLE	\$106,920.02	Cleared
11324	EFT Check	12/9/2015	EMERY-PRATT COMPANY	\$922.55	Cleared
11325	EFT Check	12/9/2015	FINELINE PRINTING GROUP	\$480.00	Cleared
11326	EFT Check	12/9/2015	HP PRODUCTS CORPORATION	\$5.70	Cleared
11327	EFT Check	12/9/2015	PACIFIC & SOUTHERN	\$133.30	Cleared
11328	EFT Check	12/9/2015	INGRAM LIBRARY SERVICES	\$1,354.87	Cleared
11329	EFT Check	12/9/2015	J&G CARPET PLUS	\$675.00	Cleared
11330	EFT Check	12/9/2015	Matthew Bender & Co., Inc DBA LexisNexis Matthew Ben	\$774.46	Cleared
11331	EFT Check	12/9/2015	LUNA MUSIC	\$1,843.62	Cleared
11332	EFT Check	12/9/2015	MARK'S VACUUM & JANITORIAL SUPPLIES	\$489.90	Cleared
11333	EFT Check	12/9/2015	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	\$344.90	Cleared
11334	EFT Check	12/9/2015	MIDWEST TAPE, LLC	\$769.37	Cleared
11335	EFT Check	12/9/2015	MOORE INFORMATION SERVICES, INC.	\$211.45	Cleared
11336	EFT Check	12/9/2015	RECORDED BOOKS	\$2,206.05	Cleared
11337	EFT Check	12/9/2015	RUSSIAN PUBLISHING HOUSE	\$314.45	Cleared
11338	EFT Check	12/9/2015	UNISOURCE WORLDWIDE, INC.	\$1,180.00	Cleared
11339	EFT Check	12/17/2015	Abell Elevator Service Co., d/b/a Oracle Elevator Co.	\$623.27	Cleared
11340	EFT Check	12/17/2015	Abell Elevator Service Co., d/b/a Oracle Elevator Co.	\$1,792.73	Cleared
11341	EFT Check	12/17/2015	ADP, INC.	\$20.00	Cleared
11342	EFT Check	12/17/2015	AUSTIN BOOK SALES	\$12,593.27	Cleared
11343	EFT Check	12/17/2015	BACKGROUND BUREAU INC.	\$219.00	Cleared
11344	EFT Check	12/17/2015	Baker & Taylor Pre-Cat	\$7,610.81	Cleared
11345	EFT Check	12/17/2015	Baker & Taylor	\$21,285.58	Cleared
11346	EFT Check	12/17/2015	Baker & Taylor	\$6,860.00	Cleared
11347	EFT Check	12/17/2015	Baker & Taylor Unprocessed	\$23.40	Cleared
11348	EFT Check	12/17/2015	BRODART CO.	\$16.52	Cleared

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
OPERATING ACCOUNT

No.	Type	Date	Reference	Checks	Status
11349	EFT Check	12/17/2015	BRODART CO.	\$2,313.27	Cleared
11350	EFT Check	12/17/2015	CITIZENS THERMAL ENRGY.	\$31,397.07	Cleared
11351	EFT Check	12/17/2015	CLIENTFIRST CONSULTING GROUP, LLC	\$1,875.00	Cleared
11352	EFT Check	12/17/2015	COVEY NEFF, INC.	\$8,438.00	Cleared
11353	EFT Check	12/17/2015	DANCORP INC. dba DANCO	\$450.00	Cleared
11354	EFT Check	12/17/2015	DEMCO INC.	\$680.00	Cleared
11355	EFT Check	12/17/2015	EMERY-PRATT COMPANY	\$130.43	Cleared
11356	EFT Check	12/17/2015	FINELINE PRINTING GROUP	\$6,065.00	Cleared
11357	EFT Check	12/17/2015	PACIFIC & SOUTHERN	\$81.33	Cleared
11358	EFT Check	12/17/2015	INDIANA PLUMBING AND DRAIN LLC	\$2,899.75	Cleared
11359	EFT Check	12/17/2015	INGRAM LIBRARY SERVICES	\$1,240.23	Cleared
11360	EFT Check	12/17/2015	J&G CARPET PLUS	\$475.00	Cleared
11361	EFT Check	12/17/2015	MARK'S VACUUM & JANITORIAL SUPPLIES	\$183.40	Cleared
11362	EFT Check	12/17/2015	MIDWEST TAPE - AUDIOBOOKS ONLY	\$1,268.65	Cleared
11363	EFT Check	12/17/2015	MIDWEST TAPE - PROCESSED DVDS	\$1,349.61	Cleared
11364	EFT Check	12/17/2015	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	\$2,754.59	Cleared
11365	EFT Check	12/17/2015	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	\$8,566.49	Cleared
11366	EFT Check	12/17/2015	MIDWEST TAPE, LLC	\$4,176.61	Cleared
11367	EFT Check	12/17/2015	OFFICE 360	\$237.75	Cleared
11368	EFT Check	12/17/2015	OFFICEWORKS	\$1,651.20	Cleared
11369	EFT Check	12/17/2015	OVERDRIVE INC	\$70,007.25	Cleared
11370	EFT Check	12/17/2015	PERFECTION SERVICE OF INDIANA	\$1,694.00	Cleared
11371	EFT Check	12/17/2015	PERFECTION SERVICE OF INDIANA	\$3,579.11	Cleared
11372	EFT Check	12/17/2015	RECORDED BOOKS	\$579.34	Cleared
11373	EFT Check	12/17/2015	RYAN FIRE PROTECTION, INC.	\$580.00	Cleared
11374	EFT Check	12/17/2015	STAPLES	\$9,068.74	Cleared
11375	EFT Check	12/17/2015	STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	\$1,251.13	Cleared
11376	EFT Check	12/17/2015	TITAN ASSOCIATES	\$64,919.50	Cleared
11377	EFT Check	12/17/2015	ULINE	\$243.79	Cleared
11378	EFT Check	12/17/2015	UNIQUE MANAGEMENT SERVICES, INC.	\$7,929.03	Cleared
11379	EFT Check	12/1/2015	ADP, INC.	\$1,021.50	Cleared
11380	EFT Check	12/28/2015	ADP, INC.	\$3,558.10	Cleared
11381	EFT Check	12/17/2015	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	\$77,747.43	Cleared
11382	EFT Check	12/28/2015	ADP, INC.	\$1,014.00	Cleared
11383	EFT Check	12/30/2015	INDIANA DEPARTMENT OF REVENUE	\$1,024.33	Cleared
11384	EFT Check	12/23/2015	AUSTIN BOOK SALES	\$10,394.88	Cleared
11385	EFT Check	12/23/2015	Baker & Taylor	\$12,536.22	Cleared
11386	EFT Check	12/23/2015	Baker & Taylor Pre-Cat	\$10,842.30	Cleared
11387	EFT Check	12/23/2015	Baker & Taylor	\$2,787.85	Cleared
11388	EFT Check	12/23/2015	BAKER & TAYLOR	\$7,771.34	Cleared
11389	EFT Check	12/23/2015	BLACKSTONE AUDIO BOOKS INC.	\$940.70	Cleared
11390	EFT Check	12/23/2015	COVEY NEFF, INC.	\$2,127.55	Cleared
11391	EFT Check	12/23/2015	DENISON PARKING	\$7,911.46	Cleared
11392	EFT Check	12/23/2015	DOLAN TECHNOLOGIES CORP. d/b/a COMPDATA SURVE	\$529.00	Cleared
11393	EFT Check	12/23/2015	EBSCO ACCOUNTS RECEIVABLE	\$3,149.49	Cleared
11394	EFT Check	12/23/2015	EMERY-PRATT COMPANY	\$335.49	Cleared
11395	EFT Check	12/23/2015	FLEET CARE, INC.	\$291.69	Cleared
11396	EFT Check	12/23/2015	PACIFIC & SOUTHERN	\$3,835.06	Cleared
11397	EFT Check	12/23/2015	INGRAM LIBRARY SERVICES	\$1,938.15	Cleared
11398	EFT Check	12/23/2015	INGRAM LIBRARY SERVICES	\$539.02	Cleared
11399	EFT Check	12/23/2015	J&G CARPET PLUS	\$200.00	Cleared
11400	EFT Check	12/23/2015	LUNA MUSIC	\$4,278.17	Cleared
11401	EFT Check	12/23/2015	MIDWEST TAPE - AUDIOBOOKS ONLY	\$2,154.43	Cleared
11402	EFT Check	12/23/2015	MIDWEST TAPE - PROCESSED DVDS	\$1,177.06	Cleared
11403	EFT Check	12/23/2015	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	\$478.68	Cleared
11404	EFT Check	12/23/2015	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	\$11,542.93	Cleared
11405	EFT Check	12/23/2015	MIDWEST TAPE, LLC	\$4,593.37	Cleared
11406	EFT Check	12/23/2015	OVERDRIVE INC	\$33,696.52	Cleared
11407	EFT Check	12/23/2015	RECORDED BOOKS	\$1,405.40	Cleared
11408	EFT Check	12/23/2015	THOMAS REUTERS - WEST	\$4,273.58	Cleared
11409	EFT Check	12/23/2015	TITAN ASSOCIATES	\$2,739.00	Cleared

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
OPERATING ACCOUNT**

No.	Type	Date	Reference	Checks	Status
11410	EFT Check	12/23/2015	TW TELECOM HOLDINGS, INC.	\$8,335.28	Cleared
11411	EFT Check	12/29/2015	Abell Elevator Service Co., d/b/a Oracle Elevator Co.	\$1,546.00	Cleared
11412	EFT Check	12/29/2015	ARCDDESIGN, PC	\$7,459.57	Cleared
11413	EFT Check	12/29/2015	COVEY NEFF, INC.	\$1,984.60	Cleared
11414	EFT Check	12/29/2015	INDIANA PLUMBING AND DRAIN LLC	\$1,036.70	Cleared
11415	EFT Check	12/29/2015	INDIANAPOLIS RECORDER	\$14.58	Cleared
11416	EFT Check	12/29/2015	IRVINGTON PRESBYTERIAN CHURCH	\$929.17	Cleared
11417	EFT Check	12/29/2015	J&G CARPET PLUS	\$1,050.00	Cleared
11418	EFT Check	12/29/2015	JCOS, INC.	\$3,765.17	Cleared
11419	EFT Check	12/29/2015	MIDWEST TAPE, LLC	\$85,000.00	Cleared
11420	EFT Check	12/29/2015	STENZ MANAGEMENT COMPANY, INC.	\$10,603.66	Cleared
11421	EFT Check	12/30/2015	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	\$77,829.26	Cleared
57083	Computer Check	12/2/2015	ARTHUR J. GALLAGHER RISK MANAGEMENT SERVICES, INC	\$35,370.00	Cleared
57084	Computer Check	12/2/2015	ASHLEY LEIGHANNE ROBERTSON	\$25.00	Outstanding
57085	Computer Check	12/2/2015	BarcodesInc	\$261.25	Outstanding
57086	Computer Check	12/2/2015	BARNES & NOBLE	\$415.60	Cleared
57087	Computer Check	12/2/2015	BONGO BOY MUSIC, INC.	\$150.00	Cleared
57088	Computer Check	12/2/2015	CIRCLE CITY RINGERS, INC.	\$300.00	Cleared
57089	Computer Check	12/2/2015	CITIZENS ENERGY GROUP	\$3,722.44	Cleared
57090	Computer Check	12/2/2015	DANIEL BENNETT	\$400.00	Cleared
57091	Computer Check	12/2/2015	FOCUS ON THE FAMILY	\$183.85	Cleared
57092	Computer Check	12/2/2015	GALE GROUP THE	\$420.66	Cleared
57093	Computer Check	12/2/2015	GLASS AMERICA	\$198.32	Cleared
57094	Computer Check	12/2/2015	INDIANA CHAMBER OF COMMERCE	\$2,077.79	Cleared
57095	Computer Check	12/2/2015	INDIANAPOLIS NEIGHBORHOOD RESOURCE CENTER	\$3,125.00	Cleared
57096	Computer Check	12/2/2015	INDIANAPOLIS POWER & LIGHT COMPANY	\$58,789.62	Cleared
57097	Computer Check	12/2/2015	LAKESHORE LEARNING MATERIALS	\$343.39	Cleared
57098	Computer Check	12/2/2015	LEADERSHIP DIRECTORIES INC	\$1,864.00	Cleared
57099	Computer Check	12/2/2015	LEGAL DIRECTORIES PUBLISHING COMPANY, INC.	\$570.75	Cleared
57100	Computer Check	12/2/2015	MATTHEW BENDER & COMPANY, INC.	\$4,650.64	Cleared
57101	Computer Check	12/2/2015	PARAGON PRINT SYSTEMS, INC.	\$83.80	Outstanding
57102	Computer Check	12/2/2015	PCM-G	\$491.00	Cleared
57103	Computer Check	12/2/2015	RESERVE INTERACTIVE	\$7,980.00	Cleared
57104	Computer Check	12/2/2015	RISK MANAGEMENT ASSOCIATION	\$759.00	Cleared
57105	Computer Check	12/2/2015	SIGNS BY TOMORROW - INDY NW	\$140.00	Cleared
57106	Computer Check	12/2/2015	THE BANK OF NEW YORK MELLON	\$2,411,650.00	Voided
57107	Computer Check	12/2/2015	THE BANK OF NEW YORK MELLON TRUST COMPANY, N.A.	\$123,850.00	Voided
57108	Computer Check	12/4/2015	HYATT PLACE CHARLOTTE/DOWNTOWN	\$397.92	Cleared
57109	Computer Check	12/9/2015	ADP. LLC	\$1,275.45	Cleared
57110	Computer Check	12/9/2015	AMERICAN UNITED LIFE INSURANCE CO	\$2,607.90	Cleared
57111	Computer Check	12/9/2015	ANTHEM INSURANCE COMPANIES, INC.	\$277,122.81	Cleared
57112	Computer Check	12/9/2015	BARN RAISERS, INC.	\$1,975.00	Outstanding
57113	Computer Check	12/9/2015	C & J PROMOTIONS	\$2,987.60	Cleared
57114	Computer Check	12/9/2015	CENTRAL TECHNOLOGY INC.	\$22,842.50	Cleared
57115	Computer Check	12/9/2015	CHILDREN'S PLUS INC.	\$2,471.95	Cleared
57116	Computer Check	12/9/2015	CITIZENS ENERGY GROUP	\$2,554.45	Cleared
57117	Computer Check	12/9/2015	GALE GROUP THE	\$2,256.48	Cleared
57118	Computer Check	12/9/2015	GIL SMITH	\$200.00	Outstanding
57119	Computer Check	12/9/2015	GUARDIAN	\$2,235.06	Cleared
57120	Computer Check	12/9/2015	INDIANA DEPARTMENT OF HOMELAND SECURITY	\$600.00	Cleared
57121	Computer Check	12/9/2015	INDIANA DEPARTMENT OF NATURAL RESOURCES	\$182.26	Cleared
57122	Computer Check	12/9/2015	INDIANA UNIV ACCTS RECEIVABLE IU/PUI	\$68.16	Cleared
57123	Computer Check	12/9/2015	INDIANAPOLIS POWER & LIGHT COMPANY	\$6,831.65	Cleared
57124	Computer Check	12/9/2015	LAWRENCE (PETTY CASH)	\$28.85	Cleared
57125	Computer Check	12/9/2015	MARKEY'S RENTAL & STAGING	\$3,212.70	Cleared
57126	Computer Check	12/9/2015	MELINDA MULLICAN	\$25.00	Cleared
57127	Computer Check	12/9/2015	MOODY NOLAN, INC.	\$11,375.00	Cleared
57128	Computer Check	12/9/2015	OCLC INC.	\$165.00	Voided
57129	Computer Check	12/9/2015	LOUISVILLE & INDIANA RAILROAD	\$657.40	Voided
57130	Computer Check	12/9/2015	Paypal	\$54.10	Cleared
57131	Computer Check	12/9/2015	PCM-G	\$3,282.09	Cleared

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
OPERATING ACCOUNT

No.	Type	Date	Reference	Checks	Status
57132	Computer Check	12/9/2015	REMINGER CO., L.P.A.	\$88.00	Cleared
57133	Computer Check	12/9/2015	SECURITAS SECURITY SERVICES USA, INC.	\$31,851.81	Cleared
57134	Computer Check	12/9/2015	The Bank of New York Mellon Trust Co N.A	\$400.00	Cleared
57135	Computer Check	12/9/2015	TINA HOLT	\$175.00	Cleared
57136	Computer Check	12/10/2015	OCLC, INC.	\$165.00	Cleared
57137	Computer Check	12/10/2015	OMEGA RAIL MANAGEMENT	\$657.40	Cleared
57138	Computer Check	12/15/2015	JP MORGAN CHASE BANK	\$20,000.00	Cleared
57139	Computer Check	12/17/2015	AARON KREROWICZ	\$250.00	Outstanding
57140	Computer Check	12/17/2015	ACORN DISTRIBUTORS INC	\$829.92	Cleared
57141	Computer Check	12/17/2015	AMERICAN LIBRARY ASSOCIATION	\$2,600.00	Voided
57142	Computer Check	12/17/2015	ASHLEY LEIGHANNE ROBERTSON	\$50.00	Cleared
57143	Computer Check	12/17/2015	BOBBIE LANCASTER	\$675.00	Cleared
57144	Computer Check	12/17/2015	BONGO BOY MUSIC, INC.	\$750.00	Cleared
57145	Computer Check	12/17/2015	BOOKPAGE	\$3,828.00	Cleared
57146	Computer Check	12/17/2015	CAREY INTERNATIONAL, INC.	\$161.24	Cleared
57147	Computer Check	12/17/2015	CHICAGO TRIBUNE	\$401.96	Cleared
57148	Computer Check	12/17/2015	CITIZENS ENERGY GROUP	\$967.77	Cleared
57149	Computer Check	12/17/2015	CONVENIENT TAPE & SUPPLIES	\$1,680.70	Cleared
57150	Computer Check	12/17/2015	CROSSROADS DOCUMENT SERVICES	\$11,614.46	Cleared
57151	Computer Check	12/17/2015	DIAL ONE ALLIED BUILDING SERVICES	\$4,150.00	Outstanding
57152	Computer Check	12/17/2015	ECOMplete, LLC	\$156.51	Outstanding
57153	Computer Check	12/17/2015	ENVIRO-TOTE INC.	\$2,177.44	Outstanding
57154	Computer Check	12/17/2015	GALE GROUP THE	\$808.72	Cleared
57155	Computer Check	12/17/2015	LENDALE (PETTY CASH)	\$17.68	Outstanding
57156	Computer Check	12/17/2015	GREY HOUSE PUBLISHING	\$292.50	Cleared
57157	Computer Check	12/17/2015	Hall, Render, Killian, Heath & Lyman, P.C.	\$1,323.00	Cleared
57158	Computer Check	12/17/2015	HOLLINGER METAL EDGE, INC.	\$314.56	Cleared
57159	Computer Check	12/17/2015	INDIANA CHAMBER OF COMMERCE	\$86.70	Cleared
57160	Computer Check	12/17/2015	INDIANA UNIV ACCTS RECEIVABLE IUPUI	\$1,000.00	Cleared
57161	Computer Check	12/17/2015	INDIANA WINDOW COVERINGS, LLC	\$270.00	Cleared
57162	Computer Check	12/17/2015	INDIANA YOUTH INSTITUTE	\$500.00	Outstanding
57163	Computer Check	12/17/2015	INDY TRANSLATIONS, LLC	\$185.00	Cleared
57164	Computer Check	12/17/2015	ISES INDIANA	\$100.00	Outstanding
57165	Computer Check	12/17/2015	JEREMY SOUTH	\$600.00	Cleared
57166	Computer Check	12/17/2015	JMI INSTRUMENT CO.	\$2,299.00	Cleared
57167	Computer Check	12/17/2015	JP MORGAN CHASE BANK	\$2,952.31	Cleared
57168	Computer Check	12/17/2015	JP MORGAN CHASE BANK	\$4,006.43	Cleared
57169	Computer Check	12/17/2015	KONSTANTIN UMANSKY	\$1,000.00	Cleared
57170	Computer Check	12/17/2015	LAWRENCE (PETTY CASH)	\$26.73	Outstanding
57171	Computer Check	12/17/2015	MAKER NAVIGATOR, INC.	\$2,500.00	Cleared
57172	Computer Check	12/17/2015	MATTHEW BENDER & COMPANY, INC.	\$75.08	Cleared
57173	Computer Check	12/17/2015	MCGINTY CONVEYORS INC.	\$946.33	Cleared
57174	Computer Check	12/17/2015	MOVIE LICENSING USA	\$7.50	Cleared
57175	Computer Check	12/17/2015	MURPHY SECURITY SOLUTIONS, INC.	\$7,958.37	Cleared
57176	Computer Check	12/17/2015	NATIONAL REGISTER PUBLISHING	\$309.10	Cleared
57177	Computer Check	12/17/2015	NuGenesis Environmental Services	\$275.00	Outstanding
57178	Computer Check	12/17/2015	OCLC INC.	\$8,128.64	Cleared
57179	Computer Check	12/17/2015	P4A.COM, LTD.	\$3,577.00	Cleared
57180	Computer Check	12/17/2015	PCM-G	\$16,062.28	Cleared
57181	Computer Check	12/17/2015	RADWAY PIANO SERVICE	\$95.00	Cleared
57182	Computer Check	12/17/2015	RECORD AUTOMATIC DOORS, INC.	\$814.92	Cleared
57183	Computer Check	12/17/2015	RILEY AREA DEVELOPMENT CORPORATION	\$60.00	Outstanding
57184	Computer Check	12/17/2015	ROBERT G. LEHNEN, PHD.	\$1,150.00	Cleared
57185	Computer Check	12/17/2015	SCHOLASTIC LIBRARY PUBLISHING	\$8,231.93	Cleared
57186	Computer Check	12/17/2015	SHERRY HONG	\$1,000.00	Outstanding
57187	Computer Check	12/17/2015	SILLY SAFARI SHOWS, INC.	\$500.00	Outstanding
57188	Computer Check	12/17/2015	ST SERAPHIM BOOKSTORE	\$60.00	Outstanding
57189	Computer Check	12/17/2015	TECHNOLOGY INTERIORS, LLC	\$1,557.80	Cleared
57190	Computer Check	12/17/2015	The Bank of New York Mellon Trust Co N.A	\$2,535,500.00	Voided
57191	Computer Check	12/17/2015	UNITED PARCEL SERVICE	\$266.90	Cleared
57192	Computer Check	12/17/2015	UPSCALE COMMUNICATIONS, INC.	\$74.75	Outstanding

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
OPERATING ACCOUNT

No.	Type	Date	Reference	Checks	Status
57193	Computer Check	12/17/2015	Vladimir Krakovich	\$2,000.00	Cleared
57194	Computer Check	12/17/2015	WEDDING DAY MAGAZINE	\$800.00	Cleared
57195	Computer Check	12/17/2015	WORLD BOOK SCHOOL AND LIBRARY	\$21,500.00	Cleared
57196	Computer Check	12/17/2015	YeFim Pastukh	\$2,000.00	Cleared
57197	Computer Check	12/17/2015	The Bank of New York Mellon Trust Co N.A	\$2,411,650.00	Cleared
57198	Computer Check	12/17/2015	The Bank of New York Mellon Trust Co N.A	\$123,850.00	Cleared
57199	Computer Check	12/21/2015	JP MORGAN CHASE BANK	\$1,390.25	Cleared
57200	Computer Check	12/21/2015	The Indianapolis Public Library Foundation	\$1,199.18	Cleared
57201	Computer Check	12/23/2015	ADP, INC.	\$525.45	Voided
57202	Computer Check	12/23/2015	ALLDATA	\$27,500.00	Voided
57203	Computer Check	12/23/2015	AMERICAN LIBRARY ASSOCIATION	\$157.50	Voided
57204	Computer Check	12/23/2015	BARNES & THORNBURG	\$18,000.00	Voided
57205	Computer Check	12/23/2015	Blackmore & Buckner Roofing LLC, a Tecta America Co.	\$1,283.00	Voided
57206	Computer Check	12/23/2015	BONGO BOY MUSIC, INC.	\$75.00	Voided
57207	Computer Check	12/23/2015	Bradbury Associates dba Gossage Sager Associates	\$12,000.00	Voided
57208	Computer Check	12/23/2015	CAREER TRACK	\$49.00	Voided
57209	Computer Check	12/23/2015	CENTER POINT PRESS	\$286.94	Voided
57210	Computer Check	12/23/2015	CHILDREN'S PLUS INC.	\$2,694.45	Voided
57211	Computer Check	12/23/2015	COMMUNITY OCCUPATIONAL HEALTH SERVICES	\$1,835.00	Voided
57212	Computer Check	12/23/2015	COURT & COMMERCIAL RECORD	\$26.12	Voided
57213	Computer Check	12/23/2015	DELL MARKETING L.P.	\$18,580.00	Voided
57214	Computer Check	12/23/2015	EDIBLE INDY	\$32.00	Voided
57215	Computer Check	12/23/2015	ENVIRO-TOTE INC.	\$1,852.56	Voided
57216	Computer Check	12/23/2015	FAEGRE BAKER DANIELS	\$2,000.00	Voided
57217	Computer Check	12/23/2015	FAIRVEGA LIBRARY SERVICES	\$278.00	Voided
57218	Computer Check	12/23/2015	GALE GROUP THE	\$916.64	Voided
57219	Computer Check	12/23/2015	GARFIELD PARK (PETTY CASH)	\$3.21	Voided
57220	Computer Check	12/23/2015	H. J. UMBGAUGH & ASSOCIATES	\$25,404.48	Voided
57221	Computer Check	12/23/2015	I-MCPL STAFF ASSOCIATION	\$6.00	Voided
57222	Computer Check	12/23/2015	IBJ MEDIA	\$324.35	Voided
57223	Computer Check	12/23/2015	INDIANAPOLIS BUSINESS JOURNAL	\$1,296.00	Voided
57224	Computer Check	12/23/2015	INDY CURB APPEAL ASPHALT, INC.	\$25,750.00	Voided
57225	Computer Check	12/23/2015	KOORSEN PROTECTION SERVICES INC.	\$182.45	Voided
57226	Computer Check	12/23/2015	LYRASIS	\$200.00	Voided
57227	Computer Check	12/23/2015	MAGAZINE LINE	\$29.00	Voided
57228	Computer Check	12/23/2015	CAVENDISH SQUARE	\$943.50	Voided
57229	Computer Check	12/23/2015	MIDWEST COLLABORATIVE FOR LIBRARY SERVICES (MCLS)	\$58,681.15	Voided
57230	Computer Check	12/23/2015	PCM-G	\$10,588.55	Voided
57231	Computer Check	12/23/2015	LINDENSCHMIDT, INC.	\$1,200.00	Voided
57232	Computer Check	12/23/2015	SAMS TECHNICAL PUBLISHING	\$2,250.00	Voided
57233	Computer Check	12/23/2015	SARAH JANE BATT	\$59.00	Voided
57234	Computer Check	12/23/2015	SECURITAS SECURITY SERVICES USA, INC.	\$1,462.15	Voided
57235	Computer Check	12/23/2015	TALKING TECH LIMITED	\$4,650.00	Voided
57236	Computer Check	12/23/2015	The Bank of New York Mellon Trust Co N.A	\$1,100.00	Voided
57237	Computer Check	12/23/2015	The Indianapolis Public Library Foundation	\$1,049.59	Voided
57238	Computer Check	12/23/2015	TIPTON SOUND & LIGHTING	\$122.50	Voided
57239	Computer Check	12/23/2015	U.S. HealthWorks Medical Group IN, PC	\$375.49	Voided
57240	Computer Check	12/23/2015	YourMembership.com, Inc.	\$325.00	Voided
57241	Computer Check	12/23/2015	ADP, INC.	\$525.45	Outstanding
57242	Computer Check	12/23/2015	ALLDATA	\$27,500.00	Outstanding
57243	Computer Check	12/23/2015	AMERICAN LIBRARY ASSOCIATION	\$157.50	Outstanding
57244	Computer Check	12/23/2015	BARNES & THORNBURG	\$18,000.00	Cleared
57245	Computer Check	12/23/2015	Blackmore & Buckner Roofing LLC, a Tecta America Co.	\$1,283.00	Outstanding
57246	Computer Check	12/23/2015	BONGO BOY MUSIC, INC.	\$75.00	Voided
57247	Computer Check	12/23/2015	Bradbury Associates dba Gossage Sager Associates	\$12,000.00	Outstanding
57248	Computer Check	12/23/2015	CAREER TRACK	\$49.00	Outstanding
57249	Computer Check	12/23/2015	CENTER POINT PRESS	\$286.94	Outstanding
57250	Computer Check	12/23/2015	CHILDREN'S PLUS INC.	\$2,694.45	Outstanding
57251	Computer Check	12/23/2015	COMMUNITY OCCUPATIONAL HEALTH SERVICES	\$1,835.00	Outstanding
57252	Computer Check	12/23/2015	COURT & COMMERCIAL RECORD	\$26.12	Outstanding
57253	Computer Check	12/23/2015	DELL MARKETING L.P.	\$18,580.00	Cleared

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
OPERATING ACCOUNT

No.	Type	Date	Reference	Checks	Status
57254	Computer Check	12/23/2015	EDIBLE INDY	\$32.00	Outstanding
57255	Computer Check	12/23/2015	ENVIRO-TOTE INC.	\$1,852.56	Outstanding
57256	Computer Check	12/23/2015	FAEGRE BAKER DANIELS	\$2,000.00	Cleared
57257	Computer Check	12/23/2015	FAIRVEGA LIBRARY SERVICES	\$278.00	Outstanding
57258	Computer Check	12/23/2015	GALE GROUP THE	\$916.64	Outstanding
57259	Computer Check	12/23/2015	GARFIELD PARK (PETTY CASH)	\$3.21	Outstanding
57260	Computer Check	12/23/2015	H. J. UMBAUH & ASSOCIATES	\$25,404.48	Cleared
57261	Computer Check	12/23/2015	I-MCPL STAFF ASSOCIATION	\$6.00	Outstanding
57262	Computer Check	12/23/2015	IBJ MEDIA	\$324.35	Outstanding
57263	Computer Check	12/23/2015	INDIANAPOLIS BUSINESS JOURNAL	\$1,296.00	Outstanding
57264	Computer Check	12/23/2015	INDY CURB APPEAL ASPHALT, INC.	\$25,750.00	Outstanding
57265	Computer Check	12/23/2015	KOORSEN PROTECTION SERVICES INC.	\$182.45	Outstanding
57266	Computer Check	12/23/2015	LYRASIS	\$200.00	Outstanding
57267	Computer Check	12/23/2015	MAGAZINE LINE	\$29.00	Cleared
57268	Computer Check	12/23/2015	CAVENDISH SQUARE	\$943.50	Outstanding
57269	Computer Check	12/23/2015	MIDWEST COLLABORATIVE FOR LIBRARY SERVICES (MCLS)	\$58,681.15	Cleared
57270	Computer Check	12/23/2015	PCM-G	\$10,588.55	Outstanding
57271	Computer Check	12/23/2015	LINDENSCHMIDT, INC.	\$1,200.00	Outstanding
57272	Computer Check	12/23/2015	SAMS TECHNICAL PUBLISHING	\$2,250.00	Outstanding
57273	Computer Check	12/23/2015	SARAH JANE BATT	\$59.00	Outstanding
57274	Computer Check	12/23/2015	SECURITAS SECURITY SERVICES USA, INC.	\$1,462.15	Outstanding
57275	Computer Check	12/23/2015	TALKING TECH LIMITED	\$4,650.00	Outstanding
57276	Computer Check	12/23/2015	The Bank of New York Mellon Trust Co N.A	\$1,100.00	Outstanding
57277	Computer Check	12/23/2015	The Indianapolis Public Library Foundation	\$1,049.59	Cleared
57278	Computer Check	12/23/2015	TIPTON SOUND & LIGHTING	\$122.50	Outstanding
57279	Computer Check	12/23/2015	U.S. HealthWorks Medical Group IN, PC	\$375.49	Outstanding
57280	Computer Check	12/23/2015	YourMembership.com, Inc.	\$325.00	Outstanding
57281	Computer Check	12/29/2015	AARON KREROWICZ	\$175.00	Outstanding
57282	Computer Check	12/29/2015	Arab Termite and Pest Control, Inc.	\$2,083.00	Outstanding
57283	Computer Check	12/29/2015	ASHLEY LEIGHANNE ROBERTSON	\$25.00	Outstanding
57284	Computer Check	12/29/2015	BRIGHTWOOD PLAZA	\$3,765.68	Outstanding
57285	Computer Check	12/29/2015	BUSINESS FURNITURE CORPORATION	\$875.00	Outstanding
57286	Computer Check	12/29/2015	CITIZENS ENERGY GROUP	\$229.07	Outstanding
57287	Computer Check	12/29/2015	CLARK, QUINN, MOSES, SCOTT & GRAHN, LLP	\$22,394.00	Outstanding
57288	Computer Check	12/29/2015	COURT & COMMERCIAL RECORD	\$32.99	Outstanding
57289	Computer Check	12/29/2015	CULLIGAN OF INDIANAPOLIS	\$46.25	Outstanding
57290	Computer Check	12/29/2015	DACO GLASS & GLAZING INC.	\$708.67	Outstanding
57291	Computer Check	12/29/2015	DELL MARKETING L.P.	\$10,384.20	Outstanding
57292	Computer Check	12/29/2015	FLANNER HOUSE OF INDIANAPOLIS, INC.	\$2,716.67	Outstanding
57293	Computer Check	12/29/2015	FOUNTAIN BLOCK DEVELOPMENT L.P.	\$4,804.42	Outstanding
57294	Computer Check	12/29/2015	GLENDALE CENTRE, LLC	\$23,812.50	Outstanding
57295	Computer Check	12/29/2015	GRM INFORMATION MANAGEMENT SERVICES OF INDIANA	\$173.25	Outstanding
57296	Computer Check	12/29/2015	IMMIGRANT WELCOME CENTER	\$500.00	Outstanding
57297	Computer Check	12/29/2015	INDIANA DEPARTMENT OF HOMELAND SECURITY	\$120.00	Outstanding
57298	Computer Check	12/29/2015	MSC #410743	\$435.10	Outstanding
57299	Computer Check	12/29/2015	JAMES J. DIVITA	\$75.00	Outstanding
57300	Computer Check	12/29/2015	JEREMY SOUTH	\$400.00	Outstanding
57301	Computer Check	12/29/2015	KONSTANTIN UMANSKY	\$250.00	Outstanding
57302	Computer Check	12/29/2015	RECORD AUTOMATIC DOORS, INC.	\$225.00	Outstanding
57303	Computer Check	12/29/2015	SECURITAS SECURITY SERVICES USA, INC.	\$41,875.18	Outstanding
57304	Computer Check	12/29/2015	SHERRY HONG	\$250.00	Outstanding
57305	Computer Check	12/29/2015	Vladimir Krakovich	\$500.00	Outstanding
57306	Computer Check	12/29/2015	YeFim Pastukh	\$500.00	Outstanding
57307	Computer Check	12/29/2015	YOUNG ACTOR'S THEATER	\$2,000.00	Outstanding
57308	Computer Check	12/30/2015	BONGO BOY MUSIC, INC.	\$225.00	Voided
Total				\$9,944,322.59	

Summary by Transaction Type:

Computer Check	\$8,823,953.45
EFT Check	\$1,120,369.14

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
OPERATING ACCOUNT

No.	Type	Date	Reference	Checks	Status
			Total Payments	\$4,645,506.11	
			Total Voided Items	\$5,298,816.48	

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
PAYROLL ACCOUNT**

No.	Type	Date	Reference	Checks	Status
396	EFT Check	12/2/2015	TASC	\$1,173.00	Cleared
397	EFT Check	12/4/2015	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	\$5,641.08	Cleared
398	EFT Check	12/4/2015	AMERICAN UNITED LIFE INSURANCE CO	\$3,522.00	Cleared
399	EFT Check	12/8/2015	FIDELITY INVESTMENTS	\$5,827.46	Cleared
400	EFT Check	12/9/2015	DELTA DENTAL	\$3,457.61	Cleared
401	EFT Check	12/9/2015	UNITED WAY OF CENTRAL INDIANA INC.	\$70.00	Cleared
402	EFT Check	12/18/2015	FIDELITY INVESTMENTS	\$5,827.46	Cleared
403	EFT Check	12/18/2015	AMERICAN UNITED LIFE INSURANCE CO	\$4,493.00	Cleared
404	EFT Check	12/17/2015	TASC	\$1,173.00	Cleared
405	EFT Check	12/17/2015	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	\$5,599.71	Cleared
406	EFT Check	12/30/2015	FIDELITY INVESTMENTS	\$4,590.63	Cleared
407	EFT Check	12/30/2015	AMERICAN UNITED LIFE INSURANCE CO	\$4,532.00	Cleared
2924	Computer Check	12/9/2015	AFSCME IKOC 962	\$2,010.92	Cleared
2925	Computer Check	12/9/2015	AMERICAN UNITED LIFE INSURANCE CO	\$12.60	Cleared
2926	Computer Check	12/9/2015	AMERICAN UNITED LIFE	\$2,758.68	Cleared
2927	Computer Check	12/9/2015	AMERICAN UNITED LIFE INSURANCE CO	\$205.81	Cleared
2928	Computer Check	12/9/2015	ANTHEM INSURANCE COMPANIES, INC.	\$60,477.19	Cleared
2929	Computer Check	12/9/2015	GUARDIAN	\$9,379.77	Cleared
2930	Computer Check	12/9/2015	LegalShield	\$384.60	Cleared
2931	Computer Check	12/17/2015	The Indianapolis Public Library Foundation	\$416.79	Cleared
2932	Computer Check	12/17/2015	The Indianapolis Public Library Foundation	\$389.75	Cleared
Total				\$121,943.06	

Summary by Transaction Type:

Computer Check	\$76,036.11
EFT Check	\$45,906.95
Total Payments	\$121,943.06
Total Voided Items	\$0.00

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
FINES ACCOUNT

No.	Type	Date	Reference	Checks	Status
537	Computer Check	12/2/2015	GEORGE H. MALEY	\$14.00	Cleared
538	Computer Check	12/2/2015	KURT A. WHITE	\$36.97	Outstanding
539	Computer Check	12/9/2015	CHRISTOPHER ALLEN GAMBREL	\$62.80	Cleared
540	Computer Check	12/9/2015	DEWRELL HOBSON, JR.	\$11.90	Outstanding
541	Computer Check	12/17/2015	IUSB SCHURZ LIBRARY	\$75.00	Outstanding
542	Computer Check	12/17/2015	MARY HURRLE	\$16.95	Outstanding
543	Computer Check	12/17/2015	MISHAWAKA-PENN-HARRIS LIBRARY	\$17.00	Cleared
544	Computer Check	12/17/2015	ST. JOSEPH COUNTY PUBLIC LIBRARY	\$19.00	Cleared
545	Computer Check	12/17/2015	UNIVERSITY OF ARIZONA	\$115.00	Outstanding
546	Computer Check	12/29/2015	MARY ELLEN STRAUGHN	\$29.75	Outstanding
Total				<u>\$398.37</u>	

Summary by Transaction Type:

Computer Check	\$398.37
EFT Check	\$0.00
Total Payments	\$398.37
Total Voided Items	\$0.00

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
GIFT FUND**

No.	Type	Date	Reference	Checks	Status
1056	EFT Check	12/2/2015	BAKER & TAYLOR	\$447.93	Cleared
1057	EFT Check	12/2/2015	INDPLS-MARION COUNTY PUBLIC LIBRARY	\$1,797.50	Cleared
1058	EFT Check	12/2/2015	MIDWEST TAPE PROCESSED AND CATALOGED A	\$52.92	Cleared
1059	EFT Check	12/2/2015	VICKI L. TILLOTSON	\$75.00	Cleared
1060	EFT Check	12/9/2015	Baker & Taylor	\$210.08	Cleared
1061	EFT Check	12/9/2015	BAKER & TAYLOR	\$529.46	Cleared
1062	EFT Check	12/9/2015	BRODART CO.	\$789.90	Cleared
1063	EFT Check	12/9/2015	IMCPL	\$379.00	Cleared
1064	EFT Check	12/9/2015	KLINES QUALITY WATER, INC.	\$31.20	Cleared
1065	EFT Check	12/9/2015	RUSSIAN PUBLISHING HOUSE	\$257.12	Cleared
1066	EFT Check	12/17/2015	Baker & Taylor	\$809.36	Cleared
1067	EFT Check	12/17/2015	BAKER & TAYLOR	\$883.80	Cleared
1068	EFT Check	12/17/2015	INGRAM LIBRARY SERVICES	\$398.97	Cleared
1069	EFT Check	12/17/2015	MIDWEST TAPE PROCESSED AND CATALOGED A	\$255.92	Cleared
1070	EFT Check	12/17/2015	MIDWEST TAPE, LLC	\$107.92	Cleared
1071	EFT Check	12/17/2015	VICKI L. TILLOTSON	\$475.00	Cleared
1072	EFT Check	12/23/2015	Baker & Taylor	\$224.08	Cleared
1073	EFT Check	12/23/2015	BRODART CO.	\$46.22	Cleared
1074	EFT Check	12/23/2015	INDPLS-MARION COUNTY PUBLIC LIBRARY	\$1,198.28	Cleared
1075	EFT Check	12/23/2015	VICKI L. TILLOTSON	\$150.00	Cleared
1076	EFT Check	12/29/2015	CASH & CARRY PAPER COMPANY, INC.	\$88.80	Cleared
1077	EFT Check	12/29/2015	KLINES QUALITY WATER, INC.	\$23.20	Cleared
1078	EFT Check	12/29/2015	LOHR DESIGN, INC.	\$3,165.25	Cleared
4915	Computer Check	12/2/2015	ANDREW MANKUS	\$150.00	Cleared
4916	Computer Check	12/2/2015	BETHANY KAY CROCKER	\$225.00	Cleared
4917	Computer Check	12/9/2015	CHRIS CAIRO	\$208.48	Cleared
4918	Computer Check	12/9/2015	CORNERSTONE BREAD CO.	\$2,497.75	Cleared
4919	Computer Check	12/9/2015	CREATIVE AQUATIC SOLUTIONS, LLC	\$629.26	Cleared
4920	Computer Check	12/9/2015	JILL WETNIGHT	\$49.55	Cleared
4921	Computer Check	12/9/2015	GALE GROUP THE	\$400.71	Cleared
4922	Computer Check	12/9/2015	KIMBERLY ANDERSEN	\$296.03	Cleared
4923	Computer Check	12/9/2015	MELISSA WOOTON	\$34.05	Outstanding
4924	Computer Check	12/9/2015	RUTH HANS	\$119.55	Cleared
4925	Computer Check	12/9/2015	WAYNE (PETTY CASH)	\$13.50	Cleared
4926	Computer Check	12/17/2015	ANDREW MANKUS	\$75.00	Cleared
4927	Computer Check	12/17/2015	BETHANY KAY CROCKER	\$775.00	Cleared
4928	Computer Check	12/17/2015	CHERYL HOLTSCLAW	\$59.18	Outstanding
4929	Computer Check	12/17/2015	CREATIVE AQUATIC SOLUTIONS, LLC	\$246.40	Cleared
4930	Computer Check	12/17/2015	CROSSROADS DOCUMENT SERVICES	\$499.96	Cleared
4931	Computer Check	12/17/2015	CULLIGAN OF INDIANAPOLIS	\$16.50	Cleared
4932	Computer Check	12/17/2015	ERIN WEBSTER	\$112.33	Cleared
4933	Computer Check	12/17/2015	JANICE SWAN	\$48.54	Outstanding
4934	Computer Check	12/17/2015	JEREMY SOUTH	\$400.00	Cleared
4935	Computer Check	12/17/2015	JP MORGAN CHASE BANK	\$550.00	Cleared
4936	Computer Check	12/17/2015	JP MORGAN CHASE BANK	\$160.53	Cleared
4937	Computer Check	12/17/2015	MARION COUNTY PUBLIC HEALTH DEPARTMENT	\$400.00	Cleared
4938	Computer Check	12/17/2015	MELISSA WOOTON	\$163.35	Outstanding
4939	Computer Check	12/17/2015	MULTI CULTURAL BOOKS AND VIDEO	\$57.90	Cleared
4940	Computer Check	12/17/2015	NANCY MOBLEY	\$21.95	Outstanding
4941	Computer Check	12/17/2015	PAUL'S NURSERY	\$265.10	Outstanding
4942	Computer Check	12/17/2015	The Indianapolis Public Library Foundation	\$3,060.92	Cleared
4943	Computer Check	12/23/2015	ANDREW MANKUS	\$75.00	Outstanding
4944	Computer Check	12/23/2015	BETHANY KAY CROCKER	\$75.00	Outstanding
4945	Computer Check	12/23/2015	Burgeon Group, LLC	\$4,562.50	Outstanding
4946	Computer Check	12/23/2015	ENVIRO-TOTE INC.	\$284.20	Outstanding
4947	Computer Check	12/23/2015	GALE GROUP THE	\$235.14	Outstanding

4948	Computer Check	12/23/2015	JOAN EMMERT	\$78.33	Outstanding
4949	Computer Check	12/23/2015	KAREN HUDSON	\$100.00	Outstanding
4950	Computer Check	12/23/2015	LSC PETTY CASH	\$148.72	Cleared
4951	Computer Check	12/23/2015	YOUNG ACTOR'S THEATER	\$900.00	Outstanding
4952	Computer Check	12/29/2015	CHRIS CAIRO	\$123.17	Outstanding
4953	Computer Check	12/29/2015	ERIN WEBSTER	\$30.29	Outstanding
4954	Computer Check	12/29/2015	JILL WETNIGHT	\$33.72	Outstanding
4955	Computer Check	12/29/2015	SUE KENNEDY	\$19.91	Outstanding
			Total	<u>\$30,599.43</u>	

Summary by Transaction Type:

Computer Check	\$18,202.52
EFT Check	\$12,396.91
Total Payments	\$30,599.43
Total Voided Items	\$0.00

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
PERSONNEL ACTIONS
RESOLUTION 6-2016**

1. New Hires

Shannon Bahler, Hourly Public Services Associate, Franklin Road, pay grade 105, \$14.07 per hour, 12/8/15

Roziya Tursunova, Hourly Job Center Assistant, Programs Product Development Section, pay grade 101, \$10.20 per hour, 12/8/15

Sharon Davis, Library Assistant II, Franklin Road, pay grade 103, \$11.85 per hour, 12/8/15

Vincent Hitchcock, Hourly Job Center Assistant, Programs Product Development, pay grade 101, \$10.20 per hour, 12/21/15

Katherine Spanke, Hourly Library Assistant II, Nora, pay grade 103, \$11.85 per hour, 12/21/15

Ahliyah Bratzler, Public Services Associate II, Central, pay grade 106, \$15.34 per hour, 12/21/15

Joshua Miller, Page, Irvington, Pay Grade 100, \$9.15 per hour, 12/21/15

Sheri Pflugh, Hourly Public Services Associate I, Pike, pay grade 105, \$14.07 per hour, 1/4/16

Rosemary T. Wyss, Page, Franklin Road, pay grade 100, \$9.15 per hour, 1/4/16

2. Internal Changes

Victoria Duncan, from Hourly Digital Projects Fellowship, CMSA, pay grade 105, \$15.00 per hour, to Digital Projects Assistant, CMSA, pay grade 105, \$15.44 per hour, 12/27/15

Tiffani Carter, from Public Services Librarian, HR, pay grade 308, \$18.00 per hour, to Public Services Librarian, Warren, pay grade 308, \$18.36 per hour, 12/27/15

Sylvia Robertson, from Computer Lab Assistant II, East 38th, pay grade 104, \$12.91 per hour, to Public Services Associate II, East 38th, pay grade 106, pay grade \$15.34 per hour, 12/27/15

Janice Swan, Manager, Spades Park, pay grade 312, \$23.70 per hour, to Supervisor Librarian, Glendale, pay grade 310, \$23.26 per hour, 1/10/16

Deb Ehret, from Public Services Librarian, Pike, pay grade 308, \$18.00 per hour, to Manager, Spades Park, pay grade 312, \$22.72 per hour, 1/10/16

Tamara Baumgartner, from Public Services Librarian, Wayne, pay grade 308, \$20.18 per hour, to Public Services Librarian, Eagle, pay grade 308, \$20.18 per hour, 12/27/15

Karl Lindner, from Hourly Public Services Associate I, Nora, pay grade 105, \$14.07 per hour, to Public Services Librarian, HR, pay grade 308, \$18.00 per hour, 1/10/16

Richard Foster, from Page, Spades Park, pay grade 100, \$9.15 per hour, to Library Assistant II, Spades Park, pay grade 103, \$11.85 per hour, 12/27/15

Jennifer Carter, from Administrative Assistant, Accounting Service Section, pay grade 106, \$15.65 per hour, to Administrative Assistant, Strategic Planning & Assessment, pay grade 106, \$16.92 per hour, 12/27/15

Josh Crain, from Public Services Associate II, East Washington, pay grade 106, \$15.34 per hour, to Public Services Librarian, HR, pay grade 308, \$18.00 per hour, 1/24/16

3. Re-Hire

Donna Richie, Hourly Library Assistant II, Franklin Road, pay grade 103, \$11.85 per hour, 1/4/16

4. Separations

Bobbie Burt, Cataloging Assistant, Collection Management Services Area, pay grade 105, \$18.11 per hour, 12/11/15, Ms. Burt was on staff for 23 years and 3 months

Madison Covert, Page, Wayne, pay grade 100, \$9.45 per hour, 12/11/15, Ms. Covert was on staff for 7 years and 5 months

Rachel Fox, Library Assistant II, Irvington, pay grade 103, \$12.15 per hour, 12/28/15, Ms. Fox was on staff for 3 years and 5 months

Laura Johnson, Director, Public Services, LSC, pay grade 500, \$50.76 per hour, 12/18/15, Ms. Johnson was on staff for 29 years and 5 months

Georgia Silvers, Public Services Librarian, Warren, pay grade 308, \$22.57 per hour, 12/31/15, Ms. Silvers was on staff for 40 years and 9 months

Wonda McIntosh, Library Assistant II, Spades Park, pay grade 103, \$12.39 per hour, 12/31/15, Ms. McIntosh was on staff for 13 years and 9 months

Wanda Lee Barrett, Library Assistant I, Glendale, pay grade 102, \$11.50 per hour, 12/31/15, Ms. Barrett was on staff for 10 years

Rebecca Rudolph, Page, Central, pay grade 100, \$9.33 per hour, 12/30/15, Ms. Rudolph was on staff for 1 year and 3 months

Orvella Fields, Manager, Learning Curve, pay grade 312, \$30.44 per hour, 12/26/15, Ms. Fields was on staff for 37 years and 4 months

Carol Haak, Page, Franklin Road, pay grade 100, \$9.64 per hour, 12/28/15, Ms. Haak was on staff for 7 years and 10 months

Chase Brazel, Hourly Public Services Associate I, Learning Curve, pay grade 105, \$14.67 per hour, 12/21/15, Mr. Brazel was on staff for 6 years and 11 months

Linda Erickson, Page, Pike, pay grade 100, \$11.13 per hour, 12/30/15, Ms. Erickson was on staff for 20 years and 3 months

5. Inactive

Alisa Lance, Library Assistant II, Glendale, pay grade 103, \$12.15 per hour, 01/21/16

Amia Tharpe, Page, East 38th, pay grade 100, \$9.15 per hour, 01/10/16

Arriel Vinson, Page, Glendale, pay grade 100, \$9.45 per hour, 1/8/16

Corajean Medina, Page, Southport, pay grade 100, \$9.15 per hour, 1/9/16

6. Re-Activate

Tyler Clemons, Page, Pike, pay grade 100, \$9.15 per hour, 12/13/15

Corajean Medina, Page, Southport, pay grade 100, \$9.15 per hour, 12/20/15

Robert Leszcyncki, Page, Irvington, pay grade 100, \$9.15 per hour, 12/20/15

Lacey Daniels, Page, Irvington, pay grade 100, \$11.85 per hour, 12/11/15

Olivia Oeff, Page, Lawrence, pay grade 100, \$9.15 per hour, 12/15/15

Owen Kaelble, Page, Lawrence, pay grade 100, \$9.45 per hour, 1/18/16

Arriel Vinson, Page, Glendale, pay grade 100, \$9.45 per hour, 12/17/15

\$ 5,300.92



Board Resolution

12

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

RESOLUTION 7 – 2016

APPROVAL OF SALARY ADJUSTMENT FOR CHIEF EXECUTIVE OFFICER

JANUARY 25, 2016

WHEREAS, the Board of Trustees of the Indianapolis-Marion County Public Library renewed the appointment of M. Jacqueline Nytes as the Chief Executive Officer of the Library effective as of January 1, 2016; and

WHEREAS, the Board has completed and provided to the Chief Executive Officer her annual performance evaluation for the year ended 2015, and based on the results thereof, the Board desires to increase the Chief Executive Officer's Base Salary (as that term is defined in the Employment Agreement between the Library and the Chief Executive Officer) for the calendar year 2016, with such increase to be based on the formula for merit increases used for all Library staff.

IT IS THEREFORE RESOLVED the Base Salary of the Chief Executive Officer for the calendar year 2016 shall be increased by 3.05% to \$154,574.99, to be effective with the first pay period in 2016.

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
NOTES OF THE JOINT MEETING OF LIBRARY BOARD COMMITTEES
JANUARY 12, 2016

The Indianapolis-Marion County Public Library Board Committees met in a Joint Meeting at the Library Services Center, 2450 North Meridian Street, on Tuesday, January 12, 2016 at 4:05 p.m. pursuant to notice given.

1. **Call To Order**

Dr. Wantz called the meeting to order.

2. **Roll Call**

Members present: Ms. Aguilera, Ms. Charleston, Ms. Crenshaw, Mr. Gutierrez and Dr. Wantz

Members absent: Ms. Blunt and Ms. Payne

COMMITTEE REPORTS

3. **Facilities Committee (Lillian L. Charleston, Chair; Camille D. Blunt, Oscar A. Gutierrez) – Staff Liaison: Sharon Smith**

Resolution – Approval to Award a Fixtures, Furniture and Equipment Services Contract for the Southport Branch Renovation Project.

- Sharon Smith presented the action request and resolution seeking Board approval to award a contract for fixtures, furniture and equipment services for the Southport Branch Renovation Project to Commercial Office Environment (“COE”) Indianapolis, IN for the total cost of \$111,007.00.
- The project was bid and will be completed using appropriate Public Works statutes.
- Ms. Smith indicated, after evaluating the bids received, that the low-bidder had submitted an incomplete bid.
- The preliminary project schedule targets a beginning date of June 1, 2016 with completion date of July 1, 2016.
- The work will be funded from the Series 2014 Bond Fund (Fund 43).
- The Facilities Committee will forward the Resolution to the full Board at the regular meeting in January 2016.

**Board Briefing Report for Action Items Scheduled for the February 2016
Facilities Committee Meeting:**

Approval to Award a Construction Services Contract for the Warren Branch Renovation Project

- The Warren Branch Project is being bid and will be completed using appropriate Public Works statutes.
- Public Notices to prospective bidders will be advertised, will be posted on the IndyPL website and copies of the Public Notice will be e-mailed to the standing list of business development entities.
- Bids are to be received by IndyPL on February 3, 2016.
- The preliminary project schedule targets a beginning date of March, 2016 and a completion date of October 1, 2016.
- The construction budget is \$970,000.
- The work will be funded by the Series 2014 Bond Fund (Fund 43).

Approval to Award a Construction Services Contract for the East Washington Branch Renovation Project

- The East Washington Branch Renovation Project is being bid and will be completed using appropriate Public Works statutes.
- Public Notices to prospective bidders will be advertised, will be posted on the IndyPL website and copies of the Public Notice will be e-mailed to the standing list of business development entities.
- Bids are to be received by IndyPL on February 4, 2016.
- The preliminary project schedule targets a beginning date of March, 2016 and a substantial completion date of November 14, 2016.
- The construction budget is \$1,857,221.
- The work will be funded by the Series 2014 Bond Fund (Fund 43).

4. Diversity, Policy and Human Resources Committee (Vanessa Lopez Aguilera, Chair; Camille D. Blunt, Patricia A. Payne) – Staff Liaison: Katherine Lerg

Board Briefing Report – Addition of Section 204 Transgender Policy to the Library Policy Manual

- Ms. Aguilera clarified that the Section 204 Transgender Policy revision to be discussed would affect Library employees only.
- Katherine Lerg advised that the Library does have an existing Anti-Harassment policy that covers all the protected classes but also identified that there was a need for a policy revision that would go further in-depth concerning transgender issues.

- The Briefing Report was presented and questions answered about details of the proposal.
- Ms. Lerg encouraged the committee to further review the in-depth proposal and that an action request was to be presented at next month's committee meeting.
- After additional discussion, the committee requested that there be additional review of several other organizations' transgender policies and that a follow-up report be presented at the next committee meeting in February.

It was noted that Mr. Gutierrez arrived at 4:45 p.m.

2015 Performance Appraisals

- Ms. Lerg reported on work that Human Resources have done to revise and revamp the Library's performance appraisal system including implementation of a new five-point evaluation scale for 2015.
- A report was provided to the committee which included a statistical roll-up of completed performance appraisals for all Library staff and two sub-groups of Library staff: union eligible and non-union eligible with corresponding data for each.
- There was additional discussion concerning the 2015 performance appraisal process and whether elements of the statistical report provide enough contrast for validation purposes.
- The committee concluded the discussion by making a request for Ms. Charleston to collaborate with Ms. Lerg off-line on a modified statistical report based on another set of sub-group categories.

5. Finance Committee (Oscar A. Gutierrez, Chair; Vanessa Lopez Aguilera, Lillian L. Charleston) – Staff Liaison: Becky Dixon

- Resolution: Confirming Marion County Board of Finance.** The Library wishes to continue to designate the Marion County Board of Finance as their Local Board of Finance. This allows the Library the opportunity to see how other municipal corporations are faring in the investment world. The Library's investment report will be presented during the Board of Finance's meeting on January 28, 2016.
- Resolution: Disclosure of Waived Fines and Fees.** Annually, the State requires the Board to disclose the total amount of fines and fees waived on patron accounts. In 2015, the total amount waived on patron accounts was \$271,768. Included in the total is \$49,668 that was waived from accounts that had been expired for three or more years whose debt was less than \$25.
- Resolution: Outstanding Purchase Orders for 2015.** State guidelines require the Board to authorize outstanding purchase orders at year end. Ms. Dixon distributed the list of outstanding purchase orders for 2015. These are purchase orders that were not paid prior to December 31, 2015 and require that funds be appropriated from the 2015 budget. There will be no fiscal impact to the 2016 budget.

- d. **Resolution: Transfer Between Accounts and Classifications.** The transfer in the Operating Fund is to provide sufficient funding for the Library's materials account at year-end 2015. The transfer in the Capital Projects Fund is a reallocation between non-capital expense and a capital expense based on the Library's capital asset policy. The transfers in the Construction Fund are to cover various expenses that were not capital related. These changes have no impact on the total budget as the funds are moving from one account to another.
6. **External Affairs and Strategic Planning Committee (Oscar A. Gutierrez, Chair; Camille D. Blunt, Patricia A. Payne) – Staff Liaison: TBD**
- a. **2016 Love Our Libraries Tour Schedule**
- Ms. Nytes distributed the Schedule for the Board's review. She also displayed the poster and postcard that will be used by the branches for the Tour. Ms. Nytes commented that this will be the fourth year for the Tour. Board members are encouraged to attend any of the meetings that fit their schedules.
- On another matter, Ms. Nytes advised that she will be attending the ConnectEd conference in Washington, D.C. next week.
7. **Notice of Next Regular Board Meeting and Library Board Committees Meeting**
- a. **Regular Board Meeting** – Monday, January 25, 2016, at Central Library, 40 East St. Clair Street, at 6:30 p.m.
- b. **Library Board Committees Meeting** – February 9, 2016, at the Library Services Center, 2450 North Meridian Street, Room 226, at 4:00 p.m.
8. **Other Business**
- a. **Discussion of Committee Structure**
- Dr. Wantz reminded everyone that Ms. Blunt is leaving the Board to take a position with the Hogsett administration and Ms. Aguilera will be leaving in April when her term expires. To address this situation and other Library-related matters, he and Ms. Nytes are meeting with Councillor Gray this week.
- He then mentioned that he is considering eliminating the External Affairs and Strategic Planning Committee noting that external affairs and interaction with the City-County Council is the entire Board's responsibility. A meeting is scheduled with the Board's legal counsel, Robert Scott, about the logistics of this change.
- Additionally, he anticipates scheduling a Board Retreat sometime in May or June.

9. Adjournment

Dr. Wantz declared the meeting adjourned at 5:30 p.m.





You Are Invited!

16b

The Indianapolis Public Library
Free Upcoming Events

(Please call Communications at 275-4022 for more information)

January 26 - March 26 – “Meet the Artists 2016!” It’s the 28th year for this renowned exhibit of works by locally-prominent African-American artists. A variety of artistic mediums are represented throughout Central Library. Be sure to mark your calendar to attend the Meet the Artists Gala Reception on Saturday, February 13 from 5:45 - 10 p.m. The exhibit can be viewed during regular Library hours. Meet the Artists is sponsored by the Library’s African-American History Committee. Held at Central Library.

January 28 - 30 – “Indy Library Store Booksale.” There’s still time during this first Library Booksale of the year to buy new and used books and other items at discount prices. The booksale continues on Thursday, January 28 from 12 noon - 7 p.m. Half-Price Day is Friday, January 29 from 12 noon - 7 p.m. \$7 Bag Day is Saturday, January 30 from 10 a.m. - 4 p.m. Proceeds support Library programs and services through the Library Foundation. Held at the Library Services Center.

February 4, 11, 18 & 25 from 1:30 - 3:30 p.m. – “ABC’s of Diabetes.” Those with diabetes along with family members and friends are invited to this free series presented by the Marion County Health Department that includes instruction on medications, nutrition, exercise, monitoring and community resources. Consultations will be provided with a registered dietitian and registered nurse. Register by calling 221-2094 or at mchd.com/diabetes. Held at the Lawrence Branch.

February 9 & 16 from 9 - 10 a.m. – “eHunt at Glendale.” You’re invited to learn about the wonderful world of eBooks, eAudiobooks, eMagazines, eVideo and eMusic that can be accessed for free from the Library’s web branch. This class can free you from the limitation of having to find and carry around physical items, especially when traveling. Call 275-4412 to register. Held at the Glendale Branch.

February 16 from 6 - 7:15 p.m. – Grantsmanship Workshop @ East 38th Street.” This theme of this workshop is “501c3 or Not?” Presented by Felicia Brewer of Brewer & Associates, Inc., the workshop will help participants understand the benefits of nonprofit status and provide a step-by-step process to secure such status. This is part of a year-long series of Library workshops entitled “A Philanthropist’s Guide to Nonprofit Leadership.” Registration is required by calling 275-4352. Held at the East Thirty-Eighth Street Branch.

February 17 at 7 p.m. – “CIBA Lecture Series.” Bicycling and traveling enthusiasts are invited to the next program in the Central Indiana Bicycling Association’s 2016 Lecture Series. Presenter Jim Sayer will provide a lively and visually compelling overview of how bike travel and tourism are taking off in North America. This series continues with monthly programs through April. Held at Central Library.

Continuing through February 29 – “2 Cities: Read. Snap. Share.” Join other local readers and those in our Sister City of Hangzhou, China for this unique shared reading activity. Read selected books that spotlight native authors or depict local culture. Then take photos of local sites identified in the books and share on social media using #2CitiesReadSnapShare. It’s a great way to share with our Hangzhou friends what makes Indianapolis a great place to live. Go to www.indypl.org/2cities/ to learn more.

We hope to see you at these exciting events!